



## BHARAT HEAVY ELECTRICALS LIMITED

Regd. Office: "BHEL House", Siri Fort, New Delhi - 110 049

**SAVE EARTH  
JOIN US... DO YOUR BIT!!**

May 25, 2011

Dear Shareholder,

The Ministry of Corporate Affairs ("MCA") has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by companies and has issued circulars on 21.04.2011 & 29.04.2011 stating that the service of document by a company can be made through electronic mode, provided the company has obtained e-mail address of its members for sending the notice/documents through e-mail by giving an advance opportunity to every share holder to register their e-mail address and changes therein from time to time with the company.

BHEL is committed to be an Environment friendly company in all its areas of activities, products and services. It has taken various initiatives on Clean Development Mechanism (CDM) projects to reduce green house gas emissions. Besides, there has been a growing emphasis on saving trees and reducing the carbon footprint. In furtherance of these initiatives, the company invites its shareholders to participate in the Green Initiatives to affirm its commitment towards future generations.

Keeping in view the above, we are proposing to provide an option to shareholders for receiving all communications/documents like AGM notice, audited financial statements, directors' report, auditors' report etc. via electronic form/email. **In case you are holding the shares in electronic form please provide your email-id to your Depository Participant (DP) AT THE EARLIEST preferably by 15-06-2011** to enable us to send the Annual Report & other documents of BHEL to your email address.

**In case you are holding shares in physical form, please provide the details of your valid email-id AT THE EARLIEST preferably by 15-06-2011** to the following address to enable us to send the Annual Report & other documents of BHEL to your email-id:

**KARVY COMPUTERSHARE PVT. LTD.**  
(Unit : Bharat Heavy Electricals Limited)  
17-24, Vittal Rao Nagar, Madhapur,  
Hyderabad – 500081  
Email: einward.ris@karvy.com

It may be noted that you will be entitled to be furnished, free of cost, with a copy of Annual Report and all other documents required by law upon receipt of a requisition from you, any time, as a member of the Company.

The Company shall also be hosting its Annual Report at its Website : [www.bhel.com](http://www.bhel.com).

We solicit your support to join in this initiative in reducing the impact on the environment and receive all communications electronically.

Thanking you,

Yours faithfully,

For **Bharat Heavy Electricals Limited**

**(I.P. Singh)**  
Company Secretary