



CIVIL FACTORY AND DESIGNS

Phone: 04172- 212026/254694 Fax : 04172 -241102

Email : ccdurai@bhelrpt.co.in

BAP: CF&D:16 / 3708

August 6, 2009

To

Dear Sir(s),

Sub: **Construction of toilets and Shop cubicles for new fabrication bay and roll forming bay in factory – Reg.**

Ref: Tender Notice No .BAP: CF: 09 / 2009 – 2010 Dt 06.08.2009 .

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We herewith enclose the document for the above work. You are required to submit most competitive offer in a sealed cover so as to reach the office of Sr DGM (Civil Projects & Services) before 15.00 Hrs. **The tender shall be opened at 15.00 Hrs. on the same day.**

|              |                                                                                                           |                 |                   |                    |                   |
|--------------|-----------------------------------------------------------------------------------------------------------|-----------------|-------------------|--------------------|-------------------|
| Name of work | <b>Construction of toilets and Shop cubicles for new fabrication bay and roll forming bay in factory.</b> |                 |                   |                    |                   |
| EMD amount   | <b>Rs 40,000.00</b>                                                                                       | Date of Opening | <b>21.08.2009</b> | Period of Contract | <b>Two months</b> |

**THE SUCCESSFUL TENDERER IS REQUIRED TO START THE WORK IMMEDIATELY AND COMPLETE THE WORK WITHIN THE STIPULATED TIME. UNDER ANY CIRCUMSTANCES NO EXTENSION OF TIME WILL BE GRANTED. ANY DELAY BEYOND THE DUE DATE OF COMPLETION WILL BE SUBJECTED TO LIQUIDATED DAMAGES.**

- **The successful tenderer has to remit Security Deposit as mentioned in the Page –2.**
- The tenderer may visit the site and assess location before quoting the rates.
- We hope to receive your offer on the due date of opening and in case you are not interested to quote, then you please state the reasons and return back the documents.
- Increasing the rates subsequent to opening of tender is not admissible and the tender is liable for cancellation / forfeiture of EMD if any. The rates quoted in the tender shall remain valid for a period of Three Months from the date of opening the tender.
- No deviations to the tender conditions will normally be accepted.

Thanking you,

Yours faithfully,  
For and on behalf of BHEL,

(V.RAJENDRAN)  
Manager (Civil Project & Services)

Encl.: Tender Document

(Contd.....2)



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**Earnest Money Deposit : (Clause 8.1)**

- (i) The Earnest Money Deposit for the above work is given in the above column and will be accepted as CASH (at BHEL Cash Office, Ranipet – 6) (as permissible under Incom tax Act) or PAY ORDER or DEMAND DRAFT drawn in favour of, BHEL / RANIPET – 6 payable at SBI / BHEL Project, Mukundarapuram (Bank Code No : 7013).
- (II) The EMD will be refunded to unsuccessful tenderers with in 15 days of acceptance of award of work by the successful tenderer. **The same will be refunded thro Electronic Fund Transfer only.** Other modes of refund like Demend draft, Cheque, Pay order etc., will not be made.
- (iii) For successful Tender, the EMD shall be convertrd / adjusted against the Security Deposit.
- (iv) The EMD shall not carry any interest
- (v) Without EMD, your tender will not be considered

**Security Deposit : (Clause 8.2)**

- (i) The rate of security deposit will be as below (w.r.t. Total contract value):
- Up to Rs 10 lakhs : **10%**
  - Above Rs 10 Lakhs Up to Rs 50 lakhs : **Rs 1 Lakh + 7.50% of the amount exceeding Rs 10 Lakhs**
  - Above Rs 50 Lakhs : **Rs 4 lakhs + 5.00% of the amount exceeding Rs 50 Lakhs**
- (ii) 50% of SD should be deposited before start of the work. Balance SD will be recovered at the rate of 10% from running bills. Anyhow the contract value not exceeding Rs 10 Lakhs can be started before SD is collected, provided the payment can be released only after collection / recovery of initial 50% SD.
- (iii) The SD shall not carry any interest.
- (iv) SD may be furnished in any one of the following forms :
- Cash (as permissible under Incom tax Act)
  - Pay order or Demand draft drawn in favour of, BHEL / RANIPET – 6 payable at SBI / BHEL Project, Mukundarapuram (Bank Code No : 7013).
  - Local cheques of scheduled banks, subject to realization.
  - Securities available from post offices such as National Savings Certificates, Kisan Vikas patras etc., (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favcour of BHEL and discharged on the back)
  - Bank guarantee from scheduled banks / Public financial institutions as defined in the Companies act. The Bank guarantee format should have the approval of BHEL.
  - Fixed Deposit Receipt issued by scheduled banks / Public financial institutions as defined in the Companies act. The FDR should be in the name of the contractor, A/c BHEL, duly discharged on the back.

**(Contd.....3)**



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(v) Refund of SD : 50% of SD may be refunded to the contractor in respect of all contract on satisfactory completion of work and after payment of final bill and the balance 50% on expiry of the maintenance period, provided that the contractor shall have rendered a " No Demand" certificate. In case of work where maintenance period is not involved 100% of the SD may be refunded after payment or final bill provided that the contractor shall have rendered a " No Demand" certificate.

**Electronic Fund Transfer (EFT Form) : (as per CVC guide lines)**

- The enclosed EFT form should be duly filled and submitted along with tender documents. Without EFT form your tender will not be considered and will be rejected.
- **Suppose if you already submitted the EFT form to BHEL(Ranipet) this may be ignored.**

**Advance payment :**

- No advance payment shall be paid to the contractor.
- **For payment, M Book system shall be adopted as per the norms of the company**

**General :**

- The envelop / cover containing duly filled in tender documents along with necessary enclosures should neatly be indicated the following :
  - a. Name of work : To be mentioned in the left hand side top corner of the envelop in first line.
  - b. Tender Notice No : To be mentioned in the left hand top corner of the envelop in second line.
  - c. To be addressed to : **Sri V.Rajendran, -** To be mentioned in the right side  
**Manager,** middle or bottom of the envelop  
**Civil Projects & Services,**  
**BHEL / BAP / Ranipet – 632 406.**  
**Vellore Dist., / Tamil Nadu.**
  - d. From / self address : To be mentioned in the left hand side bottom corner of the envelop.

**Encl : (i) Bill of Quantities**  
**(ii) Special conditions of contract.**