

BHARAT HEAVY ELECTRICALS LIMITED
HR DEPARTMENT
15TH FLOOR, CENTRE – I, WORLD TRADE CENTRE,
CUFFE PARADE, COLABA,
MUMBAI – 400 005

“TENDER FOR ACCOMMODATION FOR BHEL MEDICAL PATIENTS”



TENDER SUBMISSION DATE : 28.05.2008 (UPTO 3.00 P.M.)

RE:MUM:HRD:HH 0250:

06.05.2008
Control No.

M/s.

Dear Sirs,

Sub: Accommodation for BHEL Medical Patients

BHEL, a Public Sector Undertaking having its Regional Office at 14th/15th floors, World Trade Centre I, Cuffe Parade, Mumbai – 400 005 intends to hire minimum of seven rooms per day for accommodation of medical patients referred from its manufacturing units Bhopal and Jhansi and three more rooms on need basis.

Hotel / Guest House / Transit Flats offered should be near Tata Memorial Hospital, Parel, preferably within a radius of 1.5 kilometers.

Offers are to be submitted in two bid system “Technical Bid – Part ‘A’ – Envelope I” and Price Bid – Part ‘B’ – Envelope II” in separate envelopes.

Each page of the Technical Bid and Price Bid should be signed and stamped as a token of acceptance and submitted. All the desired information mentioned in the Price Bid and Technical Bid should be furnished and no columns should be left unfilled.

Both the parts to be sealed in independent envelopes with the label as ‘Technical Bid’(Part ‘A’) and ‘Price Bid’ (Part ‘B’).

Both the envelopes to be sealed in another envelope along with covering letter and earnest money deposit and superscribed with ‘Tender for Hiring of Accommodation for BHEL Medical Patients’.

Payment of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) to be made through Demand Draft in favour of Bharat Heavy Electricals Limited towards Earnest Money Deposit along with the Technical Bid. Unsuccessful bidders may collect the EMD within 15 days from the date of finalisation of tender.

Evaluation of the tender shall be based on fulfillment of technical conditions and most competitive offer. The parties may give their final and firm offer, as generally BHEL do not encourage any negotiation.

BHEL also reserves the right to split the tender on equitable basis / reject any or all the offers without giving any reasons thereof.

The tender documents are not transferable i.e. only the parties who have taken the documents (free of cost) are entitled to submit the offers. Tenders received from unsolicited parties shall not be considered.

The tender submitted will be deemed that the party has read, understood and accepted / remarked on the terms and conditions of the tender forms.

The tenders are to be submitted in the tender box on or before 28.05.2008 (1500 hrs.) addressed to Dy. General Manager (HR), Regional Operations Division, Bharat Heavy Electricals Limited, 15th floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai – 400 005.

Offers through telegram / fax shall not be acceptable.

Initially the technical bids shall be opened on the due date in front of tenderers who wish to be present. The technically qualified parties will be intimated regarding date of opening of the price bid.

It will be our pleasure to give clarifications, if any, about the tender specifications / terms and conditions (telephone no. 2218 20 08 / 2218 51 99).

Thanking you,

Yours faithfully,
For Bharat Heavy Electricals Limited,

(Ramesh Sarma)
Dy. General Manager (HR)

Encl:

1. Technical Bid
2. Price Bid

TECHNICAL BID – PART ‘A’ – ENVELOPE I

Sl.No.	Description	Accepted / Not Accepted
1	Address: Name, address with telephone / fax no.	
2	Earnest Money Deposit: Details of Earnest Money Deposit : DD no., date, amount and drawn on	
3	Income Tax PAN No.	
4	Registration No.: Proof of valid Registration with State Government / Municipal Corporation	
5	Distance from Tata Memorial Hospital: Approximate distance from Tata Memorial Hospital, Parel	
6	No. of Rooms required: Rooms required minimum 7 rooms on regular basis Additional 3 rooms on prorata basis Rooms are required for round the clock and 365 days. Check in and Check out facilities should be available round the clock.	
7	BHEL Guests: BHEL shall give details of incoming guests over phone in advance. Party will inform BHEL occupancy position on phone on daily basis and submit monthly occupancy report on calendar month basis.	
8	Room Facilities: Rooms should be well furnished and should have following furniture and facilities: a) Two cots with mattresses, two pillows, one fan, two bed sheets and writing table, two blankets. Bed sheets and	

	<p>pillow covers to be changed every day.</p> <p>b) All the rooms should be attached with toilets and other basic amenities required like hot water etc.</p> <p>c) Towel, napkins, small soap and shampoo sachets etc., for the guests to be made available.</p> <p>d) The Hotel management shall provide wheel chair facility for the patients whenever necessary.</p>							
9	<p>Room Key:</p> <p>Occupants should be permitted to keep keys of the rooms if they so desire, when they go out.</p>							
10	<p>Period:</p> <p>Period of contract for hiring of the rooms shall be for two years. BHEL shall have the right to extend the same for one year on the rates, terms and conditions finalized during the award of the contract.</p>							
11	<p>Payment Terms:</p> <p>In consideration of such services rendered by the party, BHEL will pay for calendar month within 15 days of submission of bills and documents (if in order).</p>							
12	<p>Security Deposit:</p> <p>Party has to deposit security deposit at the following rates of the annual contract value.</p> <table><tr><td>Upto Rs.10 lakhs</td><td>.. 10%</td></tr><tr><td>Above Rs.10 lakhs and upto Rs.50 lakhs</td><td>.. Rs. 1 lakh + 7.5% of the amount exceeding Rs.10 lakhs</td></tr><tr><td>Above Rs.50 lakhs</td><td>.. Rs. 4 lakhs + 5% of the amount Exceeding Rs.50 lakhs.</td></tr></table> <p>Security deposit may be furnished in any of the following forms:</p> <p>(a) 50% in cash / pay order / demand draft</p> <p>(b) Local cheques subject to realization</p> <p>(c) Balance 50% in the form of bank guarantee from scheduled banks / financial institutions or National Saving Certificates / Kissan Vikas Patra in favour of BHEL.</p> <p>Security deposit to be furnished within a week of issue of work order. Security deposit shall not carry any interest. Security deposit in normal case will be refunded after three months of expiry of successful contract.</p>	Upto Rs.10 lakhs	.. 10%	Above Rs.10 lakhs and upto Rs.50 lakhs	.. Rs. 1 lakh + 7.5% of the amount exceeding Rs.10 lakhs	Above Rs.50 lakhs	.. Rs. 4 lakhs + 5% of the amount Exceeding Rs.50 lakhs.	
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Above Rs.50 lakhs	.. Rs. 4 lakhs + 5% of the amount Exceeding Rs.50 lakhs.							
13	<p>Indemnity:</p>							

	The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.	
14	Work Order: A separate work order shall be issued by BHEL for covering the execution of the work.	
15	Agreement: The successful tenderer, after payment of the security deposit shall execute an agreement with BHEL as per the format provided.	
15	Arbitration: Arbitrator in case of any arbitration / differences in execution of contract shall be one of the BHEL Executives at the level of DGM who shall be sole Arbitrator and his decision will be final.	
16	Offer Validity: Three months from the last date of submission.	
17	Risk Purchase: For the poor performance with three notices BHEL reserves the right to get the job done through any third party at your cost and risk. Financial liability shall be adjusted from the running bills / security deposit.	
18	Cancellation of Contract: BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit.	

Signature of the Tenderer:

Name :

Designation :

Seal :

PRICE BID – PART ‘B’ – ENVELOPE – II

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|----|---|-------|-------------|
| 1. | Lumpsum rates for 7 rooms | Rs. | for 7 rooms |
| 2. | Prorata rate per room for maximum 3 extra rooms | @ Rs. | per room |

Signature of the Tenderer:

Name :

Designation :

Seal :

- TDS as applicable
- Service tax / luxury tax as applicable shall be paid extra. The Service tax / luxury tax registration no. to be furnished.
- Any other tax made applicable at future date shall be reimbursed on production of documentary evidence.
- No additional payment other than offered rates shall be applicable.