



# **BHARAT HEAVY ELECTRICALS LIMITED**

RAMACHANDRAPURAM, HYDERABAD – 502 032 (INDIA)

(A Govt. of India Undertaking)

## **Employment Notice No.02/2007**

### **Requires 4 Safety Officers, 1 Chief Welfare Officer & 3 Welfare Officers**

**BHEL**, India's premier Engineering organization, provides world class products and services in Power, Transportation, Transmission and Electronics sectors. BHEL has 14 Manufacturing divisions, 4 Power Sector Regional Centres, 8 Service Centres, 18 Regional Offices and a large number of Project sites spread all over India and abroad.

**BHEL**, Ramachandrapuram, Hyderabad, one of the NAVARATNA PSUs, a major Manufacturing unit having a workforce of around 5,700 employees is looking for **Safety Officers** and **Welfare Officers**:

#### **Safety Officers: No.of Posts: 4**

##### **Qualification & Experience:**

- (i). **Degree in any branch of Engineering or Technology** with practical experience of working in a factory in supervisory capacity for a period not less than 2 years, **and**
- (ii). **Degree or Diploma in Industrial Safety** recognized by A P State Government;
- (iii). Adequate Knowledge of Telugu language

**Upper age limit::** 30 years\*

**Scale of Pay:** Rs.11225-450-17525 (under revision)

#### **Chief Welfare Officer: No. of Posts: 1**

##### **Qualifications:**

- (i). Degree in Arts/ Science/ commerce/ Law of any University **and**
- (ii). PG Degree/ Diploma in Industrial Relations and Personnel Management covering Labour Welfare as special subject of not less than 2 years duration, conducted or recognized by a University of A P State, and .
- (iii). Adequate knowledge of Telugu language.

##### **Experience**

Minimum 6 years relevant experience in Labour Welfare in executive capacity.

**Upper age limit::** 35 years\*

**Scale of Pay:** Rs.13750-550-18300 (under revision)

#### **Welfare Officers No.of Posts: 3**

##### **Qualifications:**

- (i). Degree in Arts/ Science/ commerce/ Law of any University **and**
- (ii). PG Degree/ Diploma in Industrial Relations and Personnel Management covering Labour Welfare as special subject of not less than 2 years duration, conducted or recognized by a University of A P State.
- (iii). Adequate Knowledge of Telugu language

**Experience:**

Minimum 2 years relevant experience in Labour Welfare in executive capacity

**Upper age limit:** 31 years\*

Scale of Pay: Rs.11225-450-17525 (under revision)

**\*Note: Upper age limit** is relaxable by 5 years for SC/ST, 3 years for OBC(Non Creamy Layer) and additional 10 years to Physically Challenged candidates.

**Reservation:** out of the total 8 posts being recruited, 2 posts for SC and 2 posts for OBC Candidates belonging to Non-Creamy layer are reserved. 1 post will be reserved for Physically Challenged candidates for the position of Welfare or Chief Welfare Officer. Persons with following disabilities are eligible for Welfare Officers post.

- a). OL (One leg affected, R or L) OA (One Arm affected, R or L), BL (Both legs affected but not arms).
- b). LV (Low Vision)

**Selection Process:**

- i) If the numbers of applications received for a post are in the ratio of upto 1:6 to the number of vacancies, only Personal Interviews will be conducted for all eligible candidates.
- ii) If the number of applications received for a post are in the ratio of more than 1:6 to the number of vacancies, written test will be conducted for all eligible candidates and the candidates will be invited for Personal Interview in the ratio of 1:3 to the number of vacancies in order of merit on the basis of their performance in Written Test.

The Written Test will be conducted in English and Hindi and Personal Interview to be held at BHEL, Hyderabad. Candidates will have to appear for the Written Test at their own expense if called for Written Test.

**Emoluments and other benefits:**

Other benefits include D.A, HRA, CCA, reimbursement of conveyance expenditure, LTC/LTA, Leave, Contributory Provident Fund (PF), Gratuity, Group Insurance, Group Accident Insurance, etc as per rules.

**Health Standards:**

Appointment to the post will be subject to being found medically fit by the Authorized Medical Authority in BHEL as per Health Standards. No relaxation in health standards is allowed. The definition of Locomotors disability and Hearing impairment for reservation in the matter of vacancies for Physically Challenged candidates under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995 are as follows:

Locomotors Disability means minimum of 40% of physical defect or deformity which causes an interference with the normal functioning of the bones, joints or muscles. Hearing Impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies. The Physically Challenged candidates are required to furnish duly stamped Medical Certificate in relation to their disability from Government Hospital or Medical Board attached to Special Employment Exchange for the handicapped.

**General:**

- (i) Persons employed in Govt./Semi-Govt./ Public Sector Undertakings/ Autonomous bodies should apply through proper channel or produce 'No Objection Certificate' at the time of interview.

- (ii) Candidates who have left a PSU after availing Voluntary Retirement, if selected, will be required to return the VRS compensation received to the PSU concerned
- (iii) Applications which are incomplete, not legible, or without all enclosures as indicated or received after the due date will be rejected and no correspondence on this will be entertained.
- (iv) Any form of canvassing will be a disqualification and will render the candidate ineligible for selection.
- (v) Candidates short listed for interview will be paid 2<sup>nd</sup> AC Train fare to and fro from the starting station or the mailing address whichever is nearer to the place of interview and back by the shortest route on production of proof of journey.
- (vi) A Non-Refundable Processing / examination Fee of Rs.400 is payable by General and OBC candidates at the time of submission of application. SC/ST and Physically Challenged candidates are exempted from paying this fee.

**How to apply:**

Application format can also be downloaded from BHEL's websites: <http://www.bhel.com> or <http://www.bhelhyderabad.com>

Candidates fulfilling the eligibility criteria may send in their applications on plain white **A4** size paper (neatly handwritten or typed) addressed to

**Sr.DGM/HR- (RMX)**  
**HR Dept. Admn Bldg.,**  
**Bharat Heavy Electricals Limited,**  
**Ramachandrapuram**  
**HYDERABAD -502032**

giving the details required in the prescribed format along with non refundable processing fee of **Rs.400/-** by crossed **Demand Draft** (at the time of submitting the application) drawn in favour of **Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad** payable at State Bank of Hyderabad, Ramachandrapuram (Branch Code No.20075).

***Copies of following certificates should be enclosed with the application:***

1. Proof of Date of Birth
2. Degree / Diploma certificates
3. Caste/Community Certificate for SC/ST candidates
4. OBC Caste Certificate indicating Non-Creamy Layer status for OBC candidates.
5. OBC candidates are also required to enclose a self-undertaking that they belong to OBC (Non-Creamy Layer) as per the specimen self-undertaking given below.
6. Medical Certificate for Physically Challenged indicating clearly the percentage of handicap.

**Last date for receipt of applications is 16.07.2007**

---

**UNDERTAKING** (for OBC Candidates)

" I \_\_\_\_\_ son/daughter of Sri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ District \_\_\_\_\_, State \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ caste / community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93 Estt. (SCT) dated 08.09.1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in column 3 of the schedule to the above referred office memorandum dated 08.09.1993.

Name:  
Roll No:

(Signature of candidates)  
Date:

---