



ISO 9001-2000, ISO 14001  
and OHSAS 18001 certified  
company  
SubContract and  
Purchase Deptt.

**Bharat Heavy Electricals Limited**  
(A Govt. Of India Undertaking)  
**Power Sector – Northren Region,**  
Plot No. 25 , Sector - 16A ,  
Distt. Gautam Budh Nagar, NOIDA – 201 301.INDIA  
Phone: 0091-0120-2515456 / 2515464 / 2515479  
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### TENDER NOTICE

**ENQ. NO. : E-1439 / PSNR/ SCP/ VKS**

BHEL PSNR INVITES SEALED TENDERS FROM REPUTED **MANUFACTURERS / AUTHORISED DEALERS** FOR THE SUPPLY OF **FUNCTION GENERATOR** AS PER SPECIFICATION INDICATED BELOW AT TSX-PSNR - BHEL OFFICE PLOT 25 SECTOR 16-A NOIDA, (UTTAR PRADESH), INDIA: -

STORES DESCRIPTION	TENTATIVE QTY.	TENDER OPENING DATE AND TIME
FUNCTION GENERATOR (SPECIFICATION AS PER ENCLOSED WITH TENDER )	ONE SET	<b>28.12.2007</b> <b>at 15.30 hours</b>

#### NOTES

1. Purchase Preference will be given to CPSU as per Govt. Guidelines.
2. Please visit our website at [www.bhel.com](http://www.bhel.com) for details of NIT.

GM/SCP&SAS



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**ENQ. NO. : E-1439 / PSNR/ SCP/ VKS**  
**DUE ON : 28.12.2007 at 15.30 hours**

Sealed quotations are invited IN **TWO PART BID SYSTEM** for the supply for under noted stores on terms and conditions enclosed. The quotations should be submitted in a sealed cover super scribing the Enquiry No. and due date, addressed to the undersigned by designation, so as to reach him before opening of technical bids on the due date. It should be clearly noted that this is only an invitation to quote and not an order.

SL.No	STORES DESCRIPTION	TENTATIVE QTY.	DELIVERY REQD. TIME & PLACE
1.	<b>FUNCTION GENERATOR</b> NOTE: 1. SPECIAL TERMS & CONDITIONS AS PER ANNEXURE-II (ENCLOSED) 2. TECHNICAL SPECIFICATIONS AS PER ANNEXURE-I (ENCLOSED)	ONE SET	DELIVERY: WITHIN ONE MONTH FROM DATE OF P.O.  AT TSX-PSNR-NOIDA, BHEL OFFICE, PLOT 25,SECTOR 16-A NOIDA (U.P).

**NOTE:**

**1. TENDERS TO BE SUBMITTED IN TWO PARTS:**

**PART:I:** TECHNO-COMMERCIAL BID CONTAINING TECHNICAL DETAILS ALONG WITH COMMERCIAL OFFER AS PER FORMAT-I, DULY FILLED, SIGNED & STAMPED.

**PART: II:** PRICE BID AS PER FORMAT 'A', DULY FILLED, SIGNED AND STAMPED.

**2. BOTH PART-I & PART-II SHOULD BE INDIVIDUALLY SEALED & SUPERSCRIBED AS INDICATED ABOVE & SHALL BE ENCLOSED IN ONE MAIN ENVELOPE DULY SEALED & SUPERSRIBED AS:**

ENQUIRY FOR \_\_\_\_\_ ENQUIRY NO. \_\_\_\_\_ DUE ON \_\_\_\_\_

**3. Tender Documents with complete details are hosted in this web page. Bidder(s) intending to participate may download the tender document from the web site ([www.bhel.com](http://www.bhel.com)).**

**4. Bidder(s) can also collect hard copy of tender documents from this office. Tender documents (non transferable) will be issued free of cost up to 27.12.2007, on all working days between 09:30 Hrs. to 12:30 Hrs. Tender No. and Works/ Stores description should be clearly indicated for issue of tender document**

**5. Tenders must be submitted to the undersigned latest by 15.00 Hrs. on 28.12.2007. Technical bids shall be opened at 15.30 Hrs. on 28.12.2007**

6. All corrigenda, addenda, amendments and clarifications to this Tender will be hosted in this web page and not in the newspaper. Bidders shall keep themselves updated with all such amendments.
7. BHEL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
8. BHEL takes no responsibility for any delay/loss of documents or correspondences sent by courier/post.
9. Purchase Preference will be given to CPSUs as per Govt. Guidelines.
10. BHEL RESERVE THE RIGHT TO HAVE MORE THAN ONE SUPPLIER TO MEET THE TOTAL DELIVERY REQUIREMENT.

#### **INSTRUCTIONS TO TENDERERS:**

1. Technical Bids will be opened on the due date and time as mentioned above, in the presence of tenderers who would like to be present.
2. The prices quoted should be for F.O.R. destination delivery, inclusive of risk in transit and remain **valid for 180 days from the due date**. Whenever the tenderers quote F.O.R. dispatching Railways Station/Lorry Godown they should indicate the approximate freight charges up to destination.
3. Break up details of taxes, duties and other applicable charges for F.O.R. destination delivery should be furnished specifically, failing which the purchaser will not be liable for payment of the same.
4. The prices quoted shall be firm and no revision of prices will be entertained after the quotations are opened.
5. The seller shall specify manufacturer's name trademark, patent No. if any and furnish illustrative leaflets giving technical particulars along with the quotation.
6. The purchaser shall not be bound to accept the lowest or any other quotation and shall be entitled to accept or reject any quotation in part or full without assigning any reason whatsoever.
7. Quotations received after the due date & time shall be liable to be summarily rejected.
8. A list of parties to whom similar stores have been supplied in the past should be furnished with relevant particulars.
9. The seller shall also indicate the manufacturing, quality control and testing facilities available with them.
10. Tenderers should fill the format-1 for all the items except price and should attach with technical part of bid and with price in price part of bid.

Yours faithfully,  
For & On behalf of BHEL,

**(V.K.SARIN)**  
**DY MGR/SCP**

## SPECIFICATION FOR FUNCTION GENERATOR

1	Input Power supply	230 V AC $\pm$ 10%
2	Out Puts	1) RF Output 2) TTL Output
3	Output wave form	Sine, Square, Ramp, Pulse
4	Output Frequency	Sine, Square -2 mHz to 20 mHz
5	Output voltage	$\pm$ 15 V
6	Programmable	Yes
7	Display format	LCD 3 1/2 Digit
	Frequency/Amplitude	Frequency & Amplitude
8	Frequency Resolution	1 micro Hz
9	Size	Portable
10	Weight	Less than 5 Kgs
	Protection against continuous short to case ground Connector for RF/TTL output Power Cord Traceable calibration certificate Operating Manual Documentary Proof for Authorized rep. of company for model offered Documentary proof for availability of spares/service centers in India Warranty certificate	

## Special Terms & Conditions

1. OFFERS RECEIVED FROM MANUFACTURERS / AUTHORISED DEALER ONLY SHALL BE CONSIDERED.
2. MANUFACTURER'S TEST CERTIFICATE FOR VARIOUS TESTS TO BE CONDUCTED SHALL BE FURNISHED & SHOULD BE DULY SIGNED WITH A SEAL OF THE COMPANY.
3. PRICE QUOTED SHOULD BE FOR F.O.R DESTINATION DELIVERY AT BHEL OFFICE PLOT 25 SECTOR 16-A,NOIDA (U.P).
4. PRICE QUOTED SHOULD BE INCLUSIVE OF ALL THE APPLICABLE CHARGES, TAXES AND DUTIES. HOWEVER RATES OF SALE TAX, EXCISE DUTY & OTHER STATUATARY LEVIES SHOULD BE INDICATED SEPERATELY. VARIATION IN EXCISE DUTY, SALE TAX/ VAT OR ANY OTHER STATUATARY LEVIES DURING CONTRACTUAL DELIVERY PERIOD SHALL BE TO BHEL'S ACCOUNT. **"BHEL SHALL ISSUE 'C' FORM FOR SUPPLY OF ITEMS FROM OUTSIDE UTTAR PRADESH"**.
5. QUOTED RATES SHALL **REMAIN FIRM** EXCEPT FOR VARIATION IN DUTIES / TAXES AS MENTIONED AT SL. NO. 4 ABOVE.
6. THE QUANTITIES INDICATED ARE TENTATIVE AND NO COMPENSATION SHALL BE ADMISSIBLE ON CHANGE IN ACTUAL REQUIREMENT BY BHEL.
7. OUR PAYMENT TERMS ARE 90% PAYMENT + 100% TAXES ON SUBMITTING OF PROOF OF DESPATCH DOCUMENTS ALONG WITH INVOICE IN DUPLICATE & BALANCE 10% ON SUBMISSION OF TESTS CERTIFICATES AND RECEIPT OF MATERIAL.
8. IN CASE OF DELAY/DEFAULT ON THE PART OF THE SUPPLIER, BHEL RESERVES THE RIGHT TO PROCURE QUANTITIES FROM OTHER SUPPLIERS AT ORIGINALLY ORDERED RATE OR HIGHER RATES AT THE RISK AND COST OF THE SUPPLIER.
9. BIDDERS SHOULD FURNISHED BREAKUP DETAILS OF PRICE QUOTED, SUCH AS BASIC PRICE, EXICE DUTY, FREIGHT CHARGES, SALE TAX, SERVICE TAX / VAT AND THE OTHER APPLICABLE CHARGES.

**Signature with seal of Bidder  
As a confirmation on acceptance  
Of Special Terms and Conditions**

ENQ.NO. E-1439/PSNR/SCP/VKS

**TO BE FILLED BY THE BIDDER AND  
ENCLOSED WITH BID PART I**

NAME OF BIDDER:

DUE DATE: 06.09.2007

SL.NO	DESCRIPTION	UNIT RATE (LUMPSUM IN RS.) OR (IN PERCENTAGE)	REMARK
	1	2	3
1	WHETHER BASIC UNIT EX-WORKS PRICE QUOTED IN BID PART-II	YES / NO	
2	WHETHER PKG. AND FORWARDING CHARGES QUOTED IN BID PART-II	YES / NO	
3	RATE OF EXCISE DUTY+ CESS	% OF	
4	RATE OF CST AGAINST FORM C	% OF	
5	RATE OF CST WITHOUT FORM C	% OF	
6	RATE OF VAT	% OF	
7	WHETHER FREIGHT CHARGES QUOTED IN BID PART-II	YES / NO	
8	WHETHER TRANSIT INSURANCE CHARGES QUOTED IN BID PART-II	YES / NO	
9	WHETHER OCTROI CHARGES QUOTED IN BID PART-II	YES / NO	
10	OTHER LEVIES/ CHARGES QUOTED IN BID PART-II		
11	DISCOUNT IF ANY.		
12	CENVAT BENEFIT TO BHEL		
13	VALIDITY OF OFFER		
14	DELIVERY PERIOD		
15	PAYMENT TERMS		
16	SUBMISSION OF MFG.TEST CERTIFICATE		
17	WARRANTY		
18	INSPECTION		
19	WHETHER CENVAT CREDIT IS AVAILABLE	YES / NO	
20	OTHERS		

**NOTE:**

- Offers should preferably be submitted as per the terms & conditions of the NIT and should be indicated "As per NIT". However, in case of any deviation, the same should be specifically furnished by the bidders.
- The bidders should clearly mention whether or not the charges against all above columns are included in their quoted prices.
- Bidders are required to quote all the applicable charges **OR** clearly mention **N.A.** against items which are not applicable.
- For the **charges quoted in percentage**, bidders must **specify the price component** on which it is chargeable.
- Price basis should be indicated clearly, e.g. 'F.O.R. Destination', 'Ex-Works' etc.
- Bidder must clearly state in case CENVAT credit is available. The amount of CENVAT Credit available to BHEL will be considered in bid evaluation.**

Signature of Bidder with seal



## PRICE SCHEDULE FORMAT 'A'

ENQ.NO: E-1439/ PSNR/SCP/VKS

TO BE FILLED BY THE BIDDER AND  
ENCLOSED AS PRICE BID PART II

NAME OF BIDDER:

DUE DATE: 08.08.2007

Sl.No	DESCRIPTION	QTY. (UNIT)	UNIT RATE/ PERCENTAGE	TOTAL AMOUNT	REMARKS
	1	2	3	4	5
1.	BASIC EX- WORKS PRICE				
2.	PACKING & FORWARDING CHARGES				
3.	EXCISE DUTY + CESS				
4.	CST AGAINST FORM C				
5.	CST WITHOUT FORM C				
6.	VAT				
7.	FREIGHT CHARGES				
8.	INSURANCE CHARGES				
9.	OCTROI CHARGES				
10.	OTHER LEVIES, IF ANY				
11.	DISCOUNT, IF ANY.				
12.	OTHER CHARGES (NOT SPECIFIED ABOVE)				
13.	CENVAT CREDIT AVAILABLE TO BHEL				
14.	TOTAL F.O.R DESTINATION COST TO BHEL (AFTER TAKING CENVAT BENEFIT IN TO CONSIDERATION)				

**NOTE:**

- Bidders are required to quote all the applicable charges **OR** clearly mention **N.A.** against points which are not applicable.
- For the **charges quoted in percentage**, bidders must **specify the price component** on which it is chargeable.
- CENVAT/MODVAT credit:** The quotation must indicate Tariff item number and rate of Excise Duty applicable and CENVAT CREDIT available to BHEL. In such case, party should raise Cenvatable Invoice as per Excise Laws/Rules. The amount of CENVAT benefit available to BHEL will be considered while evaluating the bids.

Signature of Bidder with seal

**ANNEXURE-III**

**NON DISCLOSURE AGREEMENT**  
**Memorandum of understanding**

BHEL PSNR is committed to Information Security Management System as per Information Security Policy.

M/s \_\_\_\_\_, providing \_\_\_\_\_ services to BHEL PSNR, Noida hereby undertake to comply with the following in line with Information Security Policy of BHEL PSNR :

- To maintain confidentiality of documents & information which shall be used during the execution of the Contract.
- The documents & information shall not be revealed to or shared with third party which shall not be in the business interest of BHEL PSNR.

M/S BHEL, PSNR

M/S -----

V.K.Sarin  
DY Mgr / SCP