



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

(भारत सरकार का उपक्रम / A Govt. of India Undertaking)

मानव संसाधन विकास संस्थान / Human Resource Development Institute
क्रय विभाग / PURCHASE DEPARTMENT



MG/RG/PUR/002 (Welcome Kit)
Dated: 11/06/2013

M/s.

Sub: Corrigendum No. 1 to Supply of Welcome Kits (Ladies and Gents) for BHEL/HRDI/NOIDA Hostel Rooms

Ref:- Tender Enquiry Ref. No. MG/RG/PUR/002 (Welcome Kit) dated 27/05/2013

Dear Sir(s),

As you are aware, we had already issued Tender Enquiry Ref. No. MG/RG/PUR/002 (Welcome Kits) dated 27th May, 2013 for supply of Welcome Kits (Ladies and Gents) for BHEL, HRDI, NOIDA Hostel Rooms.

Now, we request you to please **IGNORE** the above Tender Enquiry. A fresh Tender Enquiry (Letter Ref. No. MG/RG/PUR/002 dated 11/06/2013 on the subject is enclosed herewith for your kind information and necessary action. **Schedule of Tender Submission and Opening of Tender Enquiry REMAINS THE SAME i.e. as per details given below :**

Tender Submission Date: 19/06/2013 (13.00 Hrs.)
Tender Opening Date (Part-I): 19/06/2013 (16.00 Hrs.)

Inconvenience caused is regretted, please.

Thanking you,

Yours faithfully,
For and On behalf of BHEL

Deepak Dhawan
Manager / HRDI

ENCL: AS ABOVE



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Ref. No. MG/RG/PUR/002
dated 11/06/2013

Reg:- Corrigendum No. 1 to N.I.T. for Supply of Welcome Kits (Ladies and Gents) for BHEL/HRDI/NOIDA Hostel Rooms (Ref:- Tender Enquiry Ref. No. MG/RG/PUR/002 (Welcome Kit) dated 27/05/2013)

Dear Sir(s),

Your most competitive rates are invited for Supply of Welcome Kits (Ladies & Gents) for BHEL/HRDI/NOIDA Hostel Rooms as per details enclosed **Annexure-I, II & III**. You are requested to submit your Two Part- Bids (both price & techno commercial parts) quotation duly signed and sealed (this sealed cover shall be superscribed with **tender no. due date and time**) and same should reach this office latest by **1300 hrs on or before 19/06/2013**. Offer received without NO DEVIATION CERTIFICATE will not be considered. Unsolicited quotations will not be considered and quotation received late is likely to be ignored.

Procedure for submission of sealed tender:

Cover-I / Part-I: Unpriced Techno Commercial Bid:

Please submit NO DEVIATION CERTIFICATE (Annexure -III) duly signed and stamped and documents required under Pre-Qualifying Criteria (Annexure - II). The original copy of entire tender documents duly signed and stamped on each page as token of your acceptance to the tender conditions may also be enveloped in cover -I/part - I. The cover is to be properly sealed. **Offers received without 'No Deviation Certificate will not be considered and rejected outright.**

Cover-II / Part-II: Price-Bid:

Your price details only in the prescribed Price-Format (Annexure-I) should be enclosed in Cover-II, duly signed & sealed.

These two separate covers (Cover I & II) shall together be enclosed in a third envelope and this sealed cover shall be superscribed with Tender name, Tender No., Due date & Time and submitted to this office.

Manager (Purchase)

Bharat Heavy Electricals Limited

Human Resource Development Institute

**HRD & ESI Building, Plot No.25, Sector - 16A,
NOIDA - 201301 (U.P.)**

Deepan Chandra

दूरभाष/Telephone: 0120-2416354 फैक्स/Fax: 0120-2515431, E-mail rajivkgupta@bhel.in, Home Pg. www.bhel.com
एच.आर.डी. एवं ई.एस.आई. परिसर, प्लॉट नं. 25, सेक्टर-16 ए, नोएडा -201 301, गोतम बुद्धनगर, (यू.पी.)

HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)

पंजीकृत कार्यालय: बी.एच.ई.एल.हाउस, सीरी फोर्ट, नई दिल्ली -110 049 Regd.Office:BHEL House, Sirifort, New Delhi-110049



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The quotation should reach this office latest by 1300 hrs on 19/06/2013. Part-I/ Cover-1, comprising Unpriced Techno Commercial Bid will be opened at 1600 hrs on 19/06/2013 in the presence of the representatives of the tenderers who choose to be present. Cover-II containing Part-II/Price Bid of only those bidders who submitted a clear **NO DEVIATION CERTIFICATE** will be opened in due course of time which will be intimated to you separately.

BHEL reserves the right to accept or reject any tender without assigning any reasons thereof.


(Deepak Dhawan)
Manager (Purchase)

Encls:

1. Annexure- I (BOQ/Price Format)
2. Annexure- II (BHEL Standard Terms & Conditions)
3. Annexure- III (NO DEVIATION CERTIFICATE)



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ANNEXURE – I

Tender No. MG/RG/PUR/002 (Welcome Kits (Ladies & Gents))

Dated 11/06/2013

PRICE-FORMAT

SL. NO.	Descriptions	Qty.	Unit	Unit Rate (INR)	Taxes (CST/VAT in %age)	Amount (INR) Inclusive Taxes
1	Welcome Kit for Gents participants (Items covered as under) <u>Plastic self-sealing pouch(zipper pouch)</u> <u>Packing</u>	1175 (600 nos. in Lot 1 and rest in lot 2)	Nos.			
2	Welcome Kit for Ladies participants (Items covered as under) <u>Plastic self-sealing pouch(zipper pouch)</u> <u>Packing</u>	235 (150 nos. in Lot 1 and rest in lot 2)	Nos.			
				Total Value (INR)		

Items covered in Welcome Kit			
<u>Gents Welcome Kit</u>		<u>Welcome Kit For Ladies</u>	
i. Saving Razer(gillette-use & throw)		i. Real with buttons	
ii. Ponds moisturizer (5gm)		ii. Ponds moisturizer (5gm)	
iii. Pocket tissues (10 pieces)		iii. Pocket tissues (10 pieces)	
iv. Pocket comb (Medium size)		iv. Pocket comb (Medium size)	
v. Cotton buds (Johnson 8-10 piece)		v. Cotton buds (johnson 8-10 piece)	
vi. Tooth brush (Colgate)		vi. Tooth brush (Colgate)	
vii. Shaving cream (gillette 25 gm)		vii. Bindi	
viii. Shoe shiner (Cherry-Normal size)		viii. Cotton russi	
ix. Talcum powder (Himani-10gm)		ix. Talcum powder (Himani-10gm)	
x. Tooth paste (Pepsodent-35 gm)		x. Tooth paste (Pepsodent-35 gm)	
xi. Hair oil (Bazaz Almond-3 ml)		xi. Hair oil (Bazaz Almond-3 ml)	

Name and Signature with Company's Name

Phone No. / Fax No.

E-mail address :

(Deepan Khawar)

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Ref.No. MG/RG/PUR/002 Dated 11/06/2013



Standard Terms and Conditions

ANNEXURE – “II”

1. **PRICE** : Price should be quoted on firm price basis with delivery at BHEL, HRDI (Stores), NOIDA for the work in the enquiry and accounting for all related expenditure. BHEL will not entertain any extra claim whatsoever.
2. **FIRM Rates** on delivery at BHEL, HRDI Stores, NOIDA should be quoted both in words and figures. In case of any discrepancy, higher rate shall be considered for evaluation purposes but in the event of any purchase order subsequently the lower rate shall be applicable.
3. **PRE- QUALIFYING CRITERIA.** In the Pre-Qualification criteria, you **MUST** submit proof of the following documents as Part – 1/ Cover – 1, Techno-commercial bid.
 - I. CST or VAT Registration Number
 - II. Pan Card of Firm or Proprietor
 - III. No Deviation Certificate
4. **EVALUATION** : Tenders shall be evaluated on Total Lowest Cost to BHEL basis.
5. **VALIDITY OF OFFER**: Your offer must remain valid for 60 days from the date of opening of price bid.
6. **CONSIGNEE**: Incharge (Store, BHEL, Human Resource Development Institute, Plot No. 25, Sector 16-A, NOIDA – 201 301 (U.P)
7. **PACKING AND FORWARDING** : The Vendor shall be responsible for despatch of the Welcome Kits in suitable packing to ensure receipt by the consignee without any damage / loss in transit for all despatches.
No additional charges towards packing and forwarding shall be payable by BHEL.
No additional charges towards manpower, labour tax/duties/levies etc. shall be payable by BHEL.
8. **TERMS OF PAYMENT** : 100% payment within 30 days after receipt and acceptance of Welcome Kits by consignee subject to statutory deduction as applicable.
9. **DELIVERY** : Welcome Kits will be delivered in two different lots (1st lot within 20 days of receipt of PO and rest in 2nd lot after 45 days of 1st delivery to BHEL/HRDI, stores, NOIDA.
10. **QUALITY** : To achieve output of the best quality, quality of all the items should be maintained. However, no additional charges shall be paid by BHEL on this account.
11. **PENALTY**: Any delay in supply of the Welcome Kits is liable for penalty @ ½ % of value of contract per week (or part thereof) of delay.
If the deliveries are not completed within four weeks beyond the stipulated period, BHEL reserves the right not to accept the remaining consignments in full or part thereof, and no damages will be payable for such goods.
12. **GENERAL**: BHEL reserves the right to increase or decrease the order quantity. The tender is indivisible and tenderers are required to quote for all items. Financial evaluation shall be paid on total price of complete order. -

(Signature)

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ANNEXURE-III

NO DEVIATION CERTIFICATE

THIS IS TO DECLARE THAT WE DO NOT HAVE ANY DEVIATIONS IN THE STIPULATIONS OF YOUR TENDER AND ACCORDINGLY ACCEPT ALL THE STIPULATIONS WITHOUT ANY RESERVATIONS WHATSOEVER.

Signature of the bidder
With Company Seal

Name:

Company's name:

Address:

Date:

Deepan Khawar

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