



Bharat Heavy Electricals Limited
(A Govt. of India Undertaking)
Human Resource Development Institute
PURCHASE DEPARTMENT

BY COURIER SERVICE

Please Quote TENDER ENQUIRY No. in all correspondence

TENDER ENQUIRY

Tender Enquiry Ref. No. MG/RG/PUR/008

Dated: 27/12/2013

M/s

<u>Tender Submission Date:</u>	08/01/2014 (13.00 Hrs.)
<u>Tender Opening Date :</u>	08/01/2014 (16.00 Hrs.)

Sub: Supply of Electrical Items at BHEL, HRDI NOIDA

Dear Sir(s),

Your most competitive rates are invited for Supply of Electrical Items as per details enclosed **Annexure-I, II & III**. You are requested to submit your quotation (both price & techno commercial parts) duly signed and sealed (this sealed cover shall be superscribed with **tender no. due date and time**) and same should reach this office latest by **1300 hrs on or before 08/01/2014**. Offer received without NO DEVIATION CERTIFICATE will not be considered. Quotation received late is likely to be ignored.

Procedure for submission of sealed tender:

The bidder must submit their Tender as required in separate covers duly sealed and each cover should also indicate the Tender No., Due date & Time as mentioned above.

Part-I/ Cover-I: No Deviation Certificate (Annexure -III)

(Offer received without No Deviation Certificate will not be considered.)

Part-II/ Cover-II: Techno Commercial Bid and Price-Bid:

This cover should contain copy of tender document and the **Price Bid** in the prescribed Price-Format (**Annexure-I**) duly **signed and stamped on each page** as token of your acceptance to the tender conditions.

These two separate covers (Cover I & II) shall together be enclosed in a separate sealed **third envelope** and this sealed cover shall also be superscribed with **Tender Name, Tender No., and Due Date & Time** and submitted to this office at the following address.

SR. MANAGER (HRD & ADMIN-PUR)
Bharat Heavy Electricals Limited
Human Resource Development Institute (HRDI)
HRD & ESI Building, Plot No.-25, Sector-16A,
NOIDA - 201301 (U.P.)

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Your offer should reach this office latest by 1300 hrs on **08/01/2014**. **Part-I /cover-I** of Tender will be opened first at 1600 hrs on **08/01/2014** in presence of the representatives of the tenderers who choose to be present. **Part-II/cover-II Techno Commercial Bid and Price-Bid** of only those bidders whose **Part-I /cover-I** has been found in order as per terms & conditions of this enquiry, will be opened thereafter on the same date **08/01/2014** itself.

The offers of the bidders who are on the banned list, as also the offer of the bidders who are engaged in the services of the banned firms shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

BHEL reserves the right to accept or reject any tender without assigning any reasons thereof.

Thanking You

Yours faithfully,
(For and on behalf of BHEL)


AMITABH JHA
SR. MANAGER (HRD & ADMIN-PUR)

Encls:

1. Annexure- I (BOQ/Price Format)
2. Annexure- II (BHEL Standard Terms & Conditions)
3. Annexure- III (NO DEVIATION CERTIFICATE)



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ANNEXURE- I

(BOQ/PRICE FORMAT)

Sl. No.	Item Description: Supply of Electrical Items	Qty.	Unit	Unit Rate (₹) (excluding CST / VAT)	Amount ₹ (excluding CST / VAT)
1	PLASTIC SLIM T5 TUBE LIGHT FITTING WITH DIFFUSER, 28 WATT, T5 FTL WHITE PLASTIC BODY, ANCHOR/HAVELL'S /SURYA /ASIAN ELECTRONICS /BAJAJ/ EQUIVALENT MAKE	80	Nos.		
2	PLASTIC SLIM T5 TUBE LIGHT FITTING WITH DIFFUSER, 14 WATT, T5 FTL WHITE PLASTIC BODY, ANCHOR/HAVELL'S /SURYA /ASIAN ELECTRONICS /BAJAJ/ EQUIVALENT MAKE	40	Nos.		
3	ROUND SHAPED CEILING MOUNTED SURFACE LIGHT SUITABLE FOR 20 WATT CFL CROWN FITTING, 1*20 WATT, ANCHOR/HAVELL'S /SURYA /ASIAN ELECTRONICS /BAJAJ/ EQUIVALENT MAKE	40	Nos.		
Sub-Total (in Rs.), excluding Tax					
Applicable CST/VAT in%age, if any					
Grand Total (in Rs.), Tax included					

Central Sale Tax/VAT Regn. No, if applicable

NOTE:

1. Manufacturer Warranty/Guarantee may be forwarded to BHEL.
2. **Delivery**-All items shall be delivered within 10 days from date of receipt of LOI/PO.
3. **Tenders shall be evaluated on item wise lowest cost to BHEL basis.**

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal

Telephone: 0120-2416354 Fax: 0120-2515431, E-mail guptark@bhel.in, Home Pg. www.bhel.com

HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)

Regd. Office: BHEL House, Sirifort, New Delhi-110049

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ANNEXURE – "II"

Standard Terms and Conditions

1. **PRICE** : Price should be quoted on firm price basis with delivery at BHEL/HRDI, Stores NOIDA for the work in the enquiry and accounting for all related expenditure. BHEL will not entertain any extra claim whatsoever.
2. **FIRM Rates** on delivery at BHEL/HRDI, Stores NOIDA should be quoted both in words and figures. In case of any discrepancy, higher rate shall be considered for evaluation purposes but in the event of any purchase order subsequently the lower rate shall be applicable.
3. **Warranty/Guarantee** Standard Manufacturer's Warranty/Guarantee certificate, duly completed, shall be provided for Electrical Items.
4. **EVALUATION**: Tenders shall be evaluated on item wise lowest cost to BHEL basis. BHEL reserves the right to split the order to more than one vendor and vendor shall have to supply the ordered quantity at the quoted rate & terms.
5. **VALIDITY OF OFFER**: Your offer must remain valid for 60 days from the date of opening of tender.
6. **CONSIGNEE**: Incharge Store, BHEL/ HRDI Plot No. 25, Sector 16-A, NOIDA – 201 301 (U.P).
7. **PACKING AND FORWARDING**: The Vendor shall be responsible for Supply of Electrical Items in suitable packing to ensure receipt by the consignee without any damage / loss in transit for all despatches.
8. No additional charges towards packing and forwarding shall be payable by BHEL.
9. No additional charges towards manpower, labour tax/duties/levies etc. shall be payable by BHEL.
10. **TERMS OF PAYMENT**: 100% payment within 30 days after receipt and acceptance of Electrical Items/ materials by consignee subject to statutory deduction as applicable.
11. **DELIVERY**: Electrical Items/ materials shall be delivered within 10 days from the receipt of P.O. at BHEL/HRDI NOIDA. Any damaged/defective equipment to be replaced immediately at no extra cost.
12. **PENALTY**: Any delay in supply of the Electrical Items/ materials is liable for penalty @ ½ % of order value per week (or part thereof) of delay, subject to a maximum of 5% of value of the respective lot
13. If the deliveries are not completed within four weeks beyond the stipulated period, BHEL reserves the right not to accept the remaining consignments in full or part thereof and no damages will be payable for such goods.
14. BHEL reserves the right to increase or decrease the ordered quantity.

[Handwritten signature]

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ANNEXURE-III

NO DEVIATION CERTIFICATE

THIS IS TO DECLARE THAT WE DO NOT HAVE ANY DEVIATIONS IN THE STIPULATIONS OF YOUR TENDER AND ACCORDINGLY ACCEPT ALL THE STIPULATIONS WITHOUT ANY RESERVATIONS WHATSOEVER.

**Signature of the bidder
With Company Seal**

Name:

Company's name:

Address:

Date: