

“COURIER”

Project Engineering
Management

Bharat Heavy Electricals Limited
(A Govt. Of India Undertaking)



Enquiry no. : PE-LPE/177 dtd. 03/09/2014

Due Date : 24/09/2014 by 02:00 PM

Intimation of Open Tender Enquiry

Subject : Contract for canteen services, PS-PEM & others Noida based divisions for two years.

Dear Madam/ Sir,

Quotations are Invited in two parts in sealed cover with Enquiry no., Enquiry date, Quotation due date & Time, Name/ Address of the Organisation whom submitting the offer legibly super- scribed on it, for the above-mentioned item so as to reach the undersigned before 02:00 P.M. on or before the above mentioned due date.

Scope: Contract for canteen services, PS-PEM & others Noida based divisions for two years as per specification mentioned in NIT Documents.

Delivery: The contractor shall start the work within 7 days of LOI/ award of the work. For delay in start of work LD shall be liable to be imposed @0.5% per week or part thereof subject to maximum of 10% of contract value, as per clause no 11.1 of enclosed NIT..

Payment Terms: The Contactor's claim for payment shall be made once in a month to the HR-GAX in writing, accompanied by an Invoice / Bill in the first week of following month, providing items wise breakup of the LUNCH/Tea/Coffee etc. as specified in the contract, Payments shall be made promptly by BHEL, through EFT, but in no case later than thirty days after submission of an invoice / bill or claim by the contactor, subject to claim is in order. However, no interest at any stage shall be paid by BHEL for delayed payments.

LD: As per clause no 11.1 of enclosed NIT.

Bid submission: Inviting offers in 2 parts (Part 1: unpriced offer along with commercial terms acceptance, Part 2 : Price bid as per price format).

Security deposit: Rs 4 Lakh + 5% of the amount exceeding 50 Lakh of order value (clause no 10 of NIT).

EMD: Rs. 2 lacs as per clause no 1.7 of enclosed NIT document enclosed. MSMED vendors are exempted from EMD submission.

Validity of Rates : After awarding the work the rates should be firm till the completion of work.


All other terms & conditions shall be as per attached NIT.

Remarks:

- 1) Evaluation shall be done on grand total price as given in price format.
- 2) Tenders and all correspondence thereof, shall be addressed to the undersigned by name & designation and sent at the **following address:**

Tender Room,
M/s Bharat Heavy Electricals Ltd.,
Project Engineering Management,
Power Project Engineering Institute,
HRD & ESI Complex,
Plot No 25, Sector-16 A, Noida-201301 (U.P.)
Phone no. 0120-4213591

Thanking You,


Yours faithfully,
For and on behalf of BHEL
Vivek Singh Kuntia/MM
BHEL PEM, Noida

Please reply to: Phone: 0120-4368711, 4368891
BHEL-PEM -Power Sector Fax : 0120-4329055
Power Project Engineering Institute, Email id- vskuntia@bhhelpem.co.in
HRD & ESI Complex,
Plot No 25, Sector-16 A, Noida-201301 (U.P.)

Regd. Office:
BHEL House,
Siri Fort,
New Delhi-110049

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR – PEM
PPEI BUILDING
NOIDA – 201301**



TENDER DOCUMENTS

FOR

STAFF CANTEEN

Tender Enquiry No.: _____ **CANTEEN dated** _____ **-2014**

CONTENTS

1. Instructions to Bidders
2. General Terms & Conditions & Scope of work - Annexure "A"
3. Bid Form – Annexure "B"
4. Contract Form – Annexure "C"
5. Price Format for General Requirement – Annexure "D"
6. Brand/Quality/Make of Material List – Annexure 'E'
7. Scope of BHEL, For Canteen Purpose – Annexure 'F'
8. Tentative Lunch Menu – Annexure 'G'
9. Declaration Form

LAST DATE FOR SUBMISSION: _____ **-09-2014 (2PM)**

**BHARAT HEAVY ELECTRICALS LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
POWER SECTOR – PEM
PPEI BUILDING,
SECTOR 16 A, NOIDA 201301**

Ref: _____

Date: _____-2014

To,

Telephone No :

Fax No. :

Dear Sir,

Sub: Providing the Canteen Services – Staff Canteen

We are a leading Public Sector Undertaking in the country and wish to call the Tender Enquiry for Canteen Services for our Noida based Divisions.

You are requested to submit your offer in two parts in a sealed cover with Enquiry No., date and Quotation due date legibly superscripted on it.

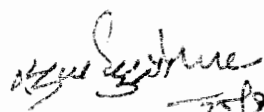
Part-I (Techno-commercial bid) should include the details asked for as per enclosed annexure.
Part-II (Price bid) should give the rates as per the prescribed price format.

Part I of the bid will be opened on _____ at 3.00 PM. in the presence of tenderers who may like to be present. Price bid of only those parties will be opened later whose Part 1 bid is found suitable.

The bid must be accompanied with the Earnest Money Deposit as laid down in the bidding documents and must be deposited in Tender Room, at BHEL-PS, PEM, PPEI Building, Plot No.25, Sector 16 A Noida – 201301.

Thanking you,

Yours sincerely,
For and on behalf of BHEL


25/2/14
Page 2 of 10

28

SECTION – I: – INSTRUCTIONS TO BIDDERS:

1. Eligibility Criteria :-

- 1.1 The Party must have the average turnover of ` 1.00 crores or more in the last three financial years, ending as on 31-03-2014 i.e. from 1st April, 2011 to 31st March, 2014.
- 1.2 Party must be registered with VAT, Department of Central Excise for Service Tax with Central Government, FOOD Supply registration.
- 1.3 Party must have experience in providing catering services for at least past three years. (To be reckoned from the due date of the tender). Out of which bidder must have successfully executed at least one catering services contract having minimum value of ₹` 40.00 lakhs.
- 1.4 Party must have a valid PAN Number.
- 1.5 Party must have PF / ESI registration for the workers deployed by them.
- 1.6 Party must be ready to provide the services of Canteen, within **07 Days** from the date of LOI.
- 1.7 a) Party must submit E.M.D. in the form of Demand Draft/Pay Order of the scheduled bank in favour of BHEL, New Delhi for an amount of ` 2,00,000 (Rupees Two lakhs only). No firm is exempted from submitting the E.M.D. which needs to be submitted in separate envelope to be superscripted as "EMD". EMD will be forfeited after opening the tender, if tenderer revokes his tender within validity period or increase his earlier quoted rates.
b) Small scale units registered with National Small Industries Corporation (NSIC) shall be allowed the facilities of exemption from payment of EMD as per directives of ministry of micro small and medium enterprise (MSME). The bidder should enclose a copy of registration with NSIC.
c) The tenderer is not entitled for any interest on the deposit nor any right for award of the contract. Earnest Money deposit shall be returned to all unsuccessful tenderers after award of the work.
- 1.8 The validity of the bids shall be for **90 days** after the date of Technical bid opening. A bid valid for a shorter period will be rejected as non-responsive.

2. Other Instructions:

- 2.1 Presently, we have five locations viz; PPEI Bldg. MPL Block & BICC LAB, PS-NR & HRDI within the complex, and two other locations viz; at Mindmill Building(4th & 5th floor), Sector-16A and Kribhco Bhawan at Sector-1, Noida. Where lunch, tea/coffee etc. has to be provided. No transport and staff shall be provided by BHEL.

To monitor the above operations, one Manager is to be deputed who must have an experience of similar job for at least five years. In addition to above, five supervisors for the five locations are to be deputed for smooth functioning / distribution of items who have experience of similar nature of job for at least two years.

- 2.2 Vendor shall supply tasty, hygienic and neatly served lunches at work station of the employees.
- 2.3 A high standard of catering shall be maintained for all items with due regard to quality and purity of food stuff, quality quantity of dishes, cleanliness in preparation and

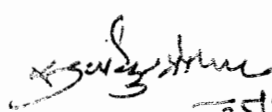
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handling of food items and utmost courtesy of services. All materials used in preparation for items should be of standard brands as specified in Annexure "E". Double refined quality sunflower oil should be used for cooking. All groceries/ingredients items should be "AGMARK" certified and branded as per Annexure "E".

- 2.4 Party will have to supply the cleaning material and cooking materials, get the gas refilled at his cost, and maintain the gas supply bank.
- 2.5 a) Party must ensure that the deployed staff is properly trained, well behaved, with adequate experience in Cooking, Catering & Hospitality.
b) Party should provide identity cards and proper uniform to all his staff at his cost and ensure that all the catering staff wear clean uniforms, as prescribed. The head gear for cooking and service staff in the catering area are also to be provided by the caterer. Strict personal hygiene has to be observed for different categories of staff viz. cleaners, servers, supervisors, etc.
c) The personal hygiene of the staff including proper cutting of nails etc. will be strictly monitored and ensured by the Party/contractor.
d) To ensure the above, the party must have medical check up of their staff every month and report of the Doctors must be submitted to BHEL.
- 2.6 Party should ensure that the entire catering premises are kept hygienic and clean. Cleanliness, maintenance, garbage disposal of the service areas/production areas shall be the responsibility of the caterer.
- 2.7 Party must ensure that the payment of staff and all other issues will be settled from their end only.
- 2.8 Party shall provide the accommodation and conveyance to their staff and BHEL will not be having any liability in this regard.
- 2.9 Party must ensure the kitchen equipment and other utensils shall be Washed/cleaned in hot water/pressurized steam.
- 2.10 The periodic and surprise inspection will be done from time to time by HR Representatives/Canteen Committee.
- 2.11 The contractor is at liberty to visit our premises before submitting his offer.
- 2.12 There should be no case or charge under investigation / enquiry / trial against the agency or its employees, nor conviction in a Court of law or suspended / blacklisted by any organization on any ground.

If any information given above is found to be incorrect at later stage, BHEL reserves the right to reject the bid submitted by bidder / cancel the award of contract.

The opinion / decision of BHEL regarding the bids shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason whatsoever.


Page 5 of 10 25/8/14

26

3. Conditions related to Statutory Compliance:-

3.1. The firm/organization should have a valid registration with all statutory authorities such as ESI, PF, Labour Welfare Department, etc. The copies of the certificates of registration should be enclosed with Part I.

3.2. The firm/organization must comply and implement all the statutory provisions of the State & Central Acts relating to the employment of labour, i.e. various Acts relating to payment of Minimum Wages, ESI, PF, Bonus, etc., and all other statutory benefits, as amended from time to time. All the relevant documents/registers need to be kept at BHEL's premises. In the event of non-compliance, the contractor will be solely responsible for any penalty/fine imposed by the statutory bodies. Further, in the event of any loss incurred to the BHEL due to non-compliance, the contractor shall indemnify the same to the BHEL.

3.3. All the payments to the staff of the Caterer have to be as per the prevailing minimum wages act stipulated from time to time and must cover benefits such as ESI, PF, etc. All the rules related to the labour laws and applicable acts should be strictly followed and in case of any dispute the BHEL will not be a party. The bidder has to satisfy the BHEL by providing adequate recorded proof that the minimum wages, ESI, contribution to provident fund as applicable under the Statutory Act are being paid to the staff before the 1st week of the month taking care about the paid leaves, etc. as required under the Contract Labour Regulation Act and Minimum Wages Act as notified by the Government from time to time.

3.4. The contractor shall obtain adequate insurance policy in respect of his staff to be engaged for the work, towards meeting the liability of compensation arising out of death/injury/disablement at work etc.

3.5. The Caterer shall bear taxes, rates, charges, levies or claims whatsoever as may be imposed by the State / Central Govt's or any local body or authority from time to time.

3.6. The firm/contractor shall pay the statutory payments such as PF, ESI, for the staff employed to provide the services to the BHEL, through a separate challan and it should be submitted along with the monthly bill.

3.7. The BHEL shall make payment on a monthly basis. While the bill of the first month shall be paid after submission of bills for the month, the payment from second month onwards shall be made subject to production of documentary evidence of having made all statutory payments such as PF, ESI, Bonus, etc., for the previous month.

3.8. The firm/contractor shall be solely and fully responsible for lapses, violation and noncompliance, if any of all the statutory dues and the BHEL shall in no way be a party to it.

4. Documents comprising the bid:

I. TECHNO-COMMERCIAL BID:

Envelope-I: of the Technical bid shall comprise of the following specified documents:

- a. Copy of the proof indicating the date of establishment registration of the organization
- b. Copy of the List of man power to be deployed for running the canteen

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- c. Copies of the certificates for providing satisfactory services for "Canteen Services" obtained from the organization on their Letter-Head, where similar nature of works has been executed, clearly specifying the number of employees served.
- d. Copies of registration with Department of Sales Tax, State Govt. / Central Govt. Service Tax Registration.
- e. Copies of the audited balance sheets for the last three financial years i.e. from 1st April 2011 to 31st March 2014 and copy of acknowledgement of IT returns for last three financial years.
- f. Copy of Valid PAN Number.
- g. Copies of the proof having PF/ESI registration for the workers deployed
- h. A complete bid form duly signed and stamped as per Annexure-"B".
- i. Copies of para no. 1.3 of the eligibility criteria.

II. PRICE BID:

Envelope No. 2: of the Price bid prepared by the Bidder shall comprise of the following information:

- a) Price bid evaluation to done on the basis of annexure "D",
- b) Rates quoted shall be inclusive of all statutory duties and taxes (including excise and customs) VAT etc. price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall require forfeiture of the EMD.

5. Work Completion Period:

Timing of serving the Tea/Coffee and Lunch should be maintained regularly, as and when fixed with management from time to time

6. Extension of validity of Bids.

In exceptional circumstances, the owner may solicit the Bidder's consent for an extension of the period of validity of 90 days. The request and the responses thereto shall be made in writing. The validity of EMD provided shall also be suitably extended. A party may be refused the request without forfeiting its Bid security. The party granting their request will not be required nor permitted to modify its bid.

1. Opening of Techno-commercial bid Part-I by BHEL:

- 6.1 "Technical Bid" will be opened by BHEL, at **15:00 hrs** on _____ in the tender room, Bharat Heavy Electricals Limited, PPEI, Noida. Bidder's representative with appropriate authority letter of bidder, who chooses to attend the bid opening shall be allowed to participate.
- 6.2 The Bidder's representative, who will present shall sign on the tender opening register as evidencing their attendance.

24

6.3 In the event of the specified date of tender opening being declared a holiday, for the owner, the Tenders shall be opened at the appointed time and location on the next working day.

7. **Opening of Price bid by BHEL:**

7.1 Opening time for the Price Bid for those bidders, whose Techno-commercial Bid is qualified as per terms and conditions of the Bid documents shall be communicated by registered post/e-mail.

7.2 The bidder's representative, who will present shall sign on the Tender Enquiry Register as evidencing their attendance.

8. **BHEL's right to accept any Bid and to reject the Bid:**

The BHEL (OWNER) reserves the right to accept or reject any Bid at any time prior to award of contract without assigning any reasons.

9. **Signing of Contract:**

The successful bidder shall sign the contract and return it to the BHEL in original.

10. **Performance Security Deposit**

10.1 Security Deposit shall be collected from the successful bidder. The rate of Security Deposit will be as below.

₹ 4 lakh + 5% of the amount exceeding ₹ 50 lakhs.

50% Security Deposit should be submitted by the Contractor before the start of the work. The EMD amount of successful bidder can be converted as security deposit if required by the bidder and the balance 50% security deposit can be recovered from the running bills. No interest will be paid to the Contractor for the amount deposited during the period of agreement.

Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the offer of the contract and the bidder shall be liable to compensate BHEL for any losses incurred by BHEL. The security deposit shall be refunded within a reasonable time after the date of expiry of the contract subject to the contractor carrying out all obligations / operations as required under the contract.

BHEL reserves the right to appropriate any part / whole of the amount of the security deposit without prejudice to other claims against this contractor for losses suffered by BHEL due to failures on the part of the contractor due to termination of contract or contractor becoming disqualified because of liquidation / insolvency. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding on the contractor and the decision shall not be questionable.

10.2 Validity of the Performance Security Deposit will be till expiry of the contract.

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10.3 The awardee/successfully bidder shall in no situation shall sub contract this contract to any other agency.

11 Risk Purchase:

BHEL reserves the right for termination of the contract at any time by giving one month written notice, if the services are found unsatisfactory and also to award the contract to any other agency at the cost, risk and responsibilities of bidder and excess expenditure incurred on account of this will be recovered by BHEL from security deposit or pending bill or by raising a separate claim.

11.1 Deductions as Penalty for exceptions

The deductions shall be made for the following, if missed as exception. Such exceptions will be conveyed to the contractor by BHEL:

- i) Not properly maintaining cleanliness of the canteen - Rs.2,000/- per day
- ii) Not properly maintaining hygiene of the canteen boys - Rs.1,000/- per day
- iii) Unsatisfactory quality of the food reported by the canteen committee -10% of the respective bill.
- iv) BHEL reserves the right to impose penalty of ₹ 3000/- per day if utensils/crockery are not properly cleaned & proper hygiene is not maintained.
- v) If the Party fails to deliver the satisfactory services (other than those mentioned above) during the contracted period, BHEL shall, without prejudice to other remedies under the contract, deduct Rs.15,000/- per day from the running bill of the contractor.

These deductions can be made only when canteen committee/ HR representatives have noted the unsatisfactory services/conditions.

12. Payment:

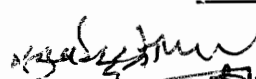
12.1 The Contactor's claim for payment shall be made once in a month to the HR-GAX BHEL in writing, accompanied by an Invoice / Bill in the first week of following month, providing items wise break up of the LUNCH/Tea/Coffee etc. as specified in the contract,

12.2 Payments shall be made promptly by BHEL, through EFT, but in no case later than thirty days after submission of an invoice / bill or claim by the contactor, subject to claim is in order. However, no interest at any stage shall be paid by BHEL for delayed payments.

13. Purchaser right to vary quantities:

The BHEL reserves the right at the time of award of contract/during the contract period to increase or decrease the quantity of Tea/Coffee and Lunch specified or delete/add without any change in terms and conditions.

14. Termination of the contract:


Page 0 25/11/14



BHEL has the right to terminate the contract by giving one month notice due to non performance of the contractor.

15. **Force Majeure:**

15.1 Notwithstanding the provisions of clause 13 and 16 the contactor shall be liable to forfeiture of its performance security deposit, liquidated damages of termination of default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of force majeure.

15.2 "Force Majeure" means an event beyond the control of the contactor and not involving the BHEL's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the BHEL either in its sovereign or contractual capacity, wars or revolution, floods, epidemics, quarantine restrictions and freight embargoes.

15.3 If a force majeure situation arises, the contactor shall promptly notify BHEL in writing of such conditions and the cause thereof. Unless otherwise directed by BHEL in writing, the contactor shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternatives means for performance not prevented by the force majeure event.

16. **Resolution of disputes:**

16.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.

16.2 Any dispute resolution, if arised shall be subject to the prevailing Arbitration Act and jurisdiction of Delhi courts only.

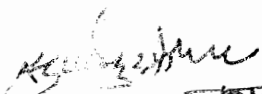
17. **Special conditions:**

17.1 All risks of loss or of damage to physical property and of personal injury and death, which arise during in consequence of the performance of the contract other than excepted risks are the responsibility of the contractor.

17.2 The employees of the contractor/supplier in no case will be treated as the employee of the BHEL at any point of time.

17.3 The contractor/supplier shall abide at all times by all Labour Laws Regulations, Rules, Act etc.

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25/8/14

Annexure-A

General Terms & Conditions and Scope of work

- The contract will be valid for two years initially, which can be extended for further period of two years with mutual acceptance.
- Price quoted by the vendor in the enclosed Price Format shall remain firm for two years.
- Payment of salaries / compensation to the canteen staff will be settled (Full and final) – by the Contractor only.
- Payment of Raw Material for Tea/Coffee and Lunch etc. will be borne by the contractor.
- Payment of the Gas Cylinders will be borne by the Contractor.
- Transport for Loading/Unloading of day to day requirement of raw material etc. will be arranged by the Contractor only.
- Accommodation and Transport of the canteen staff will be arranged and settled by the contractor only.
- Bid Evaluation: The party quoting the total per day price against Price Format for Staff Canteen as at Annex.-D, Sl.No.1, 2, 3 shall be L-1 bidder.

Scope of Work

- a. The Lunch/Tea/Coffee etc. are to be supplied at employees work stations/tables at five different Buildings below:


- BHEL** (i) PPEI Building sector-16A
(ii) PS NR & HRDI Building Sector-16A, Noida
(iii) Mindmill Building (4th & 5th floor), Sector-16A (location may change).
(iv) MPL Block & BICC LAB
(v) BHEL OFFICES at Kribhco Bhawan – A-8-10, Sector-1, Noida.

- b. Timing of serving the Tea/Coffee and Lunch should be maintained regularly, as and when fixed with management from time to time.

- c. **Approximate Quantity Required Daily** – (i) lunch – 1300 (ii) Tea – 2600
(iii) Special Tea/Coffee - 250

NOTE: A common Cooking/Catering Space shall be provided for all the five Noida Based Buildings at HRDI & ESI complex, Plot No.25, Sector-16A, Noida. Contractor has to manage the Catering Services from the above said location only.

Seal & Signature of the Party


Date 11/11/19

20

BID FORM

To,
Tender Room,
Bharat Heavy Electricals Limited,
Power Sector - PEM,
PPEI Building,
Sector 16 A – Noida - 201301

Sir,

Having examined the Bid Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer for Canteen Services in conformity with the said Bid documents in accordance with the schedule of prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to provide Canteen Services within 7 days period as specified in the Bid document.

If our bid is accepted we will submit the Performance Security Deposit for an amount equal to as per Para No.10.1 of Instructions to Bidders.

We agreed to all Terms and Conditions of this Bid for a period of 90 days from Technical Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

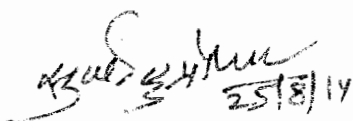
We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the Laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", if we are found in Bid pooling or Law against fraud and corruption my/our firm may be black listed.

Further we certify that our organization is not blacklisted by any Govt. Department.

(Signature)
Name & Seal of the Firm

Place:

Date:


25/8/17

Annexure-C

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 2014 Between (Name of the Purchaser and address) (hereinafter "The Purchaser") of the one part and (Name of the supplier & address) (Hereinafter the supplier") of the other part:

WHEREAS the purchaser is desirous that certain Services should be provided by the Supplier, viz, (Brief Description of Services) and has accepted a bid by the Supplier for providing the services in the sum of (Contract Price in Words and Figures) (hereinafter "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - The Bid Form and Price Schedule submitted by the Bidder
 - The General Conditions of Contract – Annexure A
 - The Purchaser's Notification of Award
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the -Contract.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said _____ (For the Purchaser)

In the presence of: _____

Signed, Sealed and Delivered by the

Said _____ (For the Supplier)

In the presence of _____

[Handwritten Signature]
Date 12/09/14

18

PRICE FORMAT for STAFF CANTEEN

Sl. No.	Description: (Tentative requirement for all the Five building-located at Sector 16A(two building) & A 8-10 Sector-1 (One building – Noida)	Quantity (Nos.) per day	Unit Rate (₹) per day	Amount (Quantity x Unit Rate) including all applicable taxes (₹) Per day
1	Lunch per Head (Total lunch 1300 Nos. approximately daily)	1300		
2	Tea per Cup (125 ml.) (Approximately 2600 cups daily)	2600		
3	Spl. Tea/Coffee per cup (125 ml.) (Approximately 250 cups daily)	250		
	*TOTAL (₹) Per day			

Evaluation Criteria- L1 shall be decided based on Total Price Quoted (*) for one day.

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25/8/14

BRAND/QUALITY/MAKE OF MATERIALS

Sl.No.	Items	Quality/Brand
	Dairy Products	
1	Milk-Toned, Pouched	100%Milk Food/Mother Dairy/Amul
2	Butter	Amul/Britannia/ Mother Dairy
3	Cheese Processed	Amul/Britannia/ Mother Dairy
4	Condensed Milk	Milk Maid/Nestle/Mother Dairy/Parag/Verka
5	Ice Cream	Mother Dairy/Amul
6	Curd	Packed curd of Nestle/ Mother Dairy/ Amul
7	Yoghurt	Amul/mother dairy
8	Shri khand	Amul/mother dairy
	Provision and Stores	
1	Atta (Whole grain)	Good quality Agmark of Aashirwad / Aahar/ Nature Fresh/ Shakti Bog
2	Basmati Rice	Good Quality Basmati Rice
3	Sugar Cube	Dauralla or equivalent
4	Low Calorie sweetener (Sachet / TABLET)	Equal / Nature Fresh /Sugar Free
5	Tea Bags	Taj Mahal/ Tata Tetley/ Lipton
6	Coffee	Nestle Classic
7	Pickle	Gold Seal (Lipton)/ Postman (Hindustan lever)/ Sweekar/Sunflower /Sofola
8	Tamato / Chilli/ Soya Sauce	Maggi/Kissan/Tops
9	Garam / Chat/ Chana Masala-Kasturi	Good Quality MDH / Catch /Agmark MTR -ISI Mark
10	Custard Power	Brown & Polson / Wake Field
11	Laung, Dal Chini, Elaichi & other hot spices etc	Branded
12	Pulses-Dals & beans etc	Branded
13	Oil	Refined-Agmark Gold Seal (Lipton)/ Postman (Hindustan lever)/ Sweekar/Sunflower /Sofola/Fortune
	Fruit & Vegetable	
1	Fresh fruits / Fresh vegetable or Frozen veg	Fresh & Best quality, Frozen items of Safal / Mother Dairy

Note: In case of un-availability of all of described brand /(S) for any item - THE Contractor shall obtain prior permission of the HR head of BHEL in writing, for supply of alternate of same or higher price.

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16

Scope of BHEL

Space of BHEL, FOR Canteen purpose will be:

To provide Space- Cooking / Catering Space with all necessary required fittings like Electric fitting, Electric Appliances, Water Coolers etc.

To provide Furniture & Utensils – All the furniture for canteen, cooking & serving utensils will be provided.

To provide maintenance – All Maintenance of the Canteen Area will be looked by BHEL. The periodic white washing and painting of the kitchen premises will be done by BHEL.

Note: A common Cooking / Catering Space shall be provided for all the five Noida Based Buildings at HRD & ESI complex, Plot no-25, sec-16A, Noida. Contractor has to manage the Catering Services from the above said location only.

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TENTATIVE LUNCH MENU

Different dishes	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Vegetable	Shahi Paneer/Matar paneer (100 gms.)	Karhi Pakora (100 gms.)	Malai Kofta (100 gms.) (2 balls)	Sambar (150 gms.) or Matar cholle	Matar paneer/ Channa (100 gms.)	Arhar Dal/Chana dal (100 gms.)
-do-	Dal (tadka) -(approx. 100gms)	Dry Seasonal Veg. (100 gms.)	Dal Makhni (100 gms.)	Chattni or Dry Seasonal Veg. (100 gms.)	Dal (tadka) -(approx. 100gms)	Dry Seasonal Veg. (100 gms.)
Rice item	Rice (Approx. 100 gms)	Rice (Approx. 100 gms)	Rice (Approx. 100 gms)	Rice/Uppma (Appro. 150 gms)	Rice (Approx. 100 gms)	Rice (Approx. 100 gms)
Roti	Chapati (atta Tava Roti) -2 Nos wrapped in Aluminium-foil.	Chapati (atta Tava Roti) -2 Nos wrapped in Aluminium - foil.	Chapati (atta Tava Roti) -2 Nos wrapped in Aluminium - foil.	Idly & Vada-1 each or two numbers any of them or Chhole Kulche/ Bhature-2 Nos	Chapati (atta Tava Roti) -2 Nos wrapped in Aluminum - foil.	Chapati (atta Tava Roti) -2 Nos wrapped in Aluminium - foil.
Mother Dairy/ Amul products	Sweet Lassi (200 ml)	Ice cream 80 gms. (Straw berry/ vanilla)	Yogurt - Mango/ orange (80 gms.)	Shri khand (100 gms.)/ Sweet Lassi / Mishti Dohi	Ice cream 80 gms. (Straw berry/vanilla)	Yogurt - Straw berry/ plum (80 gms.)
Mother dairy/ Amul CURD	CURD 90 gms.	CURD 90 gms.	CURD 90 gms.	CURD 90 gms.	CURD 90 gms.	CURD 90 gms.

The Lunch /Tea/Coffee etc. are to be supplied at employees work station /tables at five different locations as per detail below:

BHEL PPEI Building –and – PSNR & HRDI Building –Sector 16 A, Mindmill Building(4th & 5th floor), Sector-16A, MPL Block & BICC Lab Noida BHEL And offices at kribhco Bhawan –A, 8-10 Sector - 1 ,Noida.

The above requirement is tentative in nature may vary from time to time. The rate to be furnished should be at employees work stations/Tables at each of above location. Paneer weight to be minimum 50 gm in above.

Note: A common Cooking /Catering Space shall be provided for all the five Noida Based Building at HRD & ESI complex, Plot no-25, sec-16A, Noida. Contractors has to manage the Catering Services from the above said location oniy

DECLARATION

1. I / We hereby declare that I/We have not been banned and de-listed by any PSU/Government Department / Financial Institution / Court.
2. Demand draft/pay order for ₹2,00,000/- (**Rupees Two Lakh only**) is enclosed as per eligibility criteria.
3. All terms & conditions of NIT are acceptable to us.
4. I/We meet all eligibility criteria.

Signature
(Name & Address of the Bidder
with official seal)

Place:

Date:

[Handwritten Signature]
25/8/14.

- Taxes and duties payable should be indicated separately, otherwise it will be presumed that the goods quoted are inclusive of all taxes, duty, octroi etc., if any and BHEL in such cases shall not pay any tax, duty, octroi etc.
- No revision of prices shall be entertained after bids have been opened.
- Prices shall remain firm without any variation till completion of contract.
- **SUBMISSION OF INVOICE** : All Invoices along with specified documents shall be submitted in triplicate, BHEL, PPEI, NOIDA-201301.
- **PRICE DISCREPENCY** :
 - (a) If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price., in which case the total price as quoted shall govern and the unit price corrected accordingly.
 - (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in the words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.
 - (d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.
 - (e) Taxes and duties if not specified clearly as extra shall be considered as include in the basis price and, therefore, shall not be reimbursed.
- **STATUTORY VARIATION** :
 - i) If the rates for taxes and duties in respect of the quoted materials and/ or services assumed by the Seller/ Contractor are less than the tariff prevailing at the time of tendering, Seller/ Contractor will be responsible for such under quotations. However, if the rates assumed are higher than the correct rates prevailing at the time of tendering, the difference will be to the credit of the Purchaser.
 - ii) Statutory Variations in Service Tax only on self-manufactured items/ services rendered by vendor himself on the rates prevailing at the time of delivery/ completion in comparison to the date of offer, will be to the account of the Purchaser. No other variations such as on customs duty, exchange rate, minimum wages, prices of controlled commodities, any other input etc. shall be payable by the Purchaser.
 - iii) Notwithstanding the above, where the actual completion of the supply occurs beyond the period stipulated in the Order/ Contract or any extension thereof, variations referred to above, will be limited to the rates prevailing on the dates of such agreed completion periods only. For variations after the agreed completion periods, the Seller/ Contractor alone shall bear the impact for the upward revisions and for downward revisions; purchaser shall be given the benefit of reduction in taxes/duties. This will be without prejudice to the levy of penalty for delay in delivery/completion schedule.
 - iv) Any new tax structure (like Goods & Services Tax) as and when implemented by the Government shall become applicable in addition to or in lieu of existing tax structure.
- Vendor shall furnish their NEFT details in the form of cancelled cheque for EMD reversal.

NOTE :

It is presumed that the bidder has accepted all the instructions, Terms and conditions and Technical Specifications covered in this Tender Enquiry, unless the deviations are specifically indicated in the bid on a separate sheet.