



Bharat Heavy Electricals Limited, Jhansi

Department: Factory Civil

Tender Enquiry No: FCX/TW/21/11 date: 14.09.2021

TD: 2021-22, Rev- 00



TENDER DOCUMENT
For Works Contract

For Tender Enquiry No. : **FCX/TW/21/11**

For

“(Disposal of Garbage from factory area.)”

Contact Person:

Name: Anshuman Sharma
Designation: Dy. Mgr (MM-trfr)
Email: anshuman.sharma@bhel.in
PHONE: 0510-2412784

Or

Name: P B S Ekka
Designation: AGM (CLC)
Email: pbsekka@bhel.in
PHONE: 0510-2412549

Tender Due Date : 08.10.2021 at 13 :15 Hrs
Tender Opening Date : 08.10.2021 at 14 :00 Hrs

Rev	Short details of revision (In case of revision in tender document, otherwise NA
Date:	

Factory Civil Department
BHEL, PO: BHEL, Jhansi 284120 (UP)



Bharat Heavy Electricals Limited, Jhansi

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DETAILS OF TENDER DOCUMENT

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BHEL JHANSI is in the process of finalizing the Works Contract for ***Name of Work: - Disposal of Garbage from factory area.*** The duly filled in Technical and Price / Rate bids (Annexure I and M, separately) along with the instructions to the tenders, Contractor's Obligations, General Terms and Conditions with the signature of the tender on all the pages and complete in all respects super scribed as "Quotation for Tender No. FCX/TW/21/11 DATED-14.09.2021" should reach us in a sealed cover on or before **08.10.2021 (13.15 hours)** through Registered / Speed post or the same may be dropped in the tender box available at the following address:

To
Tender Box
CISF Control Room/Office
Administrative Building
Bharat Heavy Electricals Limited
Jhansi-284 120. UP

- Note:** 1) Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.
- 2) Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the "bids" are liable to be rejected.



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Tender Documents

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Annexure -A

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	Name of Work: - Disposal of Garbage from factory area.
2	Tender Evaluation Criteria	<i>(QR as per Annexure C), Awarding on overall L1 basis</i>
3	Duration of Contract	<i>12 months</i>
4	Last date of Sale of the Tender	<i>Up to 11:00 hrs on 14.09.2021</i>
5	Last date of receipt of the Tender	<i>Upto 13:15 hrs on 08.10.2021</i>
6	Date of opening of Techno – Commercial Bid.	<i>14:00 hrs on 08.10.2021</i>
7	Address for submitting the Tender	Tender Box Administrative Building gate
8	Earnest Money Deposit * (EMD)	<i>Rs.9896.00</i>
9	Cost of Tender	<i>Nil</i>
10	Validity of Offer	<i>120 Days</i>
11	Security Deposit	<i>5 % of Contract value</i>
12	Reverse Auction	

Note:

The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c NO. : - 10670828866; ifs Code:- SBIN0003807

A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

The Tender cost may be accepted either by credited through **RTGS/NEFT/EFT/IMPS/ECS** or deposited by pos machine in cash section in BHEL ADM Building. The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website

“www.bhel.com” & www.eprocure.gov.in



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Annexure B

WORK SPECIFICATION/SCOPE OF WORK

DETAILS OF WORK

Sl. no.	Description
1	<p>Collection of garbage from various dust-bins and segregating the garbage into parts as polythene, waste paper, gatta and other miscellaneous garbage, dry vegetation, dry wood, dry leaves and other waste material as per instruction of Engineer in charge . Loading the segregated garbage in to tractor trolley. Unloading the segregated garbage at designated place inside the factory area. Tractor trolley, driver, fuel and all tools (Phawada - 3 no , Gainti- 1 no. Tasla-3 no. Panji-3 no, Tripal / polythene - 6'x 6' with two side rod etc) for collection & segregation of garbage from dustbin and other places & labour for the work to be provided by contractor. One trip means loading tractor trolley completely from one or more dustbins and fully unloading all the garbage at designated location.</p> <p>Note- 1-Tractor trolley should be commercial. 2- Driver of Tractor Should have a valid driving license.</p>
2	Hiring of JCB with operator, fuel and lubricant

QUALIFYING REQUIREMENTS

- 1) **Average Annual financial turnover** during the last 3 years, ending **31st March 2021**, should be at least **Rs.1.49 Lakh** duly audited financial statement/balance sheet/certified by CA to be submitted as supporting documents. If all balance sheet/ financial statement are not available for three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheet/certificate from CA/Financial statement by three.
- 2) **Experience** of having of having successfully completed similar works during last 7 years ending “on last day of previous month when tender is uploaded” should be either of the following:-
 - a. Three similar completed works each costing not less than the amount equal to **Rs. 1.98 Lakhs**.
Or
 - b. Two similar completed works each costing not less than the amount equal to **Rs. 2.48 Lakhs**.
Or
 - c. One similar completed work, each costing not less than the amount equal to **Rs. 3.96 Lakhs**.

Similar work means: - Any type OF WORKS/SERVICE & LABOUR SUPPLY CONTRACT

Documentary proof (Execution Certificate/LOI/Work order) for the experience to be submitted along with Technical Bid. In case of experience in Private Sector, relevant TDS Certificate (TRACES Only) must be attached as evidence.

Other Essential Documents-

- 3) Should have PAN/TAN number. Copy of PAN/TAN to be submitted.
- 4) GST Registration with valid documentary proof.
- 5) Should have independent ESI Code number.
- 6) Blank Price Bid (JS 472) as per annexure “G”.
- 7) Undertaking duly signed, with seal and stamp of the Bidder, as per annexure “V”.
- 8) EMD.
- 9) The documents required for legal entities under whose name and style Contractor has participated in the tender are as follows:
 - (i) Partnership Firm: Partnership Deed registered at the office of Registrar of Firms.
 - (ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) Society: Registration certificate issued by Registrar of societies.Sole Proprietor-ship Firm: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (___).



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Annexure –D

GENERAL TERMS AND CONDITIONS OF ENQUIRY (JHS 2055C R01)

UPLOADED IN SPERATE FILE -(PAGES 01 TO 14)

(To be signed by contractor and submitted along with bid.)

SPECIAL CONDITIONS OF CONTRACT FOR WORK

1. Location of Site –Inside BHEL factory.
2. Time allowed for completion of work – **12 months**.
3. Defect Liability period – **Nil** completion of W.O. date
4. Payment Terms –Payment will be done as per GTC Clause (X) (6).
5. Penalty for delayed work – The contractor will have to complete work at site given to them within 5 Months of written instruction given by BHEL official. If contractor fails to ensure above condition, the penalty will be imposed on contractor as per GTC clause no.(X)-4
6. PVC & ORC - Not applicable
7. Taxes & Duties - The contractor shall submit their offer inclusive of all duties, royalty, entry tax etc. as per Govt. norms except GST. If GST is applicable for the work, the contractor shall claim GST extra as per actual over the quoted price of the work. However the contractor must make payment of GST before claiming the same from BHEL.
8. Award of work – The bidder must quote the total package price for the work and not the individual item rates in the price bid. The % allocation of each item has been specified and the individual item rates will be determined based on this % allocation from the total price quoted. The work will be awarded to overall lowest bidder who has submitted the lowest total price for the work
9. The above contract will be covered under the BHEL CONCILIATION SCHEME, 2018.
10. Work Inspection shall be done by BHEL representative and payment shall be made on the basis of measurement only as per unit given in schedule. The contractor or his supervisor /authorized person will maintain a register and record the work / measurement immediately and get verified the satisfactory completion of work by BHEL personnel. The contractor will be fully responsible for the preparation of bill and submission to Engineer-in-charge.
11. *The measurements of completed works and preparation of bill's related procedure will be govern by as per CPWD norms and guidelines. Contractor will comply with all CPWD's Norms, specifications, and guidelines related to work execution and billing.*
12. Final bill shall be prepared within 3 months after successful completion of work in the Performa prescribed for the purpose, based on the certificate issued by the Engineer that the entire work as stipulated in the tender Specifications has been completed in all respect to the entire satisfaction of BHEL. The Contractor shall give unqualified 'No claim' and 'no demand' certificate. The abstract of final quantities and financial values shall also be entered in the measurement book and signed by both the parties. The final bill shall be paid within a reasonable time after completion of the work. After the payment of final bill, only the guarantee obligation percentage value (Security deposit) shall remain unpaid, which will be released after completion of defect liability period on submission of no-dues certificate.
13. The BHEL General Conditions of contract shall form an integral part of this contract. (The BHEL General condition of contract may be seen in civil Office).
14. The Special Conditions of Contract (SCC) shall have overriding priority over General Conditions of Contract (GCC). Whenever there is any contradiction between the GCC and SCC, the SCC shall be treated as final.
15. The contractor shall take necessary precautions for the safety of his workmen and provide them with all safety equipment like gloves, gum-boots etc as per requirement. BHEL shall not be liable to pay any additional amount on account of any safety equipment / PPE.
16. The contractor shall take proper care to avoid any damage to BHEL property. If any damage does take place, the contractor will be fully responsible for the same .The decision of Engineer in charge is such case shall be final and binding on contractor.



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17. The contractor will follow all safety rules required in connection with execution of such type of works.
18. The contractor will provide the all safety equipment i.e. safety shoes, safety belt, goggle and all other equipment which are direct related to work execution at own his cost.
19. The workers should be trained enough for the work.
20. No minor worker will be allowed to work.
21. The contractor shall be wholly responsible for the behavior of his workmen with the official staff.
22. All tools & tackles, ladder & machinery required for the work execution shall be arranged by contractor on his cost.
23. The contractor will be fully responsible to follow the instruction related to works, given and recorded by department in "Site order Book" and will be signature by him daily against recorded instructions in "Site Order Book "at department.
24. The quantity of individual item mentioned in BOQ may vary up to any extent as per requirement of site with restriction of awarded value of work of BHEL and the contractor shall not be liable for any claim of compensation on this account . Contractor will adhere to execution of item to complete the project & no claim related to qty. variation of items by contractor will be entertain.

25. RECOVERY FOR LAND & BUILDING RENT ISSUED TO CONTRACTOR ON DEMAND & AVILABILITY.

Sl.No.	Description	Recovery Rate
1	Open land for labour stay.(For temporary arrangements.)	Rs. 5.00/ sqm
2	Store building (if available) or land for store (for temporary arrangements).	Rs. 25.00/ sqm –plinth area
3.	Resident building –only X type or Type 2.	As per applicable BHEL RULES and guidelines.

26. Reverse Auction: BHEL shall be resorting to Reverse Auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno-commercially qualified bidders. Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered for RA. In case any bidder(s) do(es) not participate in online Reverse Auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking."



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Annexure 'F'

Technical Bid Qualifying criteria & check list

S. No	Particulars Details	Pease tick (√)	Number / Details of enclosures
01	Name of the Firm (Document as per Sr. No. 2 of Qualifying Requirements)		
02	Name of the Proprietor/Partners		
03	Address and Contact Numbers		
04	Firm Registration Number if applicable (Copy of Certificate)		
05	Labour license Number (Copy of Certificate)		
06	ESI Code Number (Copy of Certificate)		
07	PF Code Number (Copy of certificate)		
08	PAN/TAN Number (Copy of PAN/TAN)		
09	GSTIN (PAN BASED) (Copy of certificate)		
10	Self-Declaration as per Annexure-V		
11	Balance Sheet along with Copy of Audited Financial annual statement by CA for last three financial years ending 31.03.19 as per tender		
12	Experience Certificate (Along with necessary enclosures as per tender to be submitted)		
13	No of Workers including supervisors on the rolls of the firm		
14	Committed Capacity against our tendered quantity in %		
15	Earnest Money Deposit a) DD No/MR No. & Date b) Drawn On (Bank)		
16	Any Other relevant Information		
17	Validity of Offer (At least 120 Days from the date of tender opening)		
18	Blank Price Bid Format		
19	E-Mail and Mobile Numbers		

Note: Technical bid and price bid should be submitted in separate sealed envelopes. In case the bids are found in one single envelope then the "bids" are liable to be rejected.

Signature with Name
& Office Seal



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Annexure -G

BLANK PRICE BID (JS 472)

a. Name of the firm : _____

Amount in Words:-XXXXXXXXXXXXX.....

GST EXTRA AS APPLICABLE

NOTE – Contractor must not quote Amounts in this Blank Price Bid. This document must be submitted along with Techno-commercial bid.



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Annexures (I-IX)

UPLOADED IN SPERATE FILE -PAGE NO 01 TO 14

(To be signed by contractor and submitted along with bid.)



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Format JS 146 - Price Bid Sheet (in a separate envelope)

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