

Bharat Heavy Electricals Ltd.,

(A Government of India undertaking)


Electronics Division

PB No.2606, Mysore Road, Bangalore-560026, India

Quotations are invited under two part bid system for Supply and I&C of String Monitoring Boxes for 20MW NTPC -GANDHAR Solar Power project through e-procurement route.

RFQ NO and date	BKC0000047 dated 24.07.2020. (E-tender)
RFQ due date & time	04.08.2020 up to 13.00 hrs (IST)
Date, Time & Venue of Part-I Bid Opening	04.08.2020 after 13.30 hrs (IST) (E-tender) – Website - https://bhel.abcpocure.com
Date, Time & Venue of Price Bid opening	Will be intimated later for technically accepted vendors.
Address for Communication & Contact Person in BHEL	Engineering Department: Mr. Sheetal Prasad (9739913232) Purchase Department: Mr. Chandan BK (9739252560) BHEL Electronics Division, PB NO 2606, Mysore road, Bangalore-560 026. INDIA Email: chandanbk@bhel.in sheetalprasad@bhel.in

REQUEST FOR QUOTATION

	BHARAT HEAVY ELECTRICALS LIMITED Electronics Division PB No. 2606, Mysore Road Bangalore - 560026 INDIA	RFQ NUMBER: BKC0000047 RFQ DATE : 24.07.2020	Due Date/Day: 04.08.2020 TUE Time : 13:00 HRS E-TENDER
MMI:PU:RF:003			
(address for communication) :		(for all correspondence) Purchase Executive : CHANDAN BK Phone : 080 26989608 Fax : 26989217 E-mail: chandanbk@bhel.in	

SI No.	Description	Qty	Unit	Delivery qty	Delivery Date
1	PS0679086501 16 in 1 out SMB of 1500 volt system * HSN/SAC : 8504 Test Certificate With Wireless Communication	104	ST	104	10.11.2020
2	PS0679086510 Supply of Wireless Receiver System * HSN/SAC : 8504 Test Certificate	1	ST	1	10.11.2020
3	PS0679086528 Supply of Spares for SMB * HSN/SAC : 8504 Test Certificate	1	ST	1	10.11.2020
4	PS0679086560 I&C Support for SMB	104	AU	104	08.12.2020

Total Number of Items -4

<p>NOTES:</p> <p>1. This RFQ is governed by:</p> <p>a) INSTRUCTIONS TO BIDDERS/SELLERS and GENERAL CONDITIONS OF CONTRACT FOR PURCHASE available at http://edn.bhel.com (RFQ-PO Terms & Conditions)</p> <p>b) Any other specific Terms and Conditions mentioned.</p> <p>2. Bidders / Representatives who would like to be present during opening of offers are required to furnish authorization letter for the same.</p> <p>* The HSN/SAC no mentioned against the line items in the RFQ are indicative only.</p>	For and On behalf of BHEL. CHANDAN BK Semiconductors & Pho 1 OF 1
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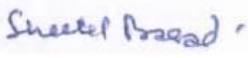

PRE QUALIFICATION CRITERIA:

- 1) The bidder should be an OEM and should have supplied minimum cumulative quantity of 100 Nos of String Monitor Box with wireless communication of 1500 V grade, 16-in (minimum) / 1-out for solar PV power plants in India during the past 3 years with reference to the date of opening of Part-1 bid. As evidence to this, vendor shall enclose copies of purchase orders and Commissioning/Performance Certificates from the respective clients.
- 2) During technical evaluation, Credentials of vendors will be submitted to end customer (M/s NTPC) for approval. Only the price bids of those vendors, **who are technically qualified and Approved by end customer** (M/s NTPC) before price bid opening, will be considered for further procurement processing.

	PURCHASE SPECIFICATION STRING MONITORING BOX (16-IN, 1-OUT) WITH WIRELESS COMMUNICATION	PS-439-1334
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**PURCHASE SPECIFICATION
FOR
SUPPLY OF
STRING MONITORING BOXES (16-IN, 1-OUT)
WITH WIRELESS COMMUNICATION**

Revision details :	Prepared	Approved	Date
R 00	 Sheetal Prasad	 Prachi Rao V	14-07-2020

	PURCHASE SPECIFICATION STRING MONITORING BOX (16-IN, 1-OUT) WITH WIRELESS COMMUNICATION	PS-439-1334
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This technical specification provides BHEL requirements for supply and commissioning of String Monitoring Boxes (16-in, 1-out combiner) with wireless communication for the solar photovoltaic (SPV) projects.

1.0 Scope of supply:

SL No	Item Description	Quantity
1.	Supply of string monitoring box (SMB), 16-input, 1-output with wireless communication	104 Nos.
2.	Wireless receiver system for SCADA at Inverter room	4 Nos.
3.	Supply of Spares	
	I. 30 A fuse links	150 Nos.
	II. Surge Protection Device each type	4 Set
	III. DC-DC converter	10 Nos
	IV. String Sensor Card along with communication card	5 Nos.
	V. Wireless modules transmitter	3 Set
	VI. Wireless modules receiver	1 Set
	VII. String monitoring box (SMB), Spare 16-input, 1-output with wireless communication	3 Nos
4.	Commissioning support for SMB communication to SCADA	104 Activity units

Note: The above spare quantities are to be supplied over and above the warranty requirements. Item-wise quantity and break-up prices shall be provided along with price bid.

2.0 Documents to be submitted along with technical bid without which offer is likely to be rejected.

- SMB offered for 1500V application should have been already type tested/ Product certification from any National/ International accredited lab for following-
 - Temperature rise test on complete assembled Box as per acceptable limit mentioned in relevant clause.
 - Type test for enclosure as per code and standard mentioned in relevant clause.
 - Thermal ageing at 70 Deg C for 96 hours as per IEC 60068-2
 - HV Test
 If type test reports are not available, vendor shall take up for type testing of SMB at no extra cost to BHEL.
- IP protection certificate & IK-07 (or better) mechanical impact resistance certificate.
- General arrangement of string monitoring (combiner) box, with overall dimensions, electrical scheme, bill of material.
- Design calculation/ Certificate for temperature rise of enclosure.
- Vendor has to enclose the deviation sheet clause wise separately in case any deviations are sought by the vendor. Absence of any deviation sheet shall be taken as compliance of BHEL specification in total without any deviation.
- Filled up Vendor questionnaire format as per Annexure-I

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3.0 Technical specification of String Monitoring Box 16-in, 1-out

#	Details of SMB	BHEL Requirement
1.	Codes and standards	(a) UL 94 V: Fire resistance / flammability for enclosure (b) UL 746C: UV resistance for enclosure (c) IS2147 / IEC 60529: Enclosure protection (IP) (d) IEC 62262/EN 50102: Mechanical impact resistance for enclosure (e) IEC 61643-12: Surge Protection (f) IEC 62208: Enclosure for low voltage switchgear and control gear assemblies (g) IEC 60947-1: Low Voltage switchgear and control gear (h) IEC 60269 / UL2579 : Fuses Vendor shall submit the suitable Test Certificate/Report from accredited lab(s).
2.	Number of Inputs Per SMB	16 strings
3.	Rating of Each string	Max Current = 20 A Max, Fuse and fuse link rating shall be rated for min 30A Voltage = 1500 V
4.	Degree of protection	IP65 (mated) or Better
5.	Operating temperature	All component in the SMB shall be suitable for operation within temperature range of 0-70 Deg C
6.	Mounting arrangement	Mounting structure for installation of SMB onto the Module Mounting Structures will be supplied by BHEL. However, necessary mounting arrangement for assembling the enclosures as single entity shall be provided by vendor along with each SMB. All the erection hardware and mounting accessories shall be galvanized steel.
7.	Fuses with fuse holder (Only on Positive side)	1. Positive side (30A) mounted on fuse holder for each string. 2. String fuses shall be of gPV category and dedicated to solar application and conform to IEC 60269-6 or UL2579. 3. Fuse holder shall be DIN rail mounting but not of PCB Mounted fuses and its base shall comply to IEC 60269-1 4. Fuses shall be mounted in pull out type fuse holders.

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8.	SMB Enclosure	<ol style="list-style-type: none"> Box shall be of GRP/FRP/Polycarbonate Enclosure Fire Retardant with Self-Extinguishing property and free from Halogen. UV resistant in accordance with UL 746C suitable for outdoor application. Degree of protection for enclosure shall be at least IP 65 . Mechanical impact resistance of IK 07 or better as per IEC 62262. Temperature rise at any point of enclosure should not be more than 12 degC above the ambient temp of 50 deg C. Vendor shall furnish the design calculation/Certificate for temperature rise for BHEL approval during detailed engineering. Vendor shall ensure adequate clearance with suitable insulated separator between positive bus and negative bus if it is in same enclosure. Positive and Negative section shall be orientated horizontally (Landscape orientation) on the either side of separator. Separate compartment for negative section and positive section for termination of positive and negative string input shall be preferred. Complete assembled SMB shall be subject to heat run type test to be witnessed by owner after manufacturing. In case it is found that the temperature rise is beyond the acceptable limits, bidder shall redesign the assembly and perform the test free of cost to verify that temp rise is within acceptable limit. The components mounted inside the SMB shall have higher temperature withstand capability and shall continuously operate under such conditions. SMB enclosure shall be of hinged type made of SS 304 and shall be rust proof Enclosure shall be provided with captive screws so that it screw don't fall off when cover is opened. Screw shall be made of corrosion free material. Suitable non-conducting protection cover shall be provided for any metallic hinge/screw/fastener to avoid contact with live part of the assembly. Mounting plate inside the SMB for mounting/fixing of devices shall be made of FRP/GRP or equivalent non-conducting material. All the parts shall be corrosion resistant and enclosure surface shall be free from crazing, blistering, wrinkling, color blots/striations. There should not be any mending or repair of surface.
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9.	DC Disconnect Switch (manually operated load break switch)	<p>1500V DC grade.</p> <p>Current rating shall be considering the total SMB current (16 strings, 20A rating each) with derating factors for temperature and ageing etc. Design calculation for current rating selection will be submitted for approval during detailed engineering.</p> <p>Load break switch that shall be used to disconnect both positive & negative sides simultaneously. The PV Isolators shall be type tested to carry the nominal current till Min. ambient temperature of 60 Deg C without any de-rating inside the String Junction box.</p> <p>Solar PV on-load Isolator shall be suitable for minimum 1500 Vdc operational voltage, with minimum 250Vdc per pole breaking. Any multipolar device achieving this configuration with Shorting links will not be acceptable.</p> <p>Air Insulation distance shall be higher than 25 mm and the creepage distance shall be higher than 50 mm. Switching part shall necessarily contain reinforced break chamber, with an integrated magnetic arc-extinguishing system for the PV arc.</p> <p>Isolator terminals need to be Silver plated. The Solar PV Isolators need to have a positive break indication and will have to comply with IEC 60947-3 and PV-2 for critical current.</p>
10.	Surge protection device (SPD) for power & communication circuit	<ol style="list-style-type: none"> For power circuit, three MOV type surge arrestors Type 1+2 SPD which shall be connected from positive and negative bus to earth to be considered. The discharge capability of the SPD shall be at least 12.5kA at 8/20 micro second wave as per IEC 61643-12 and shall be rated for MCOV 1000/1500 Volt DC. During fault and failure of MOV, the SPD shall safely disconnect the healthy system. SPD shall have thermal disconnecter to interrupt the surge current arising from internal and external faults. In order to avoid the fire hazard due to possible DC arcing in the SPD due to operation of thermal disconnecter, the SPD shall be able to extinguish the arc. SPD shall have local visual indication and potential free contact for remote indication.
11.	Current and Voltage Monitoring Device	Shunt Type as per IEC61010-1 and IEC 61326-1 certified
12.	String monitoring, processing & controller system for sensing and processing the string / box parameters	<p>(a) Analog signals:</p> <ol style="list-style-type: none"> String current Box voltage Box temperature SPV module temperature (Supply of Module temperature sensor is in the scope of BHEL) <p>(b) Digital signals:</p> <ol style="list-style-type: none"> Status of DC disconnecter switch Power SPD status

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13.	Communication link/ media /Interface to communicate the data to SCADA	<p>Communication protocol for SMB communication is wireless modem. Each SMB shall be fitted with wireless converter with antenna connected outside to achieve maximum range for communication. The antenna of the device shall be properly fitted to the SMB enclosure without compromising its Ingress protection class (IP-65). As SMBs will be mounted on module mounting structures below modules, Antenna location and height shall be suitably designed considering Line of sight with Receiver. Receiver shall be supplied with suitable mounting support, the same shall be submitted for approval during detailed engineering.</p> <p>Each Inverter room shall have 26 SMB. And they shall communicate to the SCADA placed in the corresponding Inverter room. There shall be 4 such Inverter rooms. The farthest distance between SMB and the corresponding SCADA panel in Inverter room shall be 700 mtrs. Vendor shall supply wireless receiver equipment with antennas and hardware for SCADA in Each Inverter room. Vendor has to ensure all the SMB data shall be interfaced with BHEL supplied SCADA panel without having any technical problems. Wireless receiver system at each Inverter room shall receive the data's from 26 Nos of SMBs corresponding to respective IR and convert the data to RS 485 medium MODBUS protocol to feed to SCADA panel.</p> <p>The RS485 serial to wireless converter shall be of industrial type. The suggested makes of serial to wireless converter are Phoenix Contact, Cellcomm or equivalent. Vendor shall take approval from BHEL for equivalent makes.</p> <p>Power supply of wireless device shall be provided by DC-DC converter which is already available inside SMB for powering of monitoring card. 24V DC Power pack for operation of Wireless receiver system will be provided by bidder.</p>
14.	Power supply	<ol style="list-style-type: none"> 1. Internal DC-DC converter based power supply. 2. DC power shall be drawn from solar output.
15.	Box Temperature sensor	RTD type (Pt100) or Semiconductor type
16.	Bus Bars	<p>Zinc/Tinned copper bus bars with SS304 hardware for cable terminations.</p> <p>Busbar size shall be considering the total SMB current (16 strings, 20A rating each) with derating factors for temperature and ageing etc. Design calculation for busbar sizing will be submitted for approval during detailed engineering.</p>
17.	Terminal blocks Rating	1500V DC, 30 A

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18.	Internal Cabling	<ol style="list-style-type: none"> 1. All internal wiring shall be carried out with 1800V min. (DC) grade stranded copper wires, XLPO insulated cables as per EN 50618. 2. All internal wiring shall be securely supported, neatly arranged readily accessible and connected to component terminals and terminal blocks. 3. Wire terminations shall be made with solderless crimping type of tinned copper lugs which firmly grip the conductor and insulation. 4. Insulated sleeves shall be provided at all the wire terminations. 5. Engraved core identification plastic ferrules marked to correspond with the wiring diagram shall be fitted at both ends of each wire. 6. Ferrules shall fit tightly on wires shall not fall off when the wire is disconnected from terminal blocks.
19.	Input power cable size	4/6-sq-mm, copper conductor, EBXL XLPO as per EN 50618 (BHEL scope of supply). Actual cross section size will be informed during detailed engineering.
20	Output Power Cable size	2 Runs of 3.3KV grade 1-core X 400-sq-mm, Aluminium conductor, armoured, XLPE insulation, PVC sheath as per IS:7098 (BHEL scope of supply)
21	Earthing cable	1. Provision of earthing cable entry for Power SPD and Communication SPD shall be provided.
22.	Cable Entry	<p>For Input cables in SMB box: PV straight connectors suitable for 4 or 6 sqmm cable size- 32 nos,</p> <p>For Output cables in SMB box: Nickel plated brass of double compression suitable for cable size- 2 nos</p> <p>For earthing cables: Thermoplastic polyamide suitable for cable size- 2 nos</p> <p>Make of PV straight connectors and glands shall be of reputed make as approved by BHEL.</p>

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23.	Solar PV Straight connectros	<p>Cable connector to be used for String monitoring boxes shall be In accordance with IEC 62852: 2014.</p> <p>Rated Current, IEC (85 degC) - 30A Rated Voltage- 1500 V Connector design- Snap in Locking Type Protection degree- IP68 (mated) Ambient Temperature- (-) 40 degC to (+) 85 degC Protection/Safety Class- Class II Contact material- Cu Contact Surface material- Silver/ Tin Contact resistance for plug connector- <= 0.5 milli-ohms Stripping length- 10 mm Inflammability Class acc to- UL 94-V0 Insulating material- PPE/ PPO/ Polyamide Pollution degree- 3 Certification- UL/TUV/CSA/EAC or equivalent</p> <p>The field connectors proposed shall have type test certificates for the following-</p> <p>I. Protection Degree (IP) II. Operating Temperature III. Inflammability IV. Pollution Degree V. Voltage Withstand (Rated Voltage/Test Voltage) VI. Product Certification</p>
24.	Cable entry	Bottom side
25.	Earthing	Necessary earthing provisions and terminations shall be made available in SMB.
26.	Breathers	IP65 or better

Any other additional accessories as may be considered relevant and applicable for the operation of string monitoring boxes shall be included in the scope and brought out in the offer.

	<p style="text-align: center;">PURCHASE SPECIFICATION STRING MONITORING BOX (16-IN, 1-OUT) WITH WIRELESS COMMUNICATION</p>	PS-439-1334
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4.0 Testing and inspection

	<p>TYPE TEST- SMB offered for 1500V application should have been already type tested/ Product certification from any National/ International accredited lab for following-</p> <ul style="list-style-type: none"> I. Temperature rise test on complete assembled Box as per acceptable limit mentioned in relevant clause. II. Type test for enclosure as per code and standard mentioned in relevant clause. III. Thermal ageing at 70 Deg C for 96 hours as per IEC 60068-2 IV. HV Test <p>If type test reports are not available, vendor shall take up for type testing of SMB at no extra cost to BHEL.</p> <p>Acceptance tests, as per relevant standards (IS, IEC and other), shall be carried out on the string monitoring (combiner) box and all the tests shall be witnessed by BHEL. Vendor shall submit Quality Plan, indicating relevant IS/IEC standards, within one week from PO</p> <p>Following shall be the minimum tests included in QAP.</p> <ul style="list-style-type: none"> Visual, dimensional inspection and quantity check Bill of materials check Electrical continuity check HV insulation tests Heat run test on 1 no sample (type test) Functional checks for / wireless system output for current, SPD status. <p>Complete assembled SMB shall be subject to heat run type test to be witnessed by owner after manufacturing. In case it is found that the temperature rise is beyond the acceptable limits, bidder shall redesign the assembly and perform the test free of cost to verify that temp rise is within acceptable limit</p> <p>SMB quality plan should include the following:</p> <ul style="list-style-type: none"> A) Checks on bought out items as per internal standards of the manufacturer B) In-process checks, as per internal standards of the manufacturer C) Sample tests as per following: <ul style="list-style-type: none"> 1) IR-HV-IR test (sampling as per General Inspection Level-II and AQL 1.0% as per IS 2500 Part 1) 2) String Monitoring Card/ Power Supply card/ DC-DC Converter function check (sampling as per General Inspection Level-II and AQL 1.0% as per IS 2500 Part 1) 3) Communication Function Test (sampling as per General Inspection Level-II and AQL 1.0% as per IS 2500 Part 1) <p>Indicative Quality Plan is attached as Annexure-II to this specification.</p>
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5.0 Scope of Commissioning Support

1	BHEL's scope of installation and commissioning: (a) Movement and erection of string monitoring combiner boxes at the respective places in solar array field, including execution of all necessary civil works and erection of mounting structures. (b) Laying of power cables (provided by BHEL), including formation of all necessary cable trenches, from string monitoring boxes to the PCUs in control room. (c) Crimping and connection of the incoming and outgoing power cables of string monitoring combiner boxes.
2	Vendor's scope of commissioning: Vendor shall configure the controllers of individual SMBs with details such as ID/address, wireless transmitter and receiver configuration, SCADA interface settings etc. For this, vendor shall depute their installation service engineer to site at the time of SCADA installation phase, and also shall interact with BHEL / SCADA team at site to demonstrate the SCADA-interfacing readiness of individual SMBs. All necessary machinery such as Laptop, instruments, meters, accessories and tools shall be arranged at site by vendor

6.0 Documents to be submitted within 7 days after receipt of purchase order

1	General Arrangement of string monitoring (combiner) box, with detailed dimensions, bill of materials, make part number / rating / quantity of individual components, overall weight, applicable standards.
2	Product catalogues / datasheets of string monitoring combiner boxes, enclosures of combiner boxes, DC disconnect switch, surge protection device, controller cards, DC-DC converter, wireless communication equipment etc.
3	Manufacturing Quality Plan for the String Monitoring Box Modbus map details of SMB communication card


7.0 Documents to be submitted along with consignment

1.	Test reports of string monitoring combiner boxes.
2.	Operations and maintenance manual for string monitoring combiner box.


8.0 Warranty period service:

During the warranty period, whenever a technical problem is encountered with the SMB, BHEL will report the same to the vendor.

1. All failed material replacements during warranty period shall be in scope of the vendor.
2. Vendor shall confirm that the problem is attended to by their service engineer within five days from the date of reporting failure.


	CORPORATE QUALITY ASSURANCE SUB-VENDOR QUESTIONNAIRE
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i.	Item/Scope of Sub-contracting			
ii.	Address of the registered office 	Details of Contact Person (Name, Designation, Mobile, Email) 		
iii.	Name and Address of the proposed Sub-vendor's works where item is being manufactured 	Details of Contact Person: (Name, Designation, Mobile, Email) 		
iv.	Annual Production Capacity for proposed item/scope of sub-contracting			
v.	Annual production for last 3 years for proposed item/scope of sub-contracting			
vi.	Details of proposed works			
1.	Year of establishment of present works			
2.	Year of commencement of manufacturing at above works			
3.	Details of change in Works address in past (if any)			
4.	Total Area			
	Covered Area			
5.	Factory Registration Certificate	Details attached at Annexure – F2.1		
6.	Design/ Research & development set-up (No. of manpower, their qualification, machines & tools employed etc.)	Applicable / Not applicable if manufacturing is as per Main Contractor/purchaser design Details attached at Annexure – F2.2 (if applicable)		
7.	Overall organization Chart with Manpower Details (Design/Manufacturing/Quality etc)	Details attached at Annexure – F2.3		
8.	After sales service set up in India, in case of foreign sub-vendor (Location, Contact Person, Contact details etc.)	Applicable / Not applicable Details attached at Annexure – F2.4		
9.	Manufacturing process execution plan with flow chart indicating various stages of manufacturing from raw material to finished product including outsourced process, if any	Details attached at Annexure – F2.5		
10.	Sources of Raw Material/Major Bought Out Item	Details attached at Annexure – F2.6		
11.	Quality Control exercised during receipt of raw material/BOI, in-process , Final Testing, packing	Details attached at Annexure – F2.7		


	CORPORATE QUALITY ASSURANCE SUB-VENDOR QUESTIONNAIRE	
	<div style="border: 1px solid red; padding: 2px; display: inline-block;">ANNEXURE I</div>	

12.	Manufacturing facilities <i>(List of machines, special process facilities, material handling etc.)</i>			<i>Details attached at Annexure – F2.8</i>		
13.	Testing facilities <i>(List of testing equipment)</i>			<i>Details attached at Annexure – F2.9</i>		
14.	If manufacturing process involves fabrication then-			<i>Applicable / Not applicable</i>		
	List of qualified Welders			<i>Details attached at Annexure – F2.10</i>		
	List of qualified NDT personnel with area of specialization			<i>(if applicable)</i>		
15.	List of out-sourced manufacturing processes with Sub-Vendors' names & addresses			<i>Applicable / Not applicable</i> <i>Details attached at Annexure. –F2.11</i> <i>(if applicable)</i>		
16.	Supply reference list including recent supplies			<i>Details attached at Annexure – F2.12</i> <i>(as per format given below)</i>		
Project/ package	Customer Name	Supplied Item (Type/Rating/Model /Capacity/Size etc)	PO ref no/date	Supplied Quantity	Date of Supply	
17.	Product satisfactory performance feedback <i>letter/certificates/End User Feedback</i>			<i>Attached at annexure - F2.13</i>		
18.	Summary of Type Test Report (Type Test Details, Report No, Agency, Date of testing) for the proposed product <i>(similar or higher rating)</i> Note:- Reports need not to be submitted			<i>Applicable / Not applicable</i> <i>Details attached at Annexure – F2.14</i> <i>(if applicable)</i>		
19.	Statutory / mandatory certification for the proposed product			<i>Applicable / Not applicable</i> <i>Details attached at Annexure – F2.15</i> <i>(if applicable)</i>		
20.	Copy of ISO 9001 certificate <i>(if available)</i>			<i>Attached at Annexure – F2.16</i>		
21.	Product technical catalogues for proposed item (if available)			<i>Details attached at Annexure – F2.17</i>		
<div> <div>Name:</div> <div>Design:</div> <div>Sign:</div> <div>Date:</div> </div>						


Company's Seal/Stamp:-

		ITEM String Monitoring Box / AJB		STANDARD QUALITY PLAN					QP.NO:0000-999-QOE-S-57		REVIEWED BY		APPROVED BY	
									Rev No.: 0		D.K. D.			
									Date: 04.02.2015		V. Talwar			
									VALID UPTO: 03.02.2018		Raksha Singh			
Sl No	COMPONENT & OPERATIONS	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORD	AGENCY			REMARKS	
					5 M	6 C/N				M	C	N		
1	2	3	4	5			7	8	9	D	**	10	11	
1.00 Raw Material/Bought out Item Checks-														
1.01	Enclosure	a	Dimensions Check	Major	Dimensional	5 No. Per offered lot	5 No. Per offered lot	Approved Dwg./Mfr Std.	Approved Dwg./Mfr Std.	Inspection report	P	-	-	
		b	Make, Material type & grade check	Major	COC verification	-	-	Approved Dwg./Data sheet / QP	Approved Dwg./Data sheet / QP	Supplier COC	V	-	-	
		c	Surface Defects Check	Major	Visual	IS 2500, GIL-II, AQL 1.0, NIP	IS 2500, GIL-II, AQL 1.0, NIP	Mfr. Std.	free from crazings, blisterings, wrinkling, colour blots / striations and free from any repairs	Inspection report	P	-	-	
		d	Visual check for completeness (door fitment, mounting brackets, door hinges & screws) etc	Major	Visual	IS 2500, GIL-II, AQL 1.0, NIP	IS 2500, GIL-II, AQL 1.0, NIP	Approved Dwg./Mfr. Std.	screws will be captive type, door to fit properly, mounting brackets will be hot dip galvanized/ powder coated / stainless steel	Inspection report	P	-	-	
		e	Degree of Protection (IP) sealing arrangement check: a) Panel gasket profile & material check, b) door locking /closing arrangement	Major	Visual	-	-	Type Test Reports & appd data sheet	Type Test Reports	Type Test Report	V	-	-	
1.03	Copper Bus Bar	a	Dimension Check	Major	Measure	IS 2500, GIL-II, AQL 1.0, NIP	IS 2500, GIL-II, AQL 1.0, NIP	Approved Dwg./Mfr. Std.	Approved Dwg./Mfr. Std.	Inspection report	P	-	-	
		b	Material Grade & Conductivity Check	Major	TC verification	Mnfr std	Mnfr std.	Approved Dwg./Data sheet / Mfr. Std	Approved Dwg./Data sheet / Mfr. Std.	Supplier TC	V	-	-	

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P: PERFORM W: WITNESS AND V: VERIFICATION. CHP: CUSTOMER HOLD POINT BY NTPC SHALL BE IDENTIFIED UNDER AGENCY COLUMN "N" AS 'W'.

		ITEM String Monitoring Box / AJB		STANDARD QUALITY PLAN						QP.NO:0000-999-QOE-S-57		REVIEWED BY		APPROVED BY			
										Rev No.: 0		D.K. Diga					
				CONFORMING TO CODE : IS / IEC / NTPC TECHNICAL SPECIFICATION						Date: 04.02.2015		V. Talwar		Raksha Singh		Jeeva	
										VALID UPTO: 03.02.2018							
Sl No	COMPONENT & OPERATIONS	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORD	AGENCY			REMARKS				
					6 M	6 C/N				D	**	10		11			
1.05	String Monitoring Card/ Power Supply Card/ DC-DC Converter	a Make, Type, Model Check (CE / UL marked)	Major	Visual	100%	same as 6 M	Approved Dwg /Mnfr std	Approved Dwg /Mnfr std/QP	Inspection report	P	V	-	(CE / UL marked)				
		b COC (Certificate of compliance) for electronic cards reg quality checks as per manufacturer std	Major	Compliance verification	Mnfr std	Mnfr std	Mnfr std.	Mnfr std	Supplier's COC	V	V	-					
		c Functional Test	Major	Testing	100%	same as 6 M	NTPC Specification/ Mnfr std	NTPC Specification/ Mnfr std	Inspection report	P	V	-					
1.06	Switch Fuse Unit	a Make & rating check	Major	Visual	100%	same as 6 M	Approved Dwg /Mnfr std	Approved Dwg /Mnfr std/QP	Inspection report	P	-	-					
		b Functional Test (on - off check)	Major	Testing	100%	same as 6 M	Mnfr std	Mnfr std	Inspection report	P	-	-					
1.07	Fuses, Cable Glands, Terminal Blocks, Wires	a Make, Size/ Rating check	Major	Visual	IS 2500, GIL-II, AQL 1.0, NIP	same as 6 M	Approved Dwg /Mnfr std	Approved Dwg /Mnfr std/QP	Inspection report	P	-	-					
2.00	In Process Checks-																
2.01	Hole Marking & Drilling on Enclosure	a Marking & Drilling Accuracy Check	Major	Dimensional	100%	same as 6 M	Approved Dwg /Mfr. Std.	No wrong Marking & Drilling	Inspection report	P	-	-					

LEGEND: * RECORDS, IDENTIFIED WITH "TICK" (V) SHALL BE ESSENTIALLY INCLUDED BY SUPPLIER IN QA DOCUMENTATION. ** M: MANUFACTURER / SUB-SUPPLIER; C: MAIN SUPPLIER, N: NTPC
 P: PERFORM W: WITNESS AND V: VERIFICATION. CHP: CUSTOMER HOLDPOINT BY NTPC SHALL BE IDENTIFIED UNDER AGENCY COLUMN "N" AS 'W'.

		ITEM String Monitoring Box / AJB		STANDARD QUALITY PLAN							QP.NO:0000-999-QOE-S-57		REVIEWED BY		APPROVED BY	
				CONFORMING TO CODE : IS / IEC / NTPC TECHNICAL SPECIFICATION							Rev No.: 0		D.N. Divin			
S.No	COMPONENT & OPERATIONS	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORD	AGENCY			REMARKS			
					6 M	6 C N				M	C	N				
1	2	3	4	5			7	8	9	D	**	10		11		
2.02	Cable Gland Mounting	a Size & Fitment check	Major	Visual	100%	same as 6 M	Approved Dwg./Mfr. Std.	Correct Gland part fitment	Inspection report		P	-	-			
2.03	Component Mounting	a Make, Rating & Quantity as per BOM Check	Major	Visual	100%	same as 6 M	Approved BOM/Approved Dwg./Mfr. Std./QP	Approved BOM/Approved Dwg./Mfr. Std./QP	Inspection report		P	-	-			
		b Placement of component Check	Major	Visual	100%	same as 6 M	Approved Dwg./Mfr. Std.	Correct placement of component as per	Inspection report		P	-	-			
		c Component Mounting Check	Major	Visual	100%	same as 6 M	Approved Dwg./Mfr. Std.	No physical damage of mounted component	Inspection report		P	-	-			
2.04	Wire Haruessig	a Wire Stripping Check	Major	Visual	100%	same as 6 M	Approved Dwg./Mfr. Std.	1) Proper stripping Tool 2) without damaging cable strands	Inspection report		P	-	-			
		b Lugs Crimping tool check	Major	report verification	100%	same as 6 M	Lugs & lug crimping tool supplier recommendations	tool should be calibrated	Tool calibration report		V	-	-			
		c Lugs Crimping Check	Major	Manual pull test	100%	same as 6 M	Approved Dwg./Mfr. Std.	No loose Lugs crimping	Inspection report		P	-	-			
2.05	Wire Connection	a Wiring check	Major	Visual	100%	same as 6 M	Approved Dwg./Mfr. Std.	Approved Dwg	Inspection report		P	-	-			
		b Connection Looseness Check	Major	Manual Pull Test	100%	same as 6 M	Approved Dwg./Mfr. Std.	No loose connection of mounted component	Inspection report		P	-	-			
		c Continuity Check	Major	Testing	100%	same as 6 M	Approved Dwg./Mfr. Std.	Continuity as per approved Drawing	Inspection report		P	-	-			

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ITEM String Monitoring Box / AJB		STANDARD QUALITY PLAN						QP.NO:0000-999-QOE-S-57		REVIEWED BY		APPROVED BY	
CONFORMING TO CODE : IS / IEC / NTPC TECHNICAL SPECIFICATION		Rev No.: 0		Date: 04.02.2015		VALID UPTO: 03.02.2018		D.K. Dhar		V. Talwar		Raksha Singh	
Sl No	COMPONENT & OPERATIONS	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORD	AGENCY			REMARKS
					G M	G C N				M	C	N	
1			4	5			7	8	9	D	**	10	11
Type Test Clearance from NTPC Engineering as per specification requirements to be verified during inspection													
3.00	Final Test	a	Enclosure Dimensional Check	Major	Measurement	IS 2500, GIL-II, AQL 1.0, NIP	IS 2500, GIL-II, AQL 1.0, NIP	Approved Dwg /Mfr Std	Approved Dwg	Final Inspection Report	P	W	V
		b	Degree of Protection (IP) sealing arrangement check: a) Panel gasket profile & material check; b) door locking /closing arrangement; c) Paper Pull check (place a sheet of photocopy paper between closing surface then close/lock the box then pull paper: paper should not come out without being torn)	Major	Visual	1 sample per offered lot	1 sample per offered lot	Type Test Reports & appd data sheet	Type Test Reports	Type Test Report	P	W	V
		c	Verification of Make & Rating of components as per BOM	Major	Visual	IS 2500, GIL-II, AQL 1.0, NIP	IS 2500, GIL-II, AQL 1.0, NIP	Approved BOM/Approved Dwg./Mfr. Std.	Approved BOM/Approved Dwg./Mfr. Std./QP	Final Inspection Report	P	W	V

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Engrg. Div./QA&I

ITEM String Monitoring Box / AJB		STANDARD QUALITY PLAN						QF.NO:0000-999-QOE-S-57		REVIEWED BY		APPROVED BY	
CONFORMING TO CODE : IS / IEC / NTPC TECHNICAL SPECIFICATION		Rev No.: 0		Date: 04.02.2015		VALID UPTO: 03.02.2018		D.K. Deka		V. Talwar		Raksha Singh	
Sl No	COMPONENT & OPERATIONS	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORD	AGENCY			REMARKS
					6 M	6 CN				D	**	10	
1	2	3	4	5			7	8	9				11
		d	Checking of Busbars Nut-Bolt tightness check	Major	Tightness	-do-	-do-	Approved Dwg./Mfr. Std.	Approved Dwg./Mfr. Std.	Final Inspection Report	P	W	V
		e	Switch Fuse Unit Function Test (ON/OFF)	Major	Testing	-do-	-do-	functional check	functional check	Final Inspection report	P	W	V
		f	Internal Wiring check for ferruling, termination & scheme verification	Major	Visual	-do-	-do-	Approved Dwg./Mfr. Std.	Approved Dwg.	Final Inspection report	P	W	V
		g	Earthing point check	Major	continuity check	-do-	-do-	Approved Dwg./Mfr. Std.	Approved Dwg./Mfr. Std.	Final Inspection report	P	W	V
		h	HV test and IR before & after HV Test	Major	Testing	-do-	-do-	500 V for IR & 2.5 KV for HV for power ckt	withstand HV & for IR, Insulation Value > 5Mohm	Final Inspection report	P	W	V
		i	String Monitoring Card/ Power Supply card/ DC-DC Converter function check	Major	Testing	-do-	-do-	NTPC specification /Mfr. Std.	NTPC specification /Mfr. Std.	Final Inspection report	P	W	V
		j	Communication Function Test	Major	Testing	-do-	-do-	NTPC specification /Mfr. Std.	NTPC specification /Mfr. Std.	Final Inspection report	P	W	V

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ಭಾರತ್ ಹೆವಿ ಎಲೆಕ್ಟ್ರಿಕಲ್ಸ್ ಲಿಮಿಟೆಡ್
भारत हेवी इलेक्ट्रिकल्स लिमिटेड

Bharat Heavy Electricals Ltd.,
(A Government of India undertaking)
Electronics Division

PB 2606 , Mysore Road Bangalore , 560026 INDIA

SCPV: BOS: ITB - Rev 04

INSTRUCTIONS TO BIDDERS (ITB)

Bidders are requested to read the instructions carefully and submit their quotations covering all the points:

A. GENERAL INSTRUCTIONS:

1. Any Purchase Order resulting from this enquiry shall be governed by the Instructions to Bidders (document reference: SCPV: BOS: ITB – Rev 01), General Conditions of Contract (document reference: SCPV: BOS: GCC - Rev 01) and Special Conditions of Contract (document reference: SCPV: BOS: SCC: I - Rev 01/ SCPV: BOS: SCC: F - Rev 01), if any, of the enquiry.
2. Any deviations from or additions to the “General Conditions of Contract” or “Special Conditions of Contract” require BHEL’s express written consent. The general terms of business or sale of the bidder shall not apply to this tender.
3. Bidders (also includes the term suppliers / contractors wherever used in this document) are instructed to quote their most competitive price and best delivery, etc. in the offer. Prices should be indicated in both figures & words. **(Please also refer clause 11 under section B)**
4. Regret letter (either through post or by mail) indicating reasons for not quoting must be submitted without fail, in case of non-participation in this tender. If a bidder fails to respond against 3 consecutive tenders for the same item, he will be liable for removal as a registered vendor of BHEL.
5. Procurement directly from the manufacturers shall be preferred. However, if the OEM / Principal insist on engaging the services of an agent, such agent shall not be allowed to represent more than one manufacturer / supplier in the same tender. Moreover, either the agent could bid on behalf of the manufacturer / supplier or the manufacturer / supplier could bid directly but not both. In case bids are received from the manufacturer / supplier and his agent, bid received from the agent shall be ignored.
6. Consultant / firm (and any of its affiliates) shall not be eligible to participate in the tender/s for the related goods for the same project if they were engaged for consultancy services for the same project.
7. If an Indian representative / associate / liaison office quotes on behalf of a foreign based bidder, such representative shall furnish compulsorily the following documents:
 - a. Authorization letter to quote and negotiate on behalf of such foreign-based bidder.
 - b. Undertaking from such foreign based bidder that such contract will be honored and executed according to agreed scope of supply and commercial terms and conditions.
 - c. Undertaking shall be furnished by the Indian representative stating that the co-ordination and smooth execution of the contract and settlement of shortages / damages / replacement / repair of imported scope till system is commissioned and handed over to customer will be the sole responsibility of the Indian representative / associates / agent / liaison office.
8. In case of imported scope of supply, customs clearance & customs duty payment will be to BHEL account after the consignment is received at Indian Airport / Seaport. Bidders must provide all original documents required for completing the customs clearance along with the shipment. Warehousing charges due to incomplete or missing documentation will be recovered from the supplier’s bill. All offers for imported scope of supply must be made from any of the gateway ports (within the country) indicated. **(Refer Annexure I)**
9. The offers of the bidders who are on the banned list and also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL website: **www.bhel.com**.

10. Business dealings with bidders will be suspended if they are found to have indulged in any malpractices / misconduct which are contrary to business ethics like bribery, corruption, fraud, pilferage, cartel formation, submission of fake/false/forged documents, poor quality, certificates, information to BHEL or if they tamper with tendering procedure affecting the ordering process or fail to execute a contract, or rejection of 3 consecutive supplies or if their firms / works are under strike / lockout for a long period.

B. GUIDELINES FOR PREPARATION OF OFFER:

1. Quotation shall be submitted in Single Part Bid, Two Part Bid or Three Part Bid, as called for in the tender:
 - **SINGLE PART BID:** Technical and Commercial Bid with prices along with price summary & filled in BHEL Standard Commercial terms and conditions in a single sealed envelope.
 - **TWO PART BID:** Unpriced offer i.e. "Techno-commercial Bid" with filled in BHEL Standard Commercial terms and conditions in a sealed envelope **along with the copy of the "Price Bid" without the prices** should be enclosed in one cover and the cover must be super scribed "**Techno-commercial offer** and Priced offer i.e. "Price Bid" containing price summary in a separate sealed envelope and must be super scribed "**Price Bid**". Both these envelopes shall be enclosed in a single sealed envelope super scribed with enquiry number, due date of tender and any other details as called for in the tender document.
 - **THREE PART BID:** Pre-qualification Bid (Part-I), Techno Commercial Bid with filled in BHEL Standard Commercial terms and conditions (Part-II), and Price Bid (Part-III). All three envelopes shall be enclosed in a single sealed envelope super scribed with enquiry number due date of tender and any other details as called for in the tender document.

If any of the offers (Part I, Part II or Part III) are not submitted before the due date and time of submission at the venue/place specified or if any part of the offer is incomplete the entire offer of the bidder is liable for rejection.

2. Supplier shall ensure to super scribe each envelope with RFQ number, RFQ Date, RFQ Due date and time, Item Description and Project clearly & boldly. Also mention on the envelope whether it is "Techno Commercial Bid" or "Price Bid" or "Pre-Qualification Bid". Please ensure complete address, department name and purchase executive name is mentioned on the envelope (before dropping in the tender box or handing over) so that the tender is available in time for bid opening.
3. BHEL standard Commercial Terms and Conditions shall be duly filled, signed & stamped and must accompany Technical-Commercial offer without fail and should be submitted in original only. Photocopy will not be accepted. All documents submitted along with the offer shall be signed and stamped in each page by authorized representative of the bidder.
4. Any of the terms and conditions not acceptable to supplier, shall be explicitly mentioned in the Techno-Commercial Bid. If no deviations are brought out in the offer it will be treated as if all terms and conditions of this enquiry are accepted by the supplier without any deviation.
5. Deviation to this specification / item description, if any, shall be brought out clearly indicating "DEVIATION TO BHEL SPECIFICATION" without fail, as a part of Techno-Commercial Bid. If no deviations are brought out in the offer it will be treated as if the entire specification of this enquiry is accepted without deviation.
6. Suppliers shall submit one set of original catalogue, datasheets, bill of materials, dimensional drawings, mounting details and / or any other relevant documents called in purchase specification as part of Technical Bid.
7. "Price Bid" shall be complete in all respects containing price break-up of all components along with all applicable taxes and duties, packing & forwarding charges (if applicable), freight charges (if applicable) etc. Once submitted no modification / addition / deletion will be allowed in the "Price Bid." Bidders are advised to thoroughly check the unit price, total price to avoid any discrepancy.
8. In addition, bidder shall also quote for erection & commissioning charges (I&C charges), documentation charges, service charges, testing charges (type & routine), training charges, service tax, etc. wherever applicable. The price summary must indicate all the elements clearly.
9. Vendors should indicate "lump sum" charges (including To & Fro Fare, Boarding, Lodging, Local Conveyance etc.) for Supervision of Erection, Commissioning and handing over to customer. The quotation shall clearly indicate scope of work, likely duration of commissioning, pre-commissioning checklist and service tax (if any).
10. Wherever bidders require PAC (Project Authority Certificate) for import of raw materials, components required for Mega

Power Projects, Export Projects, MNRE Concession or other similar projects wherein supplies are eligible for customs duty /Excise duty benefits, lists and quantities of such items and their values (CIF) has to be mentioned in the offer. Prices must be quoted taking into account of such benefits.

11. All quotations shall be free from corrections /overwriting. Corrections if any should be authenticated with signature and seal. Any typographical error, totalling mistakes, currency mistake, multiplication mistake, summing mistakes etc. observed in the price bids will be evaluated as per **Annexure VI** "Guidelines for dealing with Discrepancy in Words & Figures – quoted in price bid". BHEL decision will be final.

C. GUIDELINES FOR OFFER SUBMISSION:

1. Offers / Quotations must be dropped in tender box before 13.00 Hrs. on or before due date mentioned in RFQ. The offers are to be dropped in the proper slot of the Tender Box kept in our reception area with caption "CE, SC&PV, DEFENCE." Tenders are opened on 3 days in a week (Monday/Wednesday/Friday). Tender must be deposited in the slot corresponding to the day (Monday - Box no.4/Wednesday - Box no. 6 /Friday - Box no.8) while depositing the offer. **(This clause will not be applicable for e-tenders).**
2. E-Mail / Internet / EDI offers received in time shall be considered only when such offers are complete in all respects. In case of offers received through E-mail, please send the offer to the email IDs within time of submission of tender.
3. In cases where tender documents are bulky, or due to some reasons tender documents are required to be submitted by hand or through posts/couriers, the offers are to be handed over to purchase officers.
4. Tenders will be opened on due date, time and venue as indicated in the RFQ in the presence of bidders at the venue indicated in the RFQ. In case of e-procurement, bidders can see tender results till seven days after due date and time.
5. Vendor will be solely responsible:
 - a. For submission of offers before due date and time. Offers submitted after due date and time will be treated as "Late offers" and will be rejected.
 - b. For submission of offers in the correct compartment of the tender box based on the day of due date (Monday/Wednesday/Friday). Please check before dropping your offer in the correct tender box.
 - c. For depositing offers in proper sealed condition in the tender box. If the bidder drops the tender in the wrong tender box or if the tender document is handed over to the wrong person BHEL will not be responsible for any such delays.
 - d. For offers received through email/courier etc., suppliers are fully responsible for lack of secrecy on information and ensuring timely receipt of such offers in the tender box before due date & time.
 - e. In case of e-tender, all required documents should be uploaded before due date and time. Availability of power, internet connections, etc. will be the sole responsibility of the vendor. Wherever assistance is needed for submission of e-tenders, help line numbers and executives of service provider of BHEL may be contacted.
Service provider: e-Procurement Technologies Limited (abc Procure)
Website address: <https://bhel.abcprocure.com>
Helpline no.: +91-79-68136819/809/862/867/823/872/842 (9:30 am to 5:30 pm)
10:00 AM - 07:00 PM (Monday - Friday)
10:00 AM-04:00 PM (Saturday)

Purchase Executive / BHEL will not be responsible for any of the activities relating to submission of offer.

D. PROCESSING OFFERS RECEIVED:

1. Any discount / revised offer submitted by the supplier on its own shall be accepted provided it is received on or before the due date and time of offer submission (i.e. Part-I bid). The discount shall be applied on pro-rata basis to all items unless specified otherwise by the bidder.
2. Changes in offers or Revised offers given after Part-I bid opening shall not be considered as a part of the original offer unless such changes / revisions are requested by BHEL.
3. In case there is no change in the technical scope and / or specifications and / or commercial terms & conditions by BHEL, the supplier will not be allowed to change any of their bids after Technical bids are opened (after the due date and time of tender opening of Part-1 Bid).

4. In case of changes in scope and/ or technical specifications and/ or commercial terms & conditions by BHEL and it accounts for price implications from vendors, all techno-commercially acceptable bidders shall be asked by BHEL (after freezing the scope, technical specifications and commercial terms & conditions) to submit the impact of such changes on their price bid. Impact price will be applicable only for changes in technical specification / commercial conditions by BHEL. The impact price must be submitted on or before the cut-off date specified by BHEL and the original price bid and the price impact bid will be opened together at the time of price bid opening. Impact price means only for those items which have been impacted by addition / deletion / changes in the technical specifications or commercial conditions. The impact may be +/- incremental value of the currency in which originally quoted. The impact price bid to be submitted on the cut-off date, time & venue as specified by BHEL. The impact price bid shall be opened along with original price bid.
5. Un-opened bids (including price bids) will be returned to the respective bidders after release of PO and receipt of order acknowledgement from the successful bidder.
6. After receipt of Purchase Order, supplier should submit required documents like drawings, bill of materials, datasheets, catalogues, quality plan, test procedure, type test report , O & M Manuals and / or any other relevant documents as per Specification / Purchase Order, as and when required by BHEL / Customer.
7. Any deviation to the terms and conditions not mentioned in the quotation by supplier in response to this enquiry will not be considered, if put forth subsequently or after issue of Purchase Order, unless clarification is sought for by BHEL EDN and agreed upon in the Purchase Order.
8. Evaluation shall be on the basis of delivered cost (i.e. "Total Cost to BHEL"). As per RFQ terms.
"Total Cost to BHEL" shall include total basic cost, packing & forwarding charges, taxes and duties, inspection charges, freight charges, test charges, insurance, service tax for services, any other cost indicated by vendor for execution of the contract and loading factors (for non-compliance to BHEL Standard Commercial Terms & Conditions). Benefits arising out of Nil Import Duty on Mega Projects, Physical Imports or such 100% exemptions & MNRE Exemptions (statutory benefits), customer reimbursements of statutory duties (like Excise Duty, CST, VAT) will also be taken into account at the time of tender evaluation. (Wherever applicable and as indicated in SCC document of tender)
9. For evaluation of offers in foreign currency, the exchange rate (TT selling rate of SBI) shall be taken as under:

Single part bids:	Date of tender opening
Two/three part bids:	Date of Part-I bid opening
Reverse Auction:	Date of Part-I bid opening

In case of Performance Bank Guarantee (PBG) also, exchange rate will be considered as mentioned above for converting foreign currency to Indian currency and vice versa.

If the relevant day happens to be a bank holiday, then the exchange rate as on the previous working day of the bank (SBI) shall be taken.
10. Ranking (L-1, L-2 etc.) shall be done only for the techno-commercially acceptable offers and on the basis or evaluation of Total Cost to BHEL.

E. INFORMATION ON PAYMENT TERMS:

1. All payments will be through Electronic Fund transfer (EFT). Vendor has to furnish necessary details as per BHEL standard format (**Refer Annexure IV**) for receiving all payments through NEFT. (Applicable for Indian vendors only)
2. Statutory deductions, if any, will be made and the deduction certificate shall be issued. In case vendor does not provide PAN details, the TDS deduction shall be at the maximum percentage stipulated as per the provisions of Income Tax Act. (Applicable for Indian vendors only). Foreign vendors shall submit relevant details of their bankers like Swift Code, Banker's Name & Address etc.
3. Vendors must submit bills & invoices along with required supporting documents in time. Incomplete documentation / delayed submission of invoice / documents will result in corresponding delay in payment.

F. STANDARD PAYMENT TERMS OF BHEL-EDN**Purchase Orders for indigenous procurement****(a) SUPPLY WITH I&C/SUPERVISION:****Supply:**

- 1) 80% of basic Supply value + 100% of taxes, duties and freight charges will be paid with 45 days credit from the receipt of material at site or 15 days credit from the date of submission of complete set of documentation whichever is later.
- 2) 10% of basic supply value will be paid on completion of I&C against submission of supplementary invoice along with proof of completion of I&C along with I&C charges (if any).
- 3) Balance 10% (retention money) against submission of supplementary invoice along with PBG valid for Warranty Period+3 months Claim Period from BHEL Consortium Bank.

I&C/Supervision: 100% on completion of I&C/Supervision and certification line item wise on pro-rata basis.

O&M: 100% O&M charges are payable as per RFQ terms against report certified by BHEL.

(b) SUPPLY ONLY:

- 1) 100% of Basic value with taxes, duties and freight will be paid with 45 days credit from the receipt of material at site or 15 days credit from the date of submission of complete set of documentation whichever is later)+ submission of PBG valid for Warranty Period+ 3 months Claim Period from BHEL Consortium Bank ,if applicable.

Purchase orders for import procurement:**(c) SUPPLY WITH I&C/SUPERVISION:****Supply:**

- 1) 80% of the basic value (excluding I&C charges) will be paid with 45 days credit, against Sight draft, from the date of AWB/BOL on submission of complete set of documents as in PO.
- 2) 10% of basic supply value will be paid on completion of I&C against submission of supplementary invoice along with proof of completion of I&C along with I&C charges (if any).
- 3) Balance 10% (retention money) against submission of supplementary invoice along with PBG valid for Warranty Period+3 months Claim Period from BHEL Consortium Bank.

I&C: 100% on completion of I&C/Supervision and certification line item wise on pro-rata basis.

(d) SUPPLY ONLY:

- 1) 100% of PO value will be paid against Sight draft with 45 days Credit from the date of dispatch or 15 days credit from the date of submission of complete set of documents whichever is later)+ submission of PBG valid for Warranty Period+3 months Claim Period from BHEL Consortium Bank ,if applicable.

Note for (a), (b), (c) and (d): In exceptional cases, if vendor fails to submit PBG after supplies, vendors can also accept for the final 10% payment, payable after the warranty period + 3 months of claim period against supplementary invoice subject to the completion of commissioning (if applicable) as PBG is linked to Warranty period.

G. LOADING FACTORS FOR PAYMENT TERMS & DELAYED DELIVERY:

Loading factors as detailed below will be added to the quoted price (basic) to evaluate the lowest quote for non-compliance of BHEL standard commercial term.

SI No	Deviation on	Nature of Deviation / Offered Terms	Loading %
1.	Payment Terms	For Purchase within India :-	
		1) Credit period less than 45 days	15
		* For Foreign Purchase :-	
		1) Payment through At Sight Letter of Credit	10
		2) Payment through Letter of Credit with usage of 45 days	
		3) Sight Draft with credit period less than 45	
2.	Penalty for Delayed Delivery	1) Non – Acceptance	10
		2) Partial Acceptance (X%)	(10 – X)

Please see last page (Page No.9) for Loading Factors for foreign Purchase

*** All bank charges shall be to seller's account. If bank charges of BHEL banker are to BHEL's account then additional loading of 2% on the quoted basic value is applicable.**

Offer/s with payment terms other than the standard payment terms indicated at Clause No. F or Deviated Payment Terms with loading indicated at Clause No. G above are liable for rejection.

NOTES:

- ADVANCE PAYMENT/LC: Quotations with "Advance payment/Inland LC" shall be rejected.
- Basic value of Purchase Order mentioned above will include all components of the purchase order and will exclude only taxes, duties, freight and I&C charges (wherever applicable).
- Wherever the Purchase Order is split into import portion and indigenous portion of supply the retention money will be 10% (as applicable) of both purchase order values put together.
- Non-Compliance of Warranty terms. Offers not complying with Warranty terms as per RFQ Terms is liable for rejection.
- SALE IN TRANSIT/ LOCAL VAT: Sale in transit under section 6(2) of CST is allowed if movement of goods is interstate. In case intra state movement of goods, benefit of sale in transit is not available.
- In case of intrastate movement i.e. supply within same state and VAT is applicable, the vendor shall furnish the respective BHEL's nodal agency TIN no. and address in their invoice. (Refer **Annexure IX**)

H. BANK GUARANTEE (BG) / PERFORMANCE BANK GUARANTEE (PBG):

- Bank guarantee (BG) / Performance bank guarantee (PBG) will be applicable as called in the tender documents. Such PBG shall be valid for a period of Warranty Period + claim period of 3 months for a value equal to 10 % of the basic value of the purchase order. No deviation for the duration of PBG / BG will be permitted.
 - PBG shall be from any of the BHEL consortium of bankers (**refer Annexure V**).
 - PBGs from nationalized banks are also acceptable.

- c. PBG should be sent directly by the bank to the dealing executive mentioned in the purchase order located at the address mentioned in the purchase order. PBG should be in the format indicated. **(Refer Annexure III)**. No deviation to these formats will be allowed.
- d. Confirmation from any of the BHEL consortium of banks or any of the Indian Public Sector Banks is essential for the acceptance of PBGs issued by foreign banks (located outside India).
- e. Expired BGs / PBGs will be returned only after expiry of the claim period or on completion of the contractual obligation.
- f. In case vendor does not accept for submission of PBG, the vendor is liable for rejection on commercial grounds.

I. DOCUMENTS (TRIPLICATE COPIES) REQUIRED AT THE TIME OF DISPATCH FOR PROCESSING OF BILL:

1. FOR INDIGENOUS SCOPE OF SUPPLY:

For Supply: Invoice in Triplicate, Lorry receipt (LR) copy, Packing List, PSI Call Letter Copy, Proof of delivery such as MRC (Material Receipt Certificate)/ original acknowledged LR, Insurance intimation Letter and Warranty Certificate. Note that document pertaining to Proof of delivery shall clearly mention number of boxes/panels etc which shall be in line with the Packing list.

For I&C: Supplementary Invoice in Triplicate with copy of I&C Certificate (Proof of Completion of I&C).

For PBG: Supplementary Invoice in Triplicate with copy of PBG. However, PBG should reach concerned Purchase Officer directly from the Bank.

2. FOR IMPORTED SCOPE OF SUPPLY:

For Supply: Invoice in Triplicate, Air Way Bill/Bill of Lading, Packing List, PSI Call Letter Copy, and Warranty Certificate.

For I&C: Supplementary Invoice in Triplicate with copy of I&C Certificate (Proof of Completion of I&C).

For PBG: Supplementary Invoice in Triplicate with copy of PBG. Both PBG & supplementary invoice should reach concerned Purchase Officer directly from the Bank.

J. PROVISIONS APPLICABLE FOR MSE VENDORS (MICRO AND SMALL ENTERPRISES)

Vendors who qualify as MSE vendors are requested to submit applicable certificates (as specified by the Ministry of Micro, Small and Medium Enterprises) at the time of vendor registration. Vendors have to submit any of the following documents along with the tender documents in the Part I / Technical bid cover to avail the applicable benefits.

- a. Valid NSIC certificate or
- b. Entrepreneur's Memorandum part II (EM II) certificate (deemed valid for 2 years).
- c. EM II certificate with CA certificate **(in the prescribed format given in Annexure VIII)** applicable for the year certifying that the investment in plant and machinery of the vendor is within permissible limits as per the MSME Act 2006 for relevant status where the deemed validity is over.
- d. Documents submitted for establishing the credentials of MSE vendors must be valid as on the date of part I / technical bid opening for the vendors to be eligible for the benefits applicable for MSE vendors. Documents submitted after the Part I / Technical bid opening date will not be considered for this tender.

PURCHASE PREFERENCE FOR MSE VENDORS:

- e. MSE vendors quoting within a price band of L1 + 15% shall be allowed to supply up to 25% of the requirement against this tender provided. Minimum of 3% reservation for women owned MSEs within the above mentioned 25% reservation.
 - 1. The MSE vendor matches the L1 price.
 - 2. L1 price is from a non MSE vendor.
 - 3. L1 price will be offered to the nearest vendor nearest to L1 in terms of price ranking (L2 - nearest to L1). In case of non-acceptance by the MSE vendor (L2) next ranking MSE vendor will be offered who is within the L1 + 15% band (if L3 is also within 15% band).
 - 4. 25% of the 25% (i.e. 6.25% of the total enquired quantity) will be earmarked for SC/ST owned MSE firms provided conditions as mentioned in (1) and (2) are fulfilled.
 - 5. In case no vendor under SC / ST category firms are meeting the conditions mentioned in (1) and (2) or have not participated in the tender, in such cases the 6.25% quantity will be distributed among the other eligible MSE vendors who have participated in the tender.

6. Serial no. 1 to 5 will not be applicable wherever it is not possible to split the tendered quantity / items on account of customer contract requirement, or the items tendered are systems. Such information that tendered quantity will not be split will be indicated in the SCC.

K. INTEGRITY COMMITMENT IN THE TENDER PROCESS, AND EXECUTION OF CONTRACTS:

1. Commitment by BHEL:

BHEL commits to take all measures necessary to prevent corruption in connection with the Tender process and execution of the Contract. BHEL will, during the tender process, treat all bidder / suppliers in a transparent and fair manner, and with equity.

2. Commitment by Bidder(s)/ Contractor(s):

- a. The Bidder(s)/ Contractor(s) commit(s) to take all measures to prevent corruption and will not directly or indirectly try to influence any decision or benefit which he is not legally entitled to.
- b. The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding or any actions to restrict competition.
- c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant Acts. The Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain or pass on to others, any information or document provided by BHEL as part of business relationship.
- d. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to the relevant guidelines issued from time to time by Government of India/ BHEL.

If the Bidder(s) / Contractor(s), before award or during execution of the Contract commit(s) a transgression of the above or in any other manner such as to put his reliability or credibility in question, BHEL is entitled to disqualify the Bidder(s) / Contractor (s) from the tender process or terminate the contract and/ or take suitable action as deemed fit.

L. FRAUD PREVENTION POLICY:

The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice. Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units/regions intranet.

PURCHASE EXECUTIVE

Clause G of ITB: Loading Factors for Foreign Purchases

Nature of Deviation / Offered Terms	Loading %
100% Sight Draft	1 %
100% Usance LC with 45 days credit	2.5 %
100% LC at Sight	4.5 %



ಭಾರತ್ ಹೆವಿ ಎಲೆಕ್ಟ್ರಿಕಲ್ಸ್ ಲಿಮಿಟೆಡ್
भारत हेवी इलेक्ट्रिकल्स लिमिटेड

Bharat Heavy Electricals Ltd.,
(A Government of India undertaking)
Electronics Division

PB 2606 , Mysore Road Bangalore , 560026 INDIA

SCPV: BOS: GCC - Rev 03

GENERAL COMMERCIAL CONDITIONS FOR CONTRACT (GCC)

These 'General Commercial Conditions for Contract for Purchase' hereinafter referred to as GCC apply to all enquiries, tenders, requests for quotations, orders, contracts and agreements concerning the supply of goods and the rendering of related services (hereinafter referred to as "deliveries") to Bharat Heavy Electricals Limited and any of its units, regions or divisions (hereinafter referred to as "BHEL" or the Purchaser) or its projects / customers.

Any deviations from or additions to these GCC require BHEL's express written consent. The general terms of business or sale of the vendor shall not apply to BHEL. Acceptance, receipt of shipments or services or effecting payment shall not mean that the general terms of business or sale of the vendor have been accepted.

Orders, agreements and amendments thereto shall be binding if made or confirmed by BHEL in writing. Only the Purchasing department of BHEL is authorized to issue the Purchase Order or any amendment thereof.

Definitions: Throughout these conditions and in the specifications, the following terms shall have the meanings assigned to them, unless the subject matter or the context requires otherwise.

- 'The Purchaser' means Bharat Heavy Electricals Limited, Electronics division, Mysore road, Bangalore 560 026, a Unit of Bharat Heavy Electricals Limited (A Govt. of India Undertaking) incorporated under the Companies Act having its registered office at BHEL House, Siri Fort, New Delhi-110049, India and shall be deemed to include its successors and assigns. It may also be referred to as BHEL.
- 'The vendor' means the person, firm, company or organization on whom the Purchase Order is placed and shall be deemed to include the vendor's successors, representative heirs, executors and administrator as the case may be. It may also be referred to as Seller, Contractor or Supplier.
- 'Contract' shall mean and include the Purchase Order incorporating various agreements, viz. tender/ RFQ, offer, letter of intent / acceptance / award, the General Conditions of Contract and Special Conditions of Contract for Purchase, Specifications, Inspection / Quality Plan, Schedule of Prices and Quantities, Drawings, if any enclosed or to be provided by BHEL or his authorized nominee and the samples or patterns if any to be provided under the provisions of the contract.
- 'Parties to the Contract' shall mean the 'The Vendor' and the Purchaser as named in the main body of the Purchase Order.
- "Bidder" shall mean duly established reputed organisation, manufacturer etc. having requisite financial and technical capability and experience of participating in the bid invited by the purchaser for the tender.
- Bid- The term "bid" or "bidding" can also relate to the documented Offer submitted in response to a request for quotation (RFQ) /Tender.

Interpretation:

In the contract, except where the context requires otherwise:

- words indicating one gender include all genders;
- words indicating the singular also include the plural and words indicating the plural also include the singular;
- provisions including the word "agree", "agreed" or "agreement" require the agreement to be recorded in writing, and
- "Written" or "in writing" means hand-written, type-written, printed or electronically made, and resulting in a permanent record.

Applicable Conditions:

1. **Price Basis:** All prices shall be firm until the purchase order is executed / completed in all respects. No price variations / escalation shall be permitted unless otherwise such variations / escalations are provided for and agreed by BHEL in writing in the purchase order.
2. **Validity:** The offer will be valid for a period of 90 days from the date of technical bid opening date. Validity beyond 90 days, if required, will be specified in the SCC (special conditions of contract).
3. **Taxes & Duties:** Taxes as mentioned in the Contract Price or Price Schedule shall be paid to the Contractor subject to the Contractor complying with all the statutory requirements and furnishing the relevant documents including error free invoices containing detailed break-up of the taxes. Any duties, levies or taxes not mentioned in Contract Price or Price Schedule but applicable as per any statute(s) shall be deemed to be included in the Contract price and shall be to the account of the Contractor.
The Contractor shall bear and pay all the costs, liabilities, levies, interest, penalties in respect of non-compliances of any legal requirements as per various statutory provisions. The contractor shall keep the owner indemnified at all times from any tax liability, interest, penalties or assessments that may be imposed by the statutory authorities for non-compliances or non-observation of any statutory requirements by the Contractor.
4. **Ordering and confirmation of Order:** Vendor shall send the order acceptance on their company letter head within two weeks from the date of Purchase Order or such other period as specified / agreed by BHEL. BHEL reserves the right to revoke the order placed if the order confirmation differs from the original order placed. The acceptance of goods/services/supplies by BHEL as well as payments made in this regard shall not imply acceptance of any deviations.
The purchase order will be deemed to have been accepted if no communication to the contrary is received within two weeks (or the time limit as specified / agreed by BHEL) from the date of the purchase order.
5. **Documentation:** After receipt of Purchase Order, vendor should submit required documents like drawings, bill of materials, datasheets, catalogues, quality plan, test procedure, type test report , O & M Manuals and/or any other relevant documents as per Specification/Purchase Order, as and when required by BHEL/Customer.
At any stage within the contract period, the vendor shall notify of any error, fault or other defect found in BHEL's documents /specifications or any other items for reference. If and to the extent that (taking account of cost and time) any vendor exercising due care would have discovered the error, fault or other defect when examining the documents/specifications before submitting the tender, the time for completion shall not be extended. However if errors, omissions, ambiguities, inconsistencies, inadequacies or other defects are found in the vendor's documents, they shall be corrected at his cost, notwithstanding any consent or approval.
6. **TERMS OF DELIVERY:**
FOR IMPORTED PURCHASE:
Price offered shall be for goods packed and delivered CIF Seaport/ International Airport (FCA) including packing, forwarding, Handling, Ancillary charges like processing of Sight Draft, negotiation charges of bank, Export declaration, Certificate of origin etc.
Packing shall be Air/Sea worthy, best suitable for trans-shipment and to take care of transit damages. If containerized, no. of containers & size of container shall be mentioned. Packing weight (gross & net) Packing dimensions shall be given prior to shipment to ascertain whether the consignment can be carried on standard cargo in contract or as ODC.
Wooden packing material for all the foreign consignments should be treated as per ISPM-15 & Fumigation / Phytosanitary certificate to be submitted to the freight forwarders/ BHEL along with the invoice, B/L, packing list etc.
Vendors shall indicate the name of International Airport/Seaport. The consignment shall be handed over to BHEL approved freight forwarder as mentioned in PO.

FOR INDIGENOUS PURCHASE:

Equipment shall be delivered on “FOR SITE” basis, inclusive of freight, packing, insurance & forwarding charges.

Packing shall be Road / Rail / Air / Sea worthy, best suitable for transshipment and to take care of transit damages. Smaller consignments can be dispatched through Courier services/ RPP with the prior approval of the purchasing Executive.

Deviation for the delivery term is liable for rejection.

7. Penalty:

For delay in delivery: In the event of delay in agreed contractual delivery as per Purchase Order, penalty @ 0.5 % (half percent) per week or part thereof but limited to a max of 10% (ten percent) value of undelivered portion (basic material cost) will be applicable. Delivery will commence from the date of document approval by customer / BHEL or date of issue of manufacturing clearance, whichever is later. The date for which Inspection call is issued by vendor along with test certificates / test reports / Certificate of Conformance / calibration reports, as proof of completion of manufacturing will be treated as date of deemed delivery for penalty calculation. In the absence of furnishing such document indicated above as proof of completion of manufacturing along with inspection call, actual date of inspection will be considered as date of deemed delivery and BHEL will not be responsible for delay in actual date of inspection.

Penalty for delayed delivery, if applicable, shall be deducted at the time of first payment. If penalty is applicable for duration of less than a week, penalty @ 0.5% (half percent) of the basic material value will be deducted.

8. **Contract variations (Increase or decrease in the scope of supply):** BHEL may vary the contracted scope as per requirements at site. If vendor is of the opinion that the variation has an effect on the agreed price or delivery period, BHEL shall be informed of this immediately in writing along with technical details. Where unit rates are available in the Contract, the same shall be applied to such additional work. Vendor shall not perform additional work before BHEL has issued written instructions / amendment to the Purchase Order to that effect. The work which the vendor should have or could have anticipated in terms of delivering the service(s) and functionality (i.e.) as described in this agreement, or which is considered to be the result of an attributable error on the vendor's part, shall not be considered additional work.
9. **Reverse Auction:** BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non- consideration of their bids, in case BHEL decides to go for RA.

Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit ‘Process compliance form’ (to the designated service provider) as well as ‘Online sealed bid’ in the Reverse Auction. Non-submission of ‘Process compliance form’ or ‘Online sealed bid’ by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).

The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.

If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).

10. **Pre Shipment Inspection:** Prior written notice of at least one week shall be given along with internal test certificates / COC and applicable test certificates. Materials will be inspected by BHEL-EDN-QS/CQS or BHEL nominated Third Party Inspection Agency (TPIA) or BHEL authorized Inspection Agency or Customer / Consultant or jointly by BHEL & Customer / consultant. All tests have to be conducted as applicable in line with approved Quality plan or QA Checklist or Purchase specification and original reports shall be furnished to BHEL-EDN, Bangalore for verification / acceptance for issue of dispatch clearance. All costs related to inspections & re-inspections shall be borne by vendor. Whether the Contract provides for tests on the premises of the vendor or any of his Sub-contractor/s, vendor shall be responsible to provide such assistance, labour, materials, electricity, fuels, stores, apparatus, instruments as may be required and as may be reasonably demanded to carry out such tests efficiently. Cost of any type test or such other special tests shall be borne by BHEL only if specifically agreed to in the purchase order.
11. **Transit Insurance:** Transit insurance coverage between vendor's works and project site shall be to the account of BHEL, unless specifically agreed otherwise. However, vendor shall send intimation directly to insurance agency through fax/courier/e-mail, immediately on dispatch of goods for covering insurance. A copy of such intimation sent by vendor to insurance agency shall be given to BHEL along with dispatch documents. Dispatch documents will be treated as incomplete without such intimation copy. BHEL shall not be responsible for sending intimations to insurance agency on behalf of the vendor.
12. **Packaging and dispatch:** The Seller shall package the goods safely and carefully and pack them suitably in all respects considering the peculiarity of the material for normal safe transport by Sea / Air / Rail / Road to its destination suitably protected against loss, damage, corrosion in transit and the effect of tropical salt laden atmosphere. The packages shall be provided with fixtures / hooks and sling marks as may be required for easy and safe handling. If any consignment needs special handling instruction, the same shall be clearly marked with standard symbols / instructions. Hazardous material should be notified as such and their packing, transportation and other protection must conform to relevant regulations. The packing, shipping, storage and processing of the goods must comply with the prevailing legislation and regulations concerning safety, the environment and working conditions. Any Imported/Physical Exports items packed with raw / solid wood packing material should be treated as per ISPM – 15 (fumigation) and accompanied by Phytosanitary / Fumigation certificate. If safety information sheets (MSDS – Material Safety Data Sheet) exist for an item or the packaging, vendor must provide this information without fail along with the consignment. Each package must be marked with Consignee name, Purchase order number, Package number, Gross weight and net weight, dimensions (L x B x H) and Seller's name. Packing list of goods inside each package with PO item number and quantity must also be fixed securely outside the box to indicate the contents of each box. Total number of packages in the consignment must also be indicated. Separate packing & identification of items should be as follows.
 1. Main Scope - All items must be tagged with part no. & item description.
 2. Commissioning spares - All items must be tagged with part no. & item description.
 3. Mandatory spares - All items must be tagged with part no. & item description.
13. **Assignment of Rights & Obligations; Subcontracting:** Vendor is not permitted to subcontract the delivery or any part thereof to third party or to assign the rights and obligations resulting from this agreement in whole or in part to third parties without prior written permission from BHEL. Any permission or approval given by the BHEL shall, however, not absolve the vendor of the responsibility of his obligations under the Contract.
14. **Progress report:** Vendor shall render such report as to the progress of work and in such form as may be called for by the concerned purchase officer from time to time. The submission and acceptance of such reports shall not prejudice the rights of BHEL in any manner.

15. **Non-disclosure and Information Obligations: Vendor** shall provide with all necessary information pertaining to the goods as it could be of importance to BHEL. Vendor shall not reveal confidential information that may be divulged by BHEL to Vendor's employees not involved with the tender/ contract & its execution and delivery or to third parties, unless BHEL has agreed to this in writing beforehand. Vendor shall not be entitled to use the BHEL name in advertisements and other commercial publications without prior written permission from BHEL.

16. **Cancellation / Termination of contract:** BHEL shall have the right to completely or partially terminate the agreement by means of written notice to that effect. Termination of the Contract, for whatever reason, shall be without prejudice to the rights of the parties accrued under the Contract up to the time of termination.
BHEL shall have the right to cancel/foreclose the Order/ Contract, wholly or in part, in case it is constrained to do so, on account of any decline, diminution, curtailment or stoppage of the business.

17. **Risk Purchase Clause:** In case of failure of supplier, BHEL at its discretion may make purchase of the materials / services NOT supplied / rendered in time at the RISK & COST of the supplier. Under such situation, the supplier who fails to supply the goods in time shall be wholly liable to make good to BHEL any loss due to risk purchase.
In case of items demanding services at site like erection and commissioning, vendor should send his servicemen /representatives within 7 days from the service call. In case a vendor fails to attend to the service call, BHEL at its discretion may also make arrangements to attend such service by other parties at the **RISK & COST** of the supplier. Under such situation the supplier who fails to attend the service shall be wholly liable to make good to BHEL any loss due to risk purchase / service including additional handling charges due to the change.

18. **Shortages:** In the event of shortage on receipt of goods and/or on opening of packages at site, all such shortages shall be made good within a reasonable time that BHEL may allow from such intimation and free of cost.
Transit Damages: In the event of receipt of goods in damaged condition or having found them so upon opening of packages at site, Supplier shall make good of all such damages within a reasonable time from such intimation by BHEL.

19. **Remedial work:** Notwithstanding any previous test or certification, BHEL may instruct the vendor to remove and replace materials/goods or remove and re-execute works/services which are not in accordance with the purchase order. Similarly BHEL may ask the vendor to supply materials or to execute any services which are urgently required for any safety reasons, whether arising out of or because of an accident, unforeseeable event or otherwise. In such an event, Vendor shall provide such services within a reasonable time as specified by BHEL.

20. **Indemnity Clause:** Vendor shall comply with all applicable safety regulations and take care for the safety of all persons involved. Vendor is fully responsible for the safety of its personnel or that of his subcontractor's men / property, during execution of the Purchase Order and related services. All statutory payments including PF, ESI or other related charges have to be borne by the vendor. Vendor is fully responsible for ensuring that all legal compliances are followed in course of such employment.

21. **Product Information, Drawings and Documents:** Drawings, technical documents or other technical information received by Vendor from BHEL or vice versa shall not, without the consent of the other party, be used for any other purpose than that for which they were provided. They may not, without the consent of the Disclosing party, otherwise be used or copied, reproduced, transmitted or communicated to third parties. All information and data contained in general product documentation, whether in electronic or any other form, are binding only to the extent that they are by reference expressly included in the contract.
Vendor, as per agreed date/s but not later than the date of delivery, provide free of charge information and drawings which are necessary to permit and enable BHEL to erect, commission, operate and maintain the product. Such information and drawings shall be supplied in as many numbers of copies as may be agreed upon.
All intellectual properties, including designs, drawings and product information etc. exchanged during the

formation and execution of the Contract shall continue to be the property of the disclosing party.

22. **Intellectual Property Rights, Licenses:** If any Patent, design, Trade mark or any other intellectual property rights apply to the delivery (goods / related service) or accompanying documentation shall be the exclusive property of the Vendor and BHEL shall be entitled to the legal use thereof free of charge by means of a non-exclusive, worldwide, perpetual license. All intellectual property rights that arise during the execution of the Purchase Order/ contract for delivery by vendor and/or by its employees or third parties involved by the vendor for performance of the agreement shall belong to BHEL. Vendor shall perform everything necessary to obtain or establish the above mentioned rights. The Vendor guarantees that the delivery does not infringe on any of the intellectual property rights of third parties. The Vendor shall do everything necessary to obtain or establish the alternate acceptable arrangement pending resolution of any (alleged) claims by third parties. The Vendor shall indemnify BHEL against any (alleged) claims by third parties in this regard and shall reimburse BHEL for any damages suffered as a result thereof.
23. **Force Majeure:** Notwithstanding anything contained in the purchase order or any other document relevant thereto, neither party shall be liable for any failure or delay in performance to the extent said failures or delays are caused by the "Act of God" and occurring without its fault or negligence, provided that, force majeure will apply only if the failure to perform could not be avoided by the exercise of due care and vendor doing everything reasonably possible to resume its performance.
A party affected by an event of force majeure which may include fire, tempest, floods, earthquake, riot, war, damage by aircraft etc., shall give the other party written notice, with full details as soon as possible and in any event not later than seven (7) calendar days of the occurrence of the cause relied upon. If force majeure applies, dates by which performance obligations are scheduled to be met will be extended for a period of time equal to the time lost due to any delay so caused.

Notwithstanding above provisions, in an event of Force Majeure, BHEL reserves for itself the right to cancel the order/ contract, wholly or partly, in order to meet the overall project schedule and make alternative arrangements for completion of deliveries and other schedules.

24. **Guarantee / Warranty:** Wherever required, and so provided in the specifications / Purchaser Order, the Seller shall guarantee that the stores supplied shall comply with the specifications laid down, for materials, workmanship and performance. The guarantee / warranty period as described shall apply afresh to replaced, repaired or re-executed parts of a delivery. If the vendor fails to take proper corrective action to repair/replace defects satisfactorily within a reasonable period, Purchaser shall be free to take corrective action as may be deemed necessary at vendor's risk and cost after giving notice to the vendor, including arranging supply of goods from elsewhere at the sole risk and cost of the vendor. Unless otherwise specifically provided in the Purchase Order, Vendor's liability shall be co terminus with the expiration of the applicable guarantee / warranty period.
25. **Limitation of Liability:** Vendor's liability towards this contract is limited to a maximum of 100% of the contract value and consequential damages are excluded. However the limits of liability will have no effect in cases of criminal negligence or wilful misconduct.
The total liability of Vendor for all claims arising out of or relating to the performance or breach of the Contract or use of any Products or Services or any order shall not exceed the total Contract price.
26. **Liability during guarantee / warranty:** Vendor shall arrange replacement / repair of all the defective materials / services under its obligation under the guarantee / warranty period. The rejected goods shall be taken away by vendor and replaced / repaired. In the event of the vendor's failure to comply, BHEL may take appropriate action including disposal of rejections and replenishment by any other sources at the cost and risk of the vendor.
In case, defects attributable to vendor are detected during first time commissioning or use, vendor shall be responsible for replacement / repair of the goods as required by BHEL at vendor's cost. In all such cases expiry of guarantee / warranty will not be applicable.
27. **Liability after guarantee / warranty period:** At the end of the guarantee / warranty, the Vendor's liability ceases except for latent defects (latent defects are defects / performance issues noticed after the

guarantee / warranty has expired). The Contractor's liability for latent defects warranty for the plant and equipment including spares shall be limited to a period of six months from the end of the guarantee / as specified in RFQ.

28. **Compliance with Laws:** Vendor shall, in performing the contract, comply with all applicable laws. The vendor shall make all remittances, give all notices, pay all taxes, duties and fees, and obtain all permits, licences and approvals, as required by the laws in relation to the execution and completion of the contract and for remedying of any defects; and the Contractor shall indemnify and hold BHEL harmless against and from the consequences of any failure to do so.
29. **Settlement of Disputes:** Except as otherwise specifically provided in the Purchase Order, decision of BHEL shall be binding on the vendor with respect to all questions relating to the interpretation or meaning of the terms and conditions and instructions herein before mentioned and as to the completion of supplies/work/services, other questions, claim, right, matter or things whatsoever in any way arising out of or relating to the contract, instructions, orders or these conditions or otherwise concerning the supply or the execution or failure to execute the order, whether arising during the schedule of supply/work or after the completion or abandonment thereof. Any disputes or differences among the parties shall to the extent possible be settled amicably between the parties thereto, failing which the disputed issues shall be settled through arbitration. Vendor shall continue to perform the contract, pending settlement of dispute(s).
30. **Arbitration Clause:** In case amicable settlement is not reached in the event of any dispute or difference arising out of the execution of the Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision in any manner touching upon the Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred by either party to the sole arbitration of an Arbitrator appointed by the Executive Director/ General Manager of the purchasing unit/ region/ division of BHEL. Vendor shall have no objection even if the Arbitrator so appointed is an employee of BHEL or has ever dealt/ had to deal with any matter relating to this Contract.
 Subject as aforesaid the provisions of the Arbitration and Conciliation Act, 1996 of India or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. It is a term of contract that the party initiating arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute. The venue for the arbitration shall be Bangalore, India. The award of the arbitrator shall be a speaking award and shall be final, conclusive and binding on all parties to this contract.
 The cost of arbitration shall be borne equally by the parties. Notwithstanding the existence of any dispute or difference or any reference for the arbitration, the vendor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner.
31. **Applicable Laws and Jurisdiction of Courts:** Prevailing Indian laws both substantive and procedural, including modifications thereto, shall govern the Contract. Subject to the conditions as aforesaid, the competent courts in BANGALORE alone shall have jurisdiction to consider over any matters touching upon this contract.
32. **General Terms:** That any non-exercise, forbearance or omission of any of the powers conferred on BHEL and /or any of its authorities will not in any manner constitute waiver of the conditions hereto contained in these presents.
 That the headings used in this agreement are for convenience of reference only.
 That all notices etc., to be given under the Purchase order shall be in writing, type script or printed and if sent by registered post or by courier service to the address given in this document shall be deemed to have been served on the date when in the ordinary course, they would have been delivered to the addressee.
33. Vendors shall provide their state wise list of GSTIN number as per Govt of India Statute.

34. If the vendor is below the threshold limit, viz Rs.20. lacs as per existing provisions, then a declaration to be provided to that effect along with copy of accounts, failing which the supplier will be treated as an Unregistered dealer (URD) for which tax is payable on reverse charge (RCM) by BHEL.
35. If the vendor is above the threshold limit & is yet not registered, GST is payable by BHEL on reverse charge basis.
36. All supply items are linked to HSN code (Harmonised System Nomenclature). This goods list is mapped with HSN code which is released by Govt of India & available in public domain. All registered suppliers submitting the quote shall mandatorily mention HSN code relevant for the goods quoted.
37. Under GST, Govt of India has linked every service to a service accounting code called SAC. The list of services and the corresponding service accounting code (SAC) is released by Govt of India & available in public domain. All registered suppliers submitting the quote shall mandatorily mention SAC code relevant for the service quoted.
38. The rate of tax applicable for 35 services is also released by Government and rate for any service not falling in the list of 35 services is 18%.
39. Invoice should contain all particulars as per invoice Rules and should include the GST registration number (GSTIN), service accounting code (SAC) apart from all other details mentioned.
40. Invoice should contain all particulars as per invoice Rules and should include the GST registration number (GSTIN), HSN code apart from all other details mentioned.
41. In case GST is payable on reverse charge (RCM) invoice should mention that tax is payable on reverse charge
42. For a registered supplier, the supplier uploaded sales data for the month will be available to recipient on 11th of the subsequent month & details can be verified by BHEL. Credit availment can be confirmed based on this verified data
43. If the Supplier is not registered, then tax is payable on Reverse charge & will be to the account of the supplier
44. All services in the course of business or furtherance of business are eligible to credit subject to other compliances listed herein.
45. If service is eligible for credit, then the credit can be availed only if the invoice is as per the prescribed format, the supplier has uploaded the invoice in the GSTN portal, paid the taxes & uploaded the return, and matches with our inward data, failing which any availment of credit attracts interest.
46. Even in case of services where credit is not eligible,
 - (i) either the supplier should have registered (if above threshold limit) & comply with all above statutory provisions relating to invoice, tax remittance, return filing etc. This can be verified by BHEL from the GSTN portal OR
 - (ii) if not registered BHEL shall be liable to pay applicable taxes on reverse charge
47. For any deficiency in services, where a recovery is made / adjusted in supplier bills, the supplier has to raise a credit note on BHEL & upload in GSTN portal. All above rules applicable for invoice also apply for credit note.
48. All notifications and rules as per central board of excise and customs will be applicable.

ANNEXURE - I
LIST OF INTERNATIONAL GATEWAY AIRPORTS

SCHEDULE NO	COUNTRY	CURRENCY CODE	AIRPORT
D01	UK	GBP	LONDON (HEATHROW)
D02	UK	GBP	NEW CASTLE
D03	UK	GBP	OXFORD. CHETLAM
D04	UK	GBP	BRISTOL. WELLINGBOROUGH
D05	UK	GBP	BIRMINGHAM
D06	UK	GBP	EAST MIDLANDS
D07	UK	GBP	MANCHESTER
D08	UK	GBP	LEEDS
D09	UK	GBP	GLASGOW
D10	FRANCE	EURO	PARIS (ROISSY) & LYON
D11	SWEDEN	EURO	STOCKHOLM
D12	SWEDEN	EURO	GOTHENBERG & MALMO
D13	ITALY	EURO	ROMA, MILAN
D14	ITALY	EURO	TURIN, BOLOGNA, FLORENCE
D15	NETHERLANDS	EURO	AMSTERDAM, ROTTERDAM
D16	AUSTRIA	EURO	VIENNA, LINZ, GRAZ
D17	BELGIUM	EURO	ANTWERP, BRUSSELS
D18	DENMARK	DKK	COPENHAGEN
D19	JAPAN	JPY	TOKYO, OSAKA
D20	SINGAPORE	SGD	SINGAPORE
D21	CANADA	CAD	TORONTO
D22	CANADA	CAD	MONTREAL
D23	USA	USD	NEW YORK, BOSTON
D24	USA	USD	CHICAGO
D25	USA	USD	SAN FRANCISCO, LOS ANGELES
D26	USA	USD	ALANTA, HOUSTON
D27	GERMANY	EURO	MUNICH, KOLN, DUSSELDORF, HANNOVER, HAMBURG, STUTTGART, DAMSTADT, MANIHIEM, NURUMBERG
D28	GERMANY	EURO	FRANKFURT
D29	GERMANY	EURO	BERLIN
D30	SWITZERLAND	SFR	BASLE, ZURICH, GENEVA
D31	SPAIN	EURO	BARCELONA
D32	AUSTRALIA	AUD	SYDNEY
D33	AUSTRALIA	AUD	MELBOURNE
D34	AUSTRALIA	AUD	PERTH
D35	CZECH	EURO	PRAGUE
D36	HONG KONG	HKD	HONG KONG
D37	NEW ZELAND	NZD	AUCKLAND
D38	RUSSIA	USD	MOSCOW
D39	SOUTH KOREA	USD	KIMPO INTERNATIONAL, INCHEON
D40	FINLAND	EURO	HELSINKI
D41	ROMANIA	EURO	BUCHAREST
D42	NORWAY	EURO	OSLO
D43	IRELAND	EURO	DUBLIN
D44	ISRAEL	USD	TEL AVIV
D45	UAE	USD	DUBAI
D46	OMAN	USD	MUSCAT
D47	EGYPT	USD	CAIRO
D48	TAIWAN	USD	TAIPEI
D49	UKRAINE	USD	KIEV
D50	CHINA	USD	SHANGHAI, SHENZHEN
D51	PHILIPINES	USD	MANILA
D52	MALAYSIA	USD	KUALALUMPUR, PE NANG
D53	CYPRUS	USD	LARNACA
D54	SOUTH AFRICA	USD	JOHANNESBERG, DURBAN
D55	SLOVAKIA	EURO	BARTISLOVA
D56	SAUDI ARABIA	SAR	RIYADH
D57	TURKEY	EURO	ISTANBUL
D58	THAILAND	USD	BANGKOK
D59	BRAZIL	USD	SAO PAULO, RIO DE JANEIRO

ANNEXURE - II
REQUEST FOR C FORM

NAME OF VENDOR :

VENDOR CODE ALLOTTED BY BHEL :

E mail id for c form correspondence :

BHEL PO NO	INVOICE NO	INVOICE DATE	INVOICE AMOUNT	SUPPLY FROM - STATE	SUPPLY TO - STATE	CST TIN NUMBER (SUPPLIER)	INVOICE AMOUNT EXCLUDING FREIGHT	C FORM QTR	YEAR	SUPPLY TO BHEL EDN / SITE
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Please note that one 'C' form will be issued for a quarter.

Any modification and cancellation of c form is not possible from our end since it is generated online therefore include all invoices pertaining to quarter in your request
Also check the data are correct in all respect

General Instruction:

1. C form request should be given only in this file.
2. Amount should be 100% of Invoice value but should Not include freight, Insurance etc.
3. PO No. should be numeric, starting with 4 and has 10 digits
4. For every quarter separate file to be provided
5. All Invoices pertaining to the relevant quarter to be included.
6. No corrections will be entertained once c-form is issued.

BANK GUARANTEE FOR PERFORMANCE SECURITY

Bank Guarantee No:

Date:

To

NAME

& ADDRESSES OF THE BENEFICIARY

Dear Sirs,

In consideration of Bharat Heavy Electricals Limited (hereinafter referred to as the 'Employer' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated under the Companies Act, 1956 and having its registered office at _____¹ through its Unit at _____ (name of the Unit) having awarded to (Name of the Vendor / Contractor / Supplier) with its registered office at _____² hereinafter referred to as the 'Vendor / Contractor / Supplier', which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns), a contract Ref No _____ dated _____³ valued at Rs _____⁴ (Rupees -----)/FC _____ (in words _____) for _____⁵ (hereinafter called the 'Contract') and the Vendor / Contractor / Supplier having agreed to provide a Contract Performance Bank Guarantee, equivalent to _____ % (_____ . Percent) of the said value of the Contract to the Employer for the faithful performance of the Contract,

we, _____, (hereinafter referred to as the Bank), having registered/Head office at _____ and inter alia a branch at _____ being the Guarantor under this Guarantee, hereby, irrevocably and unconditionally undertake to forthwith and immediately pay to the Employer any sum or sums upto a maximum amount of Rs -- -----⁶ (Rupees -----) without any demur, immediately on first demand from the Employer and without any reservation, protest, and recourse and without the Employer needing to prove or demonstrate reasons for its such demand.

Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Vendor / Contractor / Supplier in any suit or proceeding pending before any Court or Tribunal, Arbitrator or any other authority, our liability under this present being absolute and unequivocal.

The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment thereunder and the Vendor / Contractor / Supplier shall have no claim against us for making such payment.

We the _____ bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract/satisfactory completion of the performance guarantee period as per the terms of the Contract and that it shall continue to be enforceable till

all the dues of the Employer under or by virtue of the said Contract have been fully paid and its claims satisfied or discharged.

We, _____ BANK further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said Vendor / Contractor / Supplier from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said Vendor / Contractor / Supplier and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Vendor / Contractor / Supplier or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said Vendor / Contractor / Supplier or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Vendor / Contractor / Supplier and notwithstanding any security or other guarantee that the Employer may have in relation to the Vendor / Contractor / Supplier 's liabilities.

This Guarantee shall remain in force upto and including _____⁷ and shall be extended from time to time for such period as may be desired by Employer.

This Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Vendor / Contractor / Supplier but shall in all respects and for all purposes be binding and operative until payment of all money payable to the Employer in terms thereof.

Unless a demand or claim under this guarantee is made on us in writing on or before the _____⁸ we shall be discharged from all liabilities under this guarantee thereafter.

We, _____ BANK lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

- a) The liability of the Bank under this Guarantee shall not exceed _____⁶
- b) This Guarantee shall be valid up to _____⁷
- c) Unless the Bank is served a written claim or demand on or before _____⁸ all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, _____ Bank, have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

For and on behalf of
(Name of the Bank)

Dated _____ .

Place of Issue _____ .

¹ NAME AND ADDRESS OF EMPLOYER I.e Bharat Heavy Electricals Limited

² NAME AND ADDRESS OF THE VENDOR /CONTRACTOR / SUPPLIER.

³ DETAILS ABOUT THE NOTICE OF AWARD/CONTRACT REFERENCE

⁴ CONTRACT VALUE

⁵ PROJECT/SUPPLY DETAILS

⁶ BG AMOUNT IN FIGURES AND WORDS

⁷ VALIDITY DATE

⁸ DATE OF EXPIRY OF CLAIM PERIOD

Note:

1. Units are advised that expiry of claim period may be kept 3-6 months after validity date. It may be ensured that the same is in line with the agreement/ contract entered with the Vendor.
2. The BG should be on Non-Judicial Stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the State(s) where the BG is submitted or is to be acted upon or the rate prevailing in the State where the BG was executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Vendor/Contractor/Supplier /Bank issuing the guarantee.
3. In line with the GCC, SCC or contractual terms, Unit may carry out minor modifications in the Standard BG Formats. If required, such modifications may be carried out after taking up appropriately with the Unit/Region's Law Deptt.

4. In Case of Bank Guarantees submitted by Foreign Vendors-

- a. **From Nationalized/Public Sector / Private Sector/ Foreign Banks (BG issued by Branches in India)** can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/city or at nearest branch where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.
- b. **From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor country's Bank)**
 - b.1 In such cases, in the Tender Enquiry/ Contract itself, it may be clearly specified that Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank's (BHEL's Consortium Bank) branch in India. It is advisable that all charges for issuance of Bank Guarantee/ counter- Guarantee should be borne by the Foreign Vendor. The tender stipulation should clearly specify these requirements.
 - b.2 **In case, Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank** (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.
 - b.3 The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time). The BG Format provided to them should clearly specify the same.

ANNEXURE - IV

Electronic Funds Transfer (EFT) OR Paylink Direct Credit Form

Please Fill up the form in **CAPITAL LETTERS** only.

TYPE OF REQUEST(Tick one): ☐ CREATE ☐ CHANGE

BHEL Vendor / Supplier Code:	<input type="text"/>
Company Name :	<input type="text"/>
Permanent Account Number(PAN):	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

City: <input type="text"/>	PINCODE <input type="text"/>	STATE <input type="text"/>
----------------------------	------------------------------	----------------------------

Contact Person(s)	<input type="text"/>
Telephone No:	<input type="text"/>
Fax No:	<input type="text"/>
e-mail id:	<input type="text"/>

1 Bank Name:	<input type="text"/>
2 Bank Address:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
3 Bank Telephone No:	<input type="text"/>
4 Bank Account No:	<input type="text"/>
5 Account Type: Savings/Cash Credit	<input type="text"/>
6 9 Digit Code Number of Bank and branch appearing on MICR cheque issued by Bank	<input type="text"/>
7 Bank swift Code(applicable for EFT only)	<input type="text"/>
8 Bank IFSC code(applicable for RTGS)	<input type="text"/>
9 Bank IFSC code(applicable for NEFT)	<input type="text"/>

- A I hereby certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorise BHEL, EDN, Bangalore to electronically deposit payments to the designated bank account.
- B If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible.
- C This authority remains in full force until BHEL, EDN, Bangalore receives written notification requesting a change or cancellation.
- D I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS / EFT.

Date:

Authorised Signatory:

Designation:

Telephone NO. with STD Code

Company Seal

Bank Certificate

We certify that _____ has an Account No _____ with us and we confirm that the bank details given above are correct as per our records.

Date: _____ (.....)

Place: _____ Signature _____

Please return completed form along with a blank cancelled cheque or photocopy thereof to:

Bharath Heavy Electricals Ltd,

Attn:

Electronics Division, Mysore Road,

BANGALORE - 560 026

In case of any Query, please call : 080-26998xxx / 2674xxxx or fax no. 080-2674xxxx

List of Consortium Banks

Sl. No	Nationalised Banks	Sl. No	Public Sector Banks
1	State Bank of India	18	IDBI
2	Allahabad bank		
3	Andhra bank	Sl. No	Private banks
4	Bank of Baroda	19	Axis Bank
5	Canara Bank	20	HDFC
6	Corporation bank	21	ICICI
7	Central bank	22	The Federal Bank Limited
8	Indian Bank	23	Kotak Mahindra Bank
9	Indian Oversea Bank	24	Indusind Bank
10	Oriental bank of Commerce	25	Yes Bank
11	Punjab National Bank		
12	Punjab & Sindh Bank	Sl. No	Foreign banks
13	Syndicate Bank	26	CITI Bank N.A
14	UCO Bank	27	Deutsche Bank AG
15	Union Bank of India	28	HSBC
16	United Bank of India	29	Standard Chartered Bank
17	Vijaya Bank	30	J P Morgan

ANNEXURE - VI

DISCREPANCY IN WORDS & FIGURES – QUOTED IN PRICE BID

Following guidelines will be followed in case of discrepancy in words & figures-quoted in price bid:

- (a) If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- (d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

ANNEXURE - VII

BENEFITS FOR MSE SUPPLIERS AS PER MSMED ACT 2006 AND PUBLIC PROCUREMENT POLICY 2012

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of Acknowledgement in EM II).

Or

Valid NSIC certificate or EM II certificate along with attested copy of CA certificate (Format enclosed: ANNEXURE VIII) where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited).

Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid).

Non-submission of such documents will lead to consideration of their bid at par with other bidders.

No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazette officer.

ANNEXURE - VIII
CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD

This is to certify that M/s
.....(Hereinafter referred to as 'Company') having
its registered office at is registered under MSMED Act 2006, (Entrepreneur
Memorandum No ((Part-II) dtd Category:
(Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the
latest audited financial year **as per MSMED Act 2006 is as follows:**

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e., original cost excluding land
and building and the items specified by the Ministry of Small Industries vide its notification No.S.O.1722
(E) dated October 5, 2006:

Rs.Lacs.

2. For Service Enterprises: Investment in equipment (original cost excluding land and building
and furniture, fittings and other items not directly related to the service rendered or as may be
notified under the MSMED Act, 2006:

Rs.Lacs.

The above investment of Rs. Lacs in within permissible limit of Rs..... Lacs
for.....Micro / Small (Strike off which is not applicable) Category under MSMED
Act 2006.

(or)

The company has been graduated from its original category (Micro/Small) (Strike off which is not
applicable) and the date of graduation of such enterprise from its original category is
.....(dd/mm/yy) which is within the period of 3 years from the date of graduation of such enterprise
from its original category as notified vide S.O.No.3322(E) dated 01.11.2013 published in the gazette
notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership Number -

Seal of Chartered Accountant

Public Procurement (Preference to Make in India)

“For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.05.2018 and subsequent orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and /or local content in respect of this procurement, same shall be applicable.”

Arbitration Clause in case of Contract with contractors/vendors /consultants other than Public Sector Enterprise (PSE) or a Government Department:

ARBITRATION & CONCILIATION

The parties shall attempt to settle any disputes or difference arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, or in connection with this contract through friendly discussions. In case no amicable settlement can be reached between the parties through such discussions, in respect of any dispute; then, either Party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL – EDN. Such Sole Arbitrator appointed, shall conduct the arbitration in English language.

The Arbitrator shall pass a reasoned award and the award of the Arbitration shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be Bangalore.

The cost of arbitration shall be borne as decided by the Arbitrator upon him entering the reference.

Subject to the Arbitration Clause as above, the Courts at Bangalore alone shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.

Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the parties shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and efficiency in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

Arbitration Clause in case of Contract with contractors/vendors /consultants when they are a Public Sector Enterprise (PSE) or a Government Department:

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred by either party for Arbitration to the Sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any Party aggrieved by such Award may make further reference for setting aside or revision of the Award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.”

Certificate by statutory auditor or cost auditor of the company (in the case of companies)

or

from a practicing cost account or the practicing chartered accountant (in respect of supplies other than companies) on their letter head

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that

.....

(supplier name) are local supplier meeting requirement of minimum local content (50%) defined in as above orders for the material against Enquiry No.

BKC0000047 dtd. 24.07.2020 for supply and I&C of String Monitoring Box for 20MW NTPC GANDHAR Solar PV project.

Details of location at which local value addition will be made is as follows:

.....

.....

.....

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Authorized
signatory with date