

**BHARAT HEAVY ELECTRICALS LIMITED  
15<sup>TH</sup> FLOOR, CENTRE – I  
WORLD TRADE CENTRE  
CUFFE PARADE  
MUMBAI – 400 005**

**WORK CONTRACT FOR ELECTRICAL WORK AT BHEL, ROD, 14<sup>TH</sup>  
FLOOR WTC OFFICE, MUMBAI**

**TENDER SUBMISSION DATE : 05.02.2013 (12 00 hrs)**

**TENDER OPENING DATE : 05.02.2013 (12 30 hrs)**



## BHARAT HEAVY ELECTRICALS LIMITED

### REGIONAL OPERATION DIVISION

14/15 Floor, World Trade Centre -1, Cuffe Parade, Mumbai -400005  
Phone: 022-22171231 Email: chaitanya@bhelrmb.co.in

### NOTICE INVITING TENDER

No: RE/MUM/HR/WTC-REN/ELE

Date: 30.01.2013

**Sub: Tender for Electrical works at BHEL office on 14<sup>th</sup> Floor, World Trade Centre, Centre-1, Cuffe Parade, Mumbai.**

Sealed quotation in two bids (**Techno-Commercial Bid – Part ‘A’ and Price Bid – Part ‘B’**) is invited for carrying out Electrical work at Bharat Heavy Electricals Ltd, Regional Operation Division, 14<sup>th</sup> floor, World Trade Centre-1, Cuffe parade, Mumbai -400 005.

#### **A. Scope of Work**

S No	Description	Qty. (Approx.)
1	Supplying and Fixing New Computer Wiring 2.5mm x 3 Core Flexible Cable Main Circuit Etc. Completed (Polycab. Make) (Approx.)	250 Meter
2	Supplying and Installation of 5 Amps Switch Socket with Wiring Point Etc. Completed (Legrand / Anchor / Wipro Make)	52 Nos
3	Supplying and Installation of 40Amps 4 Pole 440 Volt ELCB Etc. Completed	1 Nos
4	Supplying and Fixing 20/30 Amps MCB Et. Completed	4 Nos
5	Supplying and Fixing 220 Volt 8 way Distribution Board Etc. Completed	1 Nos

## **B. Pre-qualification criteria:**

The bidder

1. Should furnish reference of at least two companies where similar work has been carried out by the bidder.
  2. Should furnish a copy of the Electrical Licence issued by the government authority.
  3. Should furnish a copy of the Registration certificate under Bombay Shops & Establishment Acts / Sales Tax Department / Registration of Companies / PAN No. etc.
- **Interested parties are requested to inspect the Work site before submission of quotations on any working day i.e. Monday to Friday between 1000 hrs to 1700 hrs. (With permission)**

## **C. Security Deposit:**

Successful bidder has to deposit security deposit at the rate of 10% of the contract value, before start of the work. Security deposit may be furnished in any of the following forms:

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificates, Kishan Vikas Patra etc., (Certifications should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / public financial institutions as defined in the Companies Act. The bank guarantee format should have the approval of BHEL.
- vi) Fixed deposit receipts issued by scheduled banks / public financial institutions as defined in the Companies Act. The FDR should be in the name of the contract, A/c. BHEL duly discharged at the back.
- vii) Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases 50% of the security deposit should be paid before the start of the work and the balance 50% may be recovered from the running bills.
- viii) The security deposit shall not carry any interest. Security deposit in normal case will be refunded after one year of successful completion of contract.

**D. Terms and conditions:**

1. 100% payment on the basis of actual work done shall be made through RTGS within 15 days of completion of entire work and after removal of all the debris, etc on receipt of your bill duly accompanied by satisfactory completion work certificate from our Addl. General Manager (C & HR).
2. The Bidder will submit offer in Two bid :

**i) Techno-commercial Bid – Part ‘A’**

Following documents also to be submitted in the Techno-commercial bid:

- a. Copy of two similar work orders last executed by the bidder.
- b. Copy of Electrical Licence issued by the government.
- c. Copy of Registration certificate under Bombay Shops & Establishment Acts / Sales Tax Department / Registration of Companies / PAN No. etc.
- d. Copy of blank price bid duly signed.
- e. Copy of Technical bid duly signed.
- f. The tenderer shall also submit the letter of compliance on their letter head, duly signed and enclosed with technical bid (format enclosed)

**ii) Price Bid – Part ‘B’**

The Price bid should include the price to be quoted for complete work (which includes duties, taxes, other Govt. levies etc.) only. Rate to include labour and material of reputed brand.

3. All waste material should be removed (destroyed), complete cleaning and re-arrangement of furniture should be done by the successful bidder.
4. Price of only those bidders who technically qualify will be opened.
5. Bids will be evaluated based on the lowest cost to BHEL (Which includes duties, taxes, other Govt. levies etc.)
6. A copy of blank price bid duly signed by the contractor for acceptance to be furnished along with Technical Bid.
7. Bidder(s) can collect tender documents from this office. Tender documents (non-Transferable) will be issued free of cost up to 05.02.2013 (12 00 hrs) on all working days between 9 a.m. to 5.00 p.m.
8. The quotation should be submitted in sealed cover subscribing

**“Tender for Electrical work at Bharat Heavy Electricals Ltd, Regional Operation Division, 14<sup>th</sup> floor, World Trade Centre-1. Cuffe parade, Mumbai -400 005”**

in the tender box on or before 05.02.2013 (12 00 hrs) addressed to Addl. General Manager (C & HR), Regional Operation Division, Bharat Heavy Electricals Limited, 15<sup>th</sup> floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai - 400 005. And same will be opened on 05.02.2013 at (12 30 hrs) in the presence of bidder who wish to be present.

9. The work should be completed **within 1 week** from the date of receipt of work order.
10. BHEL reserves the right to reject any quotation without assigning any reasons thereof.
11. Penalty @ 5% per week of the contract value pro rata will be levied, if there is delay beyond the schedule completion period, subject to a maximum of 10%.
12. **Defect Liability:** Contractor shall be responsible to make good and remedy any defect in work noticed before expiry of one year from date of successful completion of work.
13. Sub contract in any form not allowed.
14. BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit.
15. The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.
16. **Arbitration:** If any time, any questions, disputes or differences what so ever arising out of or in any way concerning the contract between BHEL and the Contractors, the same shall be referred to the sole arbitrator i.e. General Manager, BHEL, ROD, Mumbai or nominee appointed by him in writing.. The award of the arbitrator shall be final and binding on both the parties.
17. **Offer Validity:** One month from date of Tender opening.
18. **Statutory Levies:** The contractor will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by the State Government from time to time and all other statutory laws shall be complied by the contractor.

19. **Workmen Compensation:** It is the sole responsibility of the contractor to insure his staff engaged in the BHEL Flats under Workmen Compensation Insurance Act against any unfortunate incidences / accidents while on duty.
20. **Risk Purchase / Penalty:** For the unsatisfactory / poor services and not redoing the job at its own cost, BHEL reserves the right to deduct 100% payment made towards the unsatisfactory job done and get the same done through another party at the cost and risk of the contractor.
21. **Cancellation of Contract:** BHEL reserves the right to terminate the contract by giving 15 days notice in writing without assigning any reasons to contractor.
22. **Timing for the Work:** We shall prefer to get the job during office hours from 9.00 to 17.30 on all working days.
23. Assistance in shifting the furniture and the other items and any other re-arrangements shall be provided by the Contractor. The Debris should be removed and complete cleaning shall be the sole responsibility of the contractor.
24. TDS as applicable will be deducted at source from your bill.

Thanking you,

Yours faithfully,  
For, BHARAT HEAVY ELECTRICALS LIMITED

  
30/1/13.  
(Chaitanya Hedau)  
Executive (HR)

**TECHNICAL BID – ANNEXURE 'A' – ENVELOPE 1  
ESSENTIAL DETAILS**

1. Name, Address with Telephone / Fax No. :
  
2. Copy of Electrical Licence issued by the government authority.
  
3. Registration certificate under certificate under Bombay Shops & Establishment Acts,/  
Sales Tax Department / Registration of Companies /PAN No.etc. :
  
4. Material of reputed brand of Switches to be Specified: Legrand / Anchor / Wipro  
Make
  
5. Copy of previous Two similar work orders/work completion certificates t executed by  
the bidder for similar work:
  
6. Copy of blank price bid duly signed. :
  
7. Copy of all Tender documents duly signed.

Signature of Tenderer

Name :

Designation :

Seal

**All columns of the Price Bid to be filled up and signed with stamp of Bidder**

**PRICE BID – PART ‘B’ – ENVELOPE 2**

<b>S No</b>	<b>Description</b>	<b>Qty. (Approx.)</b>	<b>Rate (Rs.)</b>	<b>Amount (Rs.)</b>
1	Supplying and Fixing New Computer Wiring 2.5mm x 3 Core Flexible Cable Main Circuit Etc. Completed (Polycab. Make) (Approx.)	250 Meter		
2	Supplying and Installation of 5 Amps Switch Socket with Wiring Point Etc. Completed (Legrand / Anchor / Wipro Make)	52 Nos		
3	Supplying and Installation of 40Amps 4 Pole 440 Volt ELCB Etc. Completed	1 Nos		
4	Supplying and Fixing 20/30 Amps MCB Et. Completed	4 Nos		
5	Supplying and Fixing 220 Volt 8 way Distribution Board Etc. Completed	1 Nos		
	<b>Total</b>			

Note: The rates quoted must be inclusive of all applicable government taxes and duties. However, the bill should clearly indicate the tax element separately.

**Signature of Bidder with Date.**

**Name and Address Telephone / Mobile No. of the Bidder**



(LETTER OF COMPLIANCE IN YOUR COMPANY'S LETTER HEAD)

To

Date:

Bharat Heavy Electricals limited,  
15<sup>th</sup> floor, World Trade Centre-1,  
Cuffe Parade,  
Mumbai – 400 005

Dear Sir,

Sub: Tender no. RE/MUM/HR/WTC-REN/ELE      dated 30.01.2013

With reference to your above tender, we hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations / conditions.

We also confirm that if any deviations / conditions in the Price Bid are mentioned, the same will not be entertained by BHEL.

Thanking you,

Yours faithfully,

SIGNATURE AND SEAL OF THE BIDDER