



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

Bharat Heavy Electricals Limited

Regional Operation Division, Mumbai

14th Floor, World Trade Centre-1, Cuffe Parade, Colaba, Mumbai -400005.

Phone: 022-22171350, Fax: 022- 22151460.

RE:MUM:HRD:TF:KHET:MIST:230:2016

Date : 15/11/2016

To

M/s _____

Dear Sirs/Madams,

Sub: Tender for maintenance and upkeep of BHEL Transit Flats

BHEL, a Govt. of India Undertaking, a “Maharatna” Company catering to the core sectors of the Indian economy viz. Power, Industry, infrastructure etc. invites you to participate in the above tender.

The tender will be conducted, evaluated and finalized online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bheleps.buyjunction.in>. The last date of submission of offers is 30/09/2016, 15:30 Hrs.

The EMD of Rs. 28740/- in favor of BHEL should be separately handed over to Mr. Ravindra Gawde, Executive (HR), latest by 25/11/2016, 15:00 Hrs and should not be put in the tender box. Successful bidder shall be responsible for completion of the contract in all respects. Techno commercial offers shall be opened through the E-Procurement portal on due date at 15:30 Hrs. Reverse Auction will be conducted for technically qualified parties by separate service provider. BHEL reserves the right to decide for going into Reverse auction.

In case of any difficulty in operating the E-Tendering System, please contact our developer's Help Desk m-Junction Services Ltd. at 033-66011717. Please ensure the submission of your most competitive offer before the due date in the E-Tendering Portal to avoid last minute hustle.

BHEL is having two transit flats at the following addresses:

1. 4th floor, 9, Khetan Bhavan, 4 rooms, 15 beds capacity
198, Jamshetjee Tata Road,
Opp. Ritz Hotel, Churchgate,
Mumbai – 400 020
2. 3rd floor, 16, Mistry Court, 4 rooms, 8 beds capacity
Dinshaw Wachha Road,
Opp. CCI, Churchgate,
Mumbai – 400 020.

These transit flats are well furnished with air conditioners, colour televisions, well equipped kitchen and attached toilets.

BHEL is using these transit flats for accommodating its officers / staff as well as customers / Government officials on visits to Mumbai.

BHEL invites sealed tenders in two bid system from established contractors for maintenance and up keep of BHEL transit flats, inline with the terms and conditions placed in the tender specification.

The tender comprises of

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|-----|------------------------------|-----------------|
| (1) | General Information | |
| (2) | Scope of Work | - SECTION - I |
| (3) | Instruction to bidders | - SECTION - II |
| (4) | Special Conditions | - SECTION -III |
| (5) | General Terms and Conditions | - SECTION –IV |
| (6) | E-procurement Details | - SECTION –V |
| (7) | Techno commercial Bid | - SECTION-VI |
| (8) | Price Bid | - SECTION- VII |
| (9) | Compliance Letter | - SECTION –VIII |

The bidders are advised to submit their most competitive offers complete in all respect and without any deviation. The offers shall remain valid for **One month** for acceptance from the due date of tender. Tender should be submitted stated in “Instruction to bidders – Section - II“. The technical offer should comply with the all tender requirement. The offers with any deviation will be rejected and the financial offer of the bidder will not be opened.

The tender will be conducted and evaluated online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bheleps.buyjunction.in> only as no other forms of submission of offer or hard copy is accepted. BHEL reserves the right to conduct the Reverse auction. Bidders are requested to quote their most competitive prices in through the online e-procurement portal / system.

Bidders must submit their bids in the E-procurement Portal by **15 :00 hrs , 25/11/2016 . THE EMD’S SHOULD BE SEPARATELY HANDED OVER TO UNDERSIGNED AND SHOULD NOT BE PUT IN THE TENDER BOX.** The offers without EMD will not be considered for evaluation. **(Refer instruction to bidders section II).** Successful bidder shall be responsible for completion of the contract in all respect. Techno commercial offers shall be

opened through the E-Procurement portal on **25/11/2016 at 15.30 Hrs.** If RA is conducted for this tender, detail of vendors will be provided separately.

Thanking you,

Yours faithfully
For BHARAT HEAVY ELECTRICALS LIMITED

-SD-
Addl. General Manager – C & HR
Encl: Section I to VIII

GENERAL INFORMATION

TENDER UPLOAD INFORMATION

Unit	:	BHEL ROD MUMBAI
Address	:	15 th Floor, World Trade Cente, Centre-1, Cuffe Parade, Mumbai – 400005.
E-Mail	:	ajit.sinha@bhel.in
Telephone	:	Code: 022 Number: 22171210/22171222
Fax	:	Code: 022 Number: 22187850
Approved by	:	Name: Mr. A K Sinha Desg: AGM (C & HR)
Contact Person	:	Ravindra Gawde (Executive HR)
Tender Reference No.	:	RE:MUM:HRD:TF:KHET:MIST:230:2016
Published on	:	15/11/2016
Published in Newspaper	:	Nabharat Times
Tender Title	:	Tender for Maintenance & up-keeping of BHEL Transit Flats (Mistry Court & Khetan Bhavan)
Tender Type: Auction / Buy / Sell / Empanelment / Service Contract / Work Contract	:	SERVICE CONTRACT
Brief Work Description	:	Maintenance & up-keeping of BHEL Transit Flats (Mistry Court & Khetan Bhavan)
Tender Value	:	
EMD Value	:	RS. 28740/-
Document Cost	:	Nil
Date of Issue of Notification	:	15.11.2016
Last date of Submission of Completed Forms	:	25.11.2016 (15 00 hrs)
Date of Opening of Bids	:	25.11.2016 (15 30 hrs)

GENERAL INFORMATION OF THE BIDDER

Name of the Bidder :

Address of the Bidder :

E-Mail :

Telephone No :

Fax No. :

Contact Person :

Nature of Firm :

PAN NO. (with self certified copy) :

**Service Tax Registration No. :
(With self certified copy)**

SECTION - I

Scope of work

Sweeping, dusting, cleaning and wet mopping of floors.

Dusting and cleaning of all furniture and other domestic and utility items.

Vacuum cleaning of electronic items / fittings / fixtures including ACs, tube lights, bulbs, upholstered furniture, pelmets, ceilings of all rooms / toilets / balcony etc. Contractor to provide his own heavy duty vacuum cleaners. Cleaning of toilets with phenyl / disinfectant.

In the rooms and toilets, fresheners should be used regularly. All cleaning materials i.e. fresheners / phenyl / disinfectant etc., is to be provided by the contractor.

BHEL will provide bed sheets / bed covers / blankets / towels / napkins / mattresses / crockery etc.

The beds should be made with clean bed sheets every day. The expenditure towards washing of the bed sheets / bed covers / blankets / towels / napkins shall be borne by the contractor.

If any of the towels, bed sheets or mattresses are torn or get damaged the same shall be reported to BHEL immediately. To ensure this, BHEL officials shall inspect the condition of the above items on daily basis or as required.

Every room must be provided with standard make Mosquito Repellent liquid and machines and the liquid to be replaced when required. The contractor will also arrange pest control on monthly basis or earlier if required.

Every room to be provided with:

- a) Two each washed towels and napkins.
- b) 2 nos. small soap 20/25 gms (Medimix, Lux, Rexona etc.)
- c) 1 no. shampoo sachet (Clinic, Rejoice, Vatika etc.)

Contractor's staff shall have following duties :

- i) General supervision of both the transit flats.
- ii) The in charge of the transit flat shall ensure that only authorized persons are allowed to enter the transit flat. The identity of each guest is to be established before allotment of room. In case of any doubt, the transit flat representative will check with the BHEL officials.
- iii) Contractor would be held totally responsible for any unauthorized occupant in the transit flat.
- iv) Contractor is responsible to ensure compliance of BHEL's instructions applicable to transit flats.
- v) Cordial and warm reception of the guest.
- vi) Preparation of breakfast, tea etc.
- vii) Maintain the booking register along with the requisite details and update on daily basis.
- viii) Upkeep of each room in the transit flat. Ensure safety / security of belongings of guests in their absence.
- ix) Maintenance of suggestion register and telephone registers.

During the period of the contract of any of your employees come in contract with contagious diseases like TB, Measles, Chicken Pox etc., as defined by Medical Council of India, they shall be immediately substituted with another person. Any loss on this account will be to the cost of the contractor.

Electrical, Plumbing and Carpentry maintenance:

Minor day to day jobs for plumbing like leakage in taps, working of flush, choking of drain, carpentry work like repair of door latches, hinges, door closures etc., and electrical repair work such as replacement of bulbs, tubes, switches, power points etc., are to be attended promptly by the contractor at his cost. If any defects or breakages / damages (on the doors, floors and walls) as well as in electrical gadgets like geysers, ACs, Refrigerators etc., are to be brought to the notice of BHEL.

All major maintenance works like painting, structural repairs, relaying of electrical cables, replacement of

fans etc., shall be in the scope of BHEL.

Kitchen equipments :

Utensils, crockery and kitchen materials, fridge, toaster etc., have been provided by BHEL in both the transit flats. The contractor shall handle the material with due care. In case of abnormal breakages of any crockery in excess of 10% or for any loss of utensils / kitchen material etc., the contractor shall have to bear the costs of such losses.

Expenditure towards gas cylinders at the transit flats will be borne by the contractor.

All utensils, crockery will be properly cleaned and maintained at all times. Cleaning detergents / powder will have to be arranged by the contractor.

The contractor shall keep proper records of crockery available / broken on daily basis and shall be shown to BHEL officials for verification as and when demanded.

Bathrooms :

All the rooms are having attached bathrooms. The contractor to ensure that toilets are absolutely clean and will use disinfectant items like Harpic, liquid soap etc. The cost of material is all inclusive in the contract value.

Breakfast :

At the transit flats only breakfast, tea, coffee and cold drinks are to be served to the guests. Breakfast timings are upto 10.00 a.m. Tariff charges to be collected from guests are enclosed.

The contractor will serve tea, coffee, breakfast, cold drinks and any other snacks etc., as per the tariff given as and when demanded by the guests and collect the bill amount from the guests / as per instructions. No cooking other than for consumption of guests and for the transit flat staff of the contractor.

Communication :

Every day morning the contractor will inform room-wise occupancy status to BHEL officials for each transit flat. The bookings for the guests are controlled by BHEL ROD Mumbai office.

Room Rent :

The in charge of the transit flat shall enter in the register being maintained for this purpose, as per the format provided by BHEL. He shall also ensure that all the details such as name, designation, staff no., relationship, duration of stay etc. shall be clearly entered in the register. In case of doubts he shall cross check with the concerned official of BHEL.

The contractor will collect the room rent, as applicable, and will enter details in the register. The contractor has to issue receipts to the guests in lieu of payments collected from them and will deposit such payments on every Friday at BHEL ROD Mumbai office along with the statement in the prescribed format.

Feedback from Company Guests :

The in charge shall ensure to obtain the comments of the guests in the visitor's register maintained for the purpose at the time of vacation.

Maintenance of Electrical Equipments :

Maintenance of ACs, Coolers, Refrigerators, TVs is in BHEL's scope. Generally, these items are covered through Annual Maintenance Contract (AMC). The contractor has to follow up with the concerned AMC agencies for proper running of these equipments and shall continue to inform BHEL regularly.

Telephones :

Telephone lines have been provided by BHEL at both the transit flats and the bills for the same will be borne by BHEL. Telephone registers to be maintained for proper use of telephones. In case of telephone failures, the contractor to follow up with MTNL for repair / service. There shall be no misuse of the telephone from the contractor's staff and if done so the amount towards this expenditure shall be intimated to you and deducted from the monthly bills.

SIGNATURE AND SEAL OF BIDDER

SECTION II

INSTRUCTIONS TO BIDDERS

1. Bidders are advised to go through the tender document fully before submitting their offers online on E-Tendering Portal <https://bheleps.buyjunction.in>
2. **The price offer is to be submitted online on E-Tendering Portal at the web address mentioned above. The price offer must be made only in the formats enclosed with this tender.**
3. The offers shall be kept valid for a period of 1 month from the date of opening of the tender.
4. BHEL reserves the right to accept any tender or part of tender or to reject all tenders without assigning any reasons thereof
5. The offers shall include.

1) **Techno Commercial Bid & EMD:**

- I. The techno commercial bid is to be filled and submitted/or uploaded in excel sheet/Templet online on E-Tendering Portal of BHEL at web address <https://bheleps.buyjunction.in> latest by 25th Nov 2016 15:30Hrs. The techno commercial offers shall be opened on 25th Nov 2016, 16:00Hrs. Hard copies of techno commercial offers shall not be accepted for evaluation.
- II. The EMD of Rs.28740 /- in favor of BHEL, (Demand Draft) enclosed in an envelope, super scribed as “**EMD for Tender ref: RE/MUM/HRD/TF:KHET:MIST:230:2016**” must be enclosed in technical offer. The offers without EMD will not be considered for evaluation.

2) **Price Bid/Reverse Auction (Envelop II)**

The Price Bid is to be filled up and uploaded in excel sheet through E-Tendering system only before the due date of submission. RA will be conducted for technically qualified parties by separate service provider. BHEL reserves the right to decide for going into Reverse auction.

Except EMD, no hard copies of Documents will be accepted in any case.

Fax offers will be rejected.

6. **Evaluation Criteria:**

- A. Offers of Parties meeting the techno commercial requirement will only be considered for evaluation.
- B. Break up of final prices after reverse auction should be in line with that given in the initial bid of Reverse Auction.
- C. Vendors must filled all the schedules and Price for each and every items. If vendors fail to quote any of the items in Price Bid, he will be disqualified and his price bid will not be open or will not be allowed to participate in Reverse Auction.
- D. The offers will be evaluated on the basis of the total price basis (Price Bid). The order will be finalized on one party only.

E. BHEL Reserves right to Negotiate with L1 party.

SIGNATURE AND SEAL OF TENDERER

SECTION -III

SPECIAL CONDITIONS

(1) The Special Conditions mentioned herein will supersede the General Terms and Conditions mentioned in SECTION – IV.

(2) **Staff :**

The contractor will keep one in charge (skilled Labour) and one assistants (Un-skilled Labour) for each transit flat. The staff must be literate, polite, well behaved and should always be in uniform.

For Skilled Labour Contractor has to submit followings:

- a. Name of Skilled Labour
- b. 12th standard passing certificate of the each skilled labour,
- c. 2 years experience certificate in Hospitality services of the each skilled labour (whenever contractor change the labour he should intimate the same to BHEL in advance and he should submit above documents (sl. no. a, b & c)

(3) **Payment terms:**

In consideration of such services mentioned above rendered by the contractor, BHEL will pay lump sum charges and also applicable service tax to the contractor for every calendar month within 15 days of submission of clear bills. TDS as applicable will be deducted at source from the payment.

(4) **Duration of Contract**

The contract will be for two years extendable by one more year at the same rates, terms and conditions at the discretion of BHEL Management.

(5) "The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site www.bhel.com.

(6) Bidders must go through Guidelines for suspension of business dealings/Reverse Auction. Guidelines for suspension of business dealings/Reverse auction with suppliers/contractors are available on website www.bhel.com on “supplier registration page”.

(7) **Offer Validity:**

Offers shall remain valid for one month from the date of opening of Tender

- (8)** MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (2 years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of CA certificate (format enclosed as per Annexure I where deemed validity of EM II certificate of 2 years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part I incase of 2 part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-Procurement Portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by Gazetted officer.

SIGNATURE AND SEAL OF BIDDER

SECTION IV

GENERAL TERMS AND CONDITIONS

- 1.0 The following terms shall have the meaning hereby assigned to them except where the context requires otherwise:-
- 1.1 “COMPANY” OR “BHEL” (or B.H.E. Ltd.) shall mean Bharat Heavy Electricals Limited, a Company registered under Indian Companies Act 1956, with its Registered Office at BHEL House, Siri Fort, New Delhi-110 049, India or its Authorised Officers or its Engineer or other Employees authorised to deal with this contract.
- 1.2 “BIDDER” shall mean the Party bidding for the Tender.
- 1.3 “CONTRACTOR” or “MTO” shall mean the individual, Partnership firms or Private / Public Limited Co. or any legal entity who enters into Contract with BHEL and shall include their executors, administrators, successors and assigns. “CONTRACTOR” shall also mean “CONTRACTOR”, “CONTRACTOR” “CARRIER” “TRANSPORTER” or “MTO” where the context so requires.
- 1.4 "CONTRACT" or "CONTRACT DOCUMENT" shall mean and include the agreement, the Work order/LOI, the accepted appendices of rates, Schedules of Quantities (if any), General Terms and Conditions of Contract, Special Conditions of Contract, Instructions to Bidder, the drawings, the Technical Specifications and the Special Specifications (if any).
- 1.5 Any conditions or terms stipulated by the bidder in the tender documents or subsequent letters shall not form part of the Contract unless specifically accepted in writing by BHEL and incorporated in the Agreement.
- 1.6 "TENDER SPECIFICATIONS" shall mean the Scope of Work, Special Instructions / Conditions, Technical specifications/requirement, Appendices, Site Information and drawings pertaining to the work and any other relevant reference in the Tender Document for which the Bidder are required to submit their offer.
- 1.7 "APPROVED" "DIRECTED" or "INSTRUCTED" shall mean approved, directed or instructed by BHEL.
- 1.8 "SINGULAR AND PLURAL" etc. words carrying singular number shall also include plural and vice versa, where the context so requires. Words imparting masculine gender shall be taken to include the feminine gender and words imparting persons shall include any Company or Association or Body or Individuals, whether incorporated or not.
- 1.9 “VALIDITY OF THE CONTRACT” The contract will remain valid till the date specified in the contract after considering time extension(s), if any granted by the Company to the contractor. Where validity date is not specified, the contract will remain valid till all the activities specified therein are completed in all respects to the satisfaction of BHEL or where the Company has decided to modify (increase/reduce) the scope of work, on completion of such modified scope of work to the complete satisfaction of BHEL.
- 1.10 “COMPLETION OF THE CONTRACT” The contract will be treated as complete on full and final settlement by BHEL of all Bills / invoices raised under the contract by the Contractor with no claim on either side.

2. COMMENCEMENT OF WORK:

- 2.1 The Contractor shall commence the work on specific intimation from BHEL in writing or the time indicated in the LOI and shall proceed with the same with due expedition without delay. If the Contractor fails to commence the work as per the terms of Order/Contract, BHEL, at its sole discretion will have the right to cancel the Order/Contract. His Earnest Money and/or

Security Deposit will stand forfeited without prejudice to any and all of BHEL's other rights and remedies in this regard.

3. INVOICES AND PAYMENT TERMS:

- 3.1 The Contractor will be required to raise the Invoice for the services rendered. The Invoices will have to be raised according to the explicitly agreed rates and payment terms of the contract.
- 3.2 **In consideration of such services mentioned above rendered by the contractor, BHEL will pay lump sum charges and also applicable service tax to the contractor for every calendar month within 15 days of submission of clear bills. TDS as applicable will be deducted at source from the payment .**
- 3.3 The payments shall be made through RTGS/NEFT. The contractor would be required to submit bank details for receiving the payments.
- 3.4 Even if the **prices offered are inclusive of Taxes**, the contractor will have to produce invoices showing the tax elements separately.
- 3.5 In case the, TDS is not to be made, the contractor r will have to produce the exemption letter from the relevant authorities to this effect along with bill submitted for payment.

4.OBSERVANCE OF LOCAL LAWS :

4.1The Contractor shall comply with all Laws, Statutory Rules, Regulations etc. The Contractor shall obtain all necessary permits/approval from the local Governing Body, Police and other concerned Authorities as may be required under law.

4.2 The Contractor shall pay all taxes, fees, license charges, deposits, duties, tolls, royalty, commissions or other charges that may be Leviable on account of any of the operations connected with the execution of this contract.

4.3 The Contractor shall be responsible for the proper behavior and observance of all regulations by the staff employed.

5 RISK PURCHASE:

BHEL reserves to itself the following rights in respect of this Contract without entitling the Contractor for any compensation.

5.1If at any time during the validity of the contract, the contractor fails to render all or any of the services required under the scope of work of the contract satisfactorily in the opinion of BHEL, whose decision shall be final and binding on the contractor, BHEL reserves the right to get the work done by other parties or departmentally at the risk and cost of the contractor and also forfeit the security deposit.

5.2 To recover any moneys due from the Contractor, from any money due to the Contractor under this or any other contract or from the Security Deposit.

5.3 To claim compensation for losses sustained including BHEL's supervision charges & overheads in case of termination of Contract.

6.0 SAFETY OF MEN, EQUIPMENT, MATERIAL & ENVIRONMENT:

- 6.1 All safety rules, codes applied by BHEL/its customer at site shall be observed by the

Contractor and his workmen without exception. The Contractor shall be responsible for the safety of the equipment/materials and work to be performed by him.

7 INSURANCE:

7.1 The Contractor shall during the performance of the contract take a suitable insurance to cover against bodily injury, death or damage to property of the Contractor or his employees.

7.2 The Contractor shall during the performance of the contract take out a Third Party insurance cover against bodily injury or death suffered by any third party/parties or damage to property occurring during the course of execution of this contract in accordance with appropriate statutory requirements

7.3 If due to Contractor's carelessness, negligence, non-observance of safety precautions, improper security arrangements or due to non-compliance of paper work needed for lodging insurance claim, damage to BHEL/its Customer's property, and if BHEL is unable to recover its claim from the Insurance Company, the deficit will be recovered from the Contractor.

8.0 LAWS GOVERNING THE CONTRACT:

8.0 The contract shall be governed by the Indian Laws for the time being in force and only courts in Mumbai, India shall have jurisdiction over this contract.

9.0 INDEMNITY:

9.1 The Contractor shall indemnify and keep indemnified BHEL all losses, claims etc. arising out of any of his acts or out of the acts of his Contractors or associates or servants during the currency of the contract.

10.0 SECURITY DEPOSIT:

10.1 Successful bidder shall submit 5% of the total contract value as security deposit within Three days of issue of LOI for the contract. EMD of the successful Bidder shall be converted and adjusted towards the required amount of Security Deposit

10.2 Security deposit may be made in any of the following ways:

- a. Cash (as permissible under the extant Income Tax Act).
- b. Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL .
- c. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
- d. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
- e. Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).

Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

10.3 If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.

10.4 The security deposit shall not carry any interest.

(Note: Acceptance of Security Deposit against Sl. No. (d) and (e) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith). Securities / BG's shall be released after three **(3) months** of successful execution, completion of the contract and upon fulfillment of contractual obligations as per terms of the contract

11.0 REQUIREMENTS OF PERFORMANCE

11.1 All permissions / Clearances or any other relevant authorization from competent authority shall be obtained by the Contractor at his own cost. Any contingency arising in this respect shall be the responsibility of the Contractor. Also the Contractor shall be responsible for any mishap, accident en route and consequences therefore including legal complications, if any.

11.2 The contract as entered into between BHEL and the Contractor shall in no way, nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the acts or laws governing such activity.

11.3 ARBITRATION: In case of any or all disputes arising out of or any way concerning the contract between BHEL and the Contractor, the same shall be referred to sole arbitrator i.e. Head ,ROD or nominee appointed by him in writing. The arbitration shall be conducted in line with the provisions of Arbitration & Conciliation Act 1996. The award of the arbitrator will be final and binding on both the parties. The venue of the arbitration will be BHEL, ROD office, Mumbai. During the currency of the arbitration proceeding, the Contractor will have to continue to perform in line with the contract and will not abandon the work in any way.

12.0 Earnest Money Deposit

12.1 The offers from the bidders shall enclose a EMD as per Techno commercial Bid in any one of the following forms :

- (i) Cash deposit as permissible under the extant Income Tax Act (before tender opening)
- (ii) Electronic Fund Transfer credited in BHEL account (before tender opening)
- (iii) Banker's cheque/ Pay order/ Demand draft, in favour of BHEL (along with offer)

12.2 EMD of the Bidder will be forfeited if:

12.2.1 After opening the tender and within the offer validity period, the Bidder revokes his tender or makes any modification in his tender which is not acceptable to BHEL.

12.2.2 The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract

12.2.3 If the bidder declines to accept the LOI or is unable to accept the work which has been awarded on the basis of the offer received from the bidder or revokes the offer within the validity period of the offer, the earnest money shall stand forfeited

EMD by the Bidder shall be withheld in case any action on the Bidder is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.

12.3 EMD of successful bidder will be adjusted towards part of the security deposit.

12.4 EMD of all unsuccessful bidders shall be returned normally within fifteen days of placement of LOI/Work Order on successful bidder.

12.5 EMD shall not carry any interest.

13.0 Discrepancy In Words & Figures: Quoted In Offer

- 13.1** If, in the price structure quoted for the required goods/ services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- 13.2** If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- 13.3** If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of 20.1 and 20.2 above.
- 13.4** If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored

14. REVERSE AUCTION:

14.1 BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders have give their acceptance for participation in RA . Non acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid in the Reverse Auction. Non-submission of “online sealed bid by the bidder will be considered a tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

14.2 The procedure for Reverse Auction shall be intimated to such bidders in due course. However, the bidders are advised to quote their most competitive rates in the sealed bid Part. In case we are unable to finalize the order through Reverse Auction for any reason whatsoever, the order would befinalized based on the sealed price bids (Part-III).

14.3 In case of tender being finalized through Reverse Auction, the bidders will have to adhere to the guidelines provided in the Business Rules of Reverse Auction. In case a Techno commercially acceptable vendor does not agree to participate in the Reverse Auction process, the same will be treated as with drawl of the offer and their EMD will be forfeited. **Vendors are also warned against delay in participation and delaying the process of Reverse Auction.**

14.4 Terms and Conditions for Reverse Auction:

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit “online sealed bid” in the Reverse Auction. Non-submission of “online sealed bid” by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form (annexure IV) before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

15 PREVENTION OF CORRUPTION

- 15.1** Canvassing in any form or any attempt to influence directly or indirectly any official of the company will lead to rejection of the bid & forfeiture of the EMD.
- 15.2** The company shall be entitled to cancel the contract and to recover From the Contractor the amount of any loss resulting from such cancellation, if the Contractor has offered or given any person any gift or consideration of any kind as an inducement or reward for doing or intending to do any action in relation to the obtaining or the execution of the contract or any other contract with the company or for showing or indenting to show favour or disfavour to any person in relation to the contract with the company, if the like acts shall have been done by any persons employed by him or acting on his behalf

whether with or without the knowledge of the Contractor in relation to this or any other contract with the company.

16 CANCELLATION OF THE CONTRACT:

BHEL shall have the right to cancel the contract for unsatisfactory performance i.e. repeated failure for arranging trailers/vessels and delivery of the cargo within transit time. BHEL shall have the right to forfeit the security for poor performance of CONTRACTOR leading to cancellation of contract.

If the CONTRACTOR fails or neglects or refuses to observe / perform any of the terms and conditions / obligation of or under the contract BHEL may without prejudice to any other rights terminate the contract by giving one month's notice in writing and recover from the Contractor any damage suffered by on account of the failure, negligence, refusal, violation or breach of contract or any part thereof including the amount by which the cost of completion of the work done by any other agency shall exceed the amount payable to the CONTRACTOR under the contract.

BHEL reserves the right to either short close the contract or terminate the contract at its discretion without assigning any reason by giving one month's notice by registered post acknowledgement due or in person under delivery.

17. Integrity commitment, performance of the contract and punitive action thereof:

17.1 Commitment by BHEL:

BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

17.2 Commitment by Bidder/ Supplier/ Contractor:

17.2.1. The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

17.2.2. The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.

17.2.3. The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on [www. bhel.com](http://www.bhel.com) and/or under applicable legal provisions”.

SIGNATURE AND SEAL OF BIDDER

SECTION –V

E-PROCUREMENT DETAILS : RE/MUM/HRD:TF:KHET:MIST:230:2016

Offer for maintenance and upkeep of BHEL Transit Flats

1.1 E- PROCUREMENT:

This tender will be conducted, evaluated and finalized online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bheleps.buyjunction.in>

2.0 DISCLAIMER:

Neither the Organisation (Bharat Heavy Electricals Ltd.) nor the service provider (m Junction Services Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems /uploading of corrupted unreadable bids or any reasons thereof. If E-Offers found unreadable/corrupted files while decrypting the same will be ignored for further evaluation purpose.

Seal of the Company
& Date

Signature & Name of Shipping Agent

SECTION –VI

Techno Commercial Bid Format

RE/MUM/HRD:TF:KHET:MIST:230:2016

Sr. No	Description	Remarks
1	Average Annual Turnover: The Bidder must have an average annual turnover not less than Rs 4.3 lakhs for the last three years (CA certificate/Audited Balance sheet/P&L account to be submitted / uploaded)	Copy of CA Certificate / copy of Balance Sheet to be submitted
2	<p>Bidder must submit proof of having successfully completed similar works : at least Two years (ending last day of month previous to the one in which the tender was due for opening) as under: (copies of work order/ contract along with completion certificate to be enclosed)</p> <p style="padding-left: 40px;">(a) Three contracts of value not less than Rs 5.74 lakhs each. OR (b) Two contracts of value not less than Rs.7.19 lakhs each. OR (c) One contract of value not less than Rs 11.49 lakhs each.</p> <p>NOTES :</p> <p>(1) If work order does not specify the value of the contracts, the same should be certified from customers. In that case the documents required will be work order/contract copy, customer certification for contract value and satisfactory completion certificate from customer</p> <p>(2) The party who submits only work order or contract copy and does not submit satisfactory completion certificate from customer will not be considered.</p> <p>(3)The party who submits only satisfactory completion certificate from customer and does not submit relevant copy of work order/contract will not be considered</p>	Copies of contract / work order with satisfactory completion certificate from customer must be attached

3	EARNEST MONEY DEPOSIT: The Bidders, shall submit tenders with interest free EMD as per tender conditions by way of DD/Pay Order of Rs 28740/- in favour of ‘BHARAT HEAVY ELECTRICALS LIMITED as part of the Technical Bid’. Offers without EMD shall not be considered.	Submitted
4	Compliance Letter: The compliance letter duly signed and stamped on letter head is to be uploaded on E-procurement portal.	Accepted Unconditionally
5	<p>Scope of work :</p> <p>Sweeping, dusting, cleaning and wet mopping of floors.</p>	Accepted Unconditionally

	<p>Dusting and cleaning of all furniture and other domestic and utility items. Vacuum cleaning of electronic items / fittings / fixtures including ACs, tube lights, bulbs, upholstered furniture, pelmets, ceilings of all rooms / toilets / balcony etc. Contractor to provide his own heavy duty vacuum cleaners.</p> <p>Cleaning of toilets with phenyl / disinfectant.</p> <p>In the rooms and toilets, fresheners should be used regularly. All cleaning materials i.e. fresheners / phenyl / disinfectant etc., is to be provided by the contractor.</p> <p>BHEL will provide bed sheets / bed covers / blankets / towels / napkins / mattresses / crockery etc.</p> <p>The bed sheets and towel should be changed every day in each room. The expenditure towards washing of the bed sheets / bed covers / blankets / towels / napkins shall be borne by the contractor.</p> <p>If any of the towels, bed sheets or mattresses are torn or get damaged the same shall be reported to BHEL immediately. To ensure this, BHEL officials shall inspect the condition of the above items on daily basis or as required.</p> <p>Every room must be provided with standard make Mosquito Repellant liquid and machines and the liquid to be replaced when required. The contractor will also arrange pest control on monthly basis or earlier, if required.</p> <p>Every room to be provided with:</p> <ol style="list-style-type: none"> Two each washed towels and napkins. 2 nos. small soap 20/25 gms (Medimix, Lux, Rexona etc.) 1 no. shampoo sachet (Clinic, Rejoice, Vatika etc.) 01 no. of Shaving kit, which is to be replaced with new one on change of guest. 01 no. of tooth paste, which is to be replaced with new one on change of guest. 02 no. of tooth brush, which is to be replaced with new one on change of guest. 	
6	<p>Contractual & Legal Obligations:</p> <ol style="list-style-type: none"> BHEL has privity of contract with employer only. No relation with the employment of employees. It is a contract and should not amount to <ul style="list-style-type: none"> Joint Venture Partnership This is a contract for maintenance and housekeeping services only and will not amount to Employer – employee relationship Will not deploy any casual employee or subcontract the job without written permission. The contractor's workers have to work as per the instruction of BHEL. BHEL is engaging the services for maintenance and upkeep of BHEL transit flats and hence the persons to be employed by you would be in the transit flats to attend to BHEL guests only and they will be entitled to take breakfast / tea or use any other facility till they are on duty in the guest house. Their relatives / friends / visitors would not be allowed inside the transit flats. 	Accepted Unconditionally
7	<p>Contractor's staff shall have following duties :</p> <ol style="list-style-type: none"> General supervision of both the transit flats. The in charge of the transit flat shall ensure that only authorized persons are allowed to enter the transit flat. The identity of each guest is to be established before allotment of room. In case of any doubt, the transit flat representative will 	Accepted Unconditionally

	<p>check with the BHEL officials.</p> <p>3. Contractor would be held totally responsible for any unauthorized occupant in the transit flat.</p> <p>4. Contractor is responsible to ensure compliance of BHEL's instructions applicable to transit flats.</p> <p>5. Cordial and warm reception of the guest.</p> <p>6. Preparation of breakfast, tea etc.</p> <p>7. Maintain the booking register along with the requisite details and update on daily basis.</p> <p>8. Upkeep of each room in the transit flat. Ensure safety / security of belongings of guests in their absence.</p> <p>9. Maintenance of suggestion / feedback register and telephone registers.</p> <p>10. During the period of the contract of any of your employees come in contract with contagious diseases like TB, Measles, Chicken Pox etc., as defined by Medical Council of India, they shall be immediately substituted with another person. Any loss on this account will be to the cost of the contractor.</p>	
8	<p>Electrical, Plumbing and Carpentry maintenance:</p> <p>Minor day to day jobs for plumbing like leakage in taps, working of flush, choking of drain, carpentry work like repair of door latches, hinges, door closures etc., and electrical repair work such as replacement of bulbs, tubes, switches, power points etc., are to be attended promptly by the contractor at his cost. If any defects or breakages / damages (on the doors, floors and walls) as well as in electrical gadgets like geysers, ACs, Refrigerators etc., are to be brought to the notice of BHEL.</p> <p>All major maintenance works like painting, structural repairs, relaying of electrical cables, replacement of fans etc., shall be in the scope of BHEL.</p>	Accepted Unconditionally
9	<p>Kitchen equipments :</p> <p>Utensils, crockery and kitchen materials, fridge, toaster etc., have been provided by BHEL in both the transit flats. The contractor shall handle the material with due care. In case of abnormal breakages of any crockery in excess of 10% or for any loss of utensils / kitchen material etc., the contractor shall have to bear the costs of such losses.</p> <p>Expenditure towards gas cylinders at the transit flats will be borne by the contractor.</p> <p>All utensils, crockery will be properly cleaned and maintained at all times. Cleaning detergents / powder will have to be arranged by the contractor.</p> <p>The contractor shall keep proper records of crockery available / broken on daily basis and shall be shown to BHEL officials for verification as and when demanded.</p>	Accepted Unconditionally
10	<p>Bathrooms :</p> <p>All the rooms are having attached bathrooms. The contractor to ensure that toilets are absolutely clean and will use disinfectant items like Harpic, liquid soap etc. The cost of material is all inclusive in the contract value.</p>	Accepted Unconditionally
11	<p>Breakfast :</p> <p>At the transit flats only breakfast, tea, coffee and cold drinks are to be served to the guests. Breakfast timings are upto 10.00 a.m. Tariff charges to be collected from guests are enclosed.</p> <p>No lunch or dinner is to be served. The contractor will serve tea, coffee, breakfast, cold drinks and any other snacks etc., as per the tariff given as and when demanded by the guests and collect the bill amount from the guests / as per instructions. No cooking other than for consumption of guests and for the transit flat staff of the</p>	Accepted Unconditionally

	contractor.	
12	Communication : Every day morning the contractor will inform room-wise occupancy status to BHEL officials for each transit flat. The bookings for the guests are controlled by BHEL ROD Mumbai office.	Accepted Unconditionally
13	Room Rent : The in charge of the transit flat shall enter in the register being maintained for this purpose, as per the format provided by BHEL. He shall also ensure that all the details such as name, designation, staff no., relationship, duration of stay etc. shall be clearly entered in the register. In case of doubts he shall cross check with the concerned official of BHEL. The contractor will collect the room rent, as applicable, and will enter details in the register. The contractor has to issue receipts to the guests in lieu of payments collected from them and will deposit such payments on every Friday at BHEL ROD Mumbai office along with the statement in the prescribed format.	Accepted Unconditionally
14	Feed back from Company Guests : The in charge shall ensure to obtain the comments of the guests in the visitor's register maintained for the purpose at the time of vacation.	Accepted Unconditionally
15	Maintenance of Electrical Equipments : Maintenance of ACs, Coolers, Refrigerators, TVs is in BHEL's scope. Generally, these items are covered through Annual Maintenance Contract (AMC). The contractor has to follow up with the concerned AMC agencies for proper running of these equipments and shall continue to inform BHEL regularly.	Accepted Unconditionally
16	Payment Terms : A specified the special condition.	Accepted Unconditionally
17	Indemnity : The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract. Contractor to provide Service Tax remittance certificate where ever applicable	Accepted Unconditionally
18	Work order : A separate Work Order shall be issued by BHEL for covering the execution of the work.	Accepted Unconditionally
19	Arbitration : In case of any or all disputes arising out of or any way concerning the contract between BHEL and the Contractor, the same shall be referred to sole arbitrator i.e. Head ,ROD or nominee appointed by him in writing. The arbitration shall be conducted in line with the provisions of Arbitration & Conciliation Act 1996. The award of the arbitrator will be final and binding on both the parties. The venue of the arbitration will be BHEL, ROD office, Mumbai. During the currency of the arbitration proceeding, the Contractor will have to continue to perform in line with the contract and will not abandon the work in any way.	Accepted Unconditionally
20	Offer Validity : Offers shall remain valid for one month from the date of opening of Tender	Accepted Unconditionally
21	Experience & Performance Certificate : The bidder must have at least two years experience of similar nature preferably with Government / Public Sector or reputed Private Sector Companies / Firms. They should submit copy of satisfactory performance certificate for similar services for a period of not less than two years either for running contract or contract just completed from at least two Government / Public Sector / Private Sector enterprises for similar transit flats and copies of two existing work orders. The committee shall visit the existing transit flat/ Guest House where the bidder is	Accepted Unconditionally

	executing the work. They will assess the suitability and performance and will give recommendation.	
22	Statutory Levies : Contractor has to ensure that payments are made to his staff / workers as per minimum wages act. The contractor is solely responsible for all statutory liabilities in respect of his employees / workers engaged for guest houses. The contractor has to submit the certificate for compliance of minimum wages act and other statutory liabilities such as Provident Fund, Gratuity, ESIC etc., every month along with his bill for rendering services. He shall also submit the copies of the Challan of the previous month for remittance of ESIC and PF amounts.	Accepted Unconditional ly
23	Inspection : BHEL representatives shall inspect and check these transit flats from time to time and the services rendered by the contractor and if such services are found not to be adequate, the contractor will improve the services to the expectations of BHEL. The contractor shall employ the staff with good record and integrity. Any loss of property of BHEL or its guests, the contractor will have to pay for the total damages or else the same shall be recoverable from his dues.	Accepted Unconditional ly
24	Telephones : Telephone lines have been provided by BHEL at both the transit flats and the bills for the same will be borne by BHEL. Telephone registers to be maintained for proper use of telephones. In case of telephone failures, the contractor to follow up with MTNL for repair / service. There shall be no misuse of the telephone from the contractor's staff and if done so the amount towards this expenditure shall be intimated to you and deducted from the monthly bills.	Accepted Unconditional ly
25	Workmen Compensation : It is the sole responsibility of the contractor to insure his staff engaged in the BHEL transit flats under Workmen Compensation Insurance Act against any unfortunate incidences / accidents, while on duty.	Accepted Unconditional ly
26	Duration of Contract : The contract will be for two years extendable by one more year at the same rates, terms and conditions at the discretion of BHEL Management.	Accepted Unconditional ly
27	Risk Purchase : For the poor performance BHEL will issue notice. Even after three notices if the performance is not found to be satisfactory, BHEL reserves the right to get the job done through any third party at your cost and risk. Financial liability shall be adjusted from the payments to be made by BHEL.	Accepted Unconditional ly
28	Cancellation of Contract : BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and the contractor shall forfeit the security deposit. In case of termination of the contract, the contractor shall withdraw all his employees from the establishment of BHEL.	Accepted Unconditional ly
29	Reverse auction: As per general terms and condition. The final price break up after the RA has to be in proportion to the initial break up given at the time of online sealed bid.	Accepted Unconditional ly

Seal of the Company
& Date

Signature & Name of Housekeeping
agency

BREAKFAST TARIFF

BHEL tariff for supply of tea / coffee etc., to the occupants of the guest houses is as below:

- | | | |
|----|---|---|
| 1. | Tea (150 ml approx.) | Rs.8/- per cup |
| 2. | Coffee / Milk (150 ml approx.) | Rs.9/- per cup |
| 3. | Cold drinks, Mineral Water | MRP |
| 4. | Vegetarian breakfast | Rs.50/-
(extra piece of Toast with butter or jam @ Rs. 3/-) |
| | a. Cornflakes with cold / warm milk and Toast with butter or jam
Tea / Coffee OR | |
| | b. Cornflakes with cold / warm milk and Poha with Tea / Coffee | |
| | Maggi (small) with Tea / Coffee | Rs. 30/- |
| 5. | Non-veg. Breakfast | Rs.50/-
(extra piece of Bread slice @ Rs. 2/-) |
| | Double egg omlette with 2 bread slice / Two boiled eggs with 2 bread slice | |

Signature of the Tenderer:

Name

Designation

Seal

SECTION - VIII

(LETTER OF COMPLIANCE IN YOUR COMPANY'S LETTER HEAD)

To :

M/s. Bharat Heavy Electricals Limited,
15th floor, World Trade Centre – I,
Cuffe Parade,
Mumbai – 400 005

Dear Sirs,

Sub: Your tender no. **RE:MUM:HRD:TF:KHET:MIST:230:2016 dated 15.11.2016**

With reference to your above tender, we hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations / conditions.

We also confirm that if any deviations / conditions in the Price Bid is mentioned, the same will not be entertained by BHEL.

Thanking you,

Yours faithfully,

SIGNATURE AND SEAL OF THE BIDDER

SECTION - VIII

Maintenance and upkeep of BHEL Transit Flats at Mumbai

PRICE BID – PART ‘B’

S.No.	Description	Per Month Charges for 02 Flats (In INR)	Value for Total No. Of Months i.e. 24 Months (In INR)
1	Rate for monthly charges for Two Transit Flats i.e. Khetan Bhavan & Mistry Court Transit Flats	0	0

- 1 Service Tax if applicable will be payable extra.**
- 2 TDS as applicable to be deducted from the bill.**
- 3 Payment will be made on monthly basis. No advance payment will be made.**
- 4 Monthly detailed report duly signed by BHEL representative will be a part of the bill.**
- 5 This offer is valid up to 25.11.2016.**