



## INVITATION TO TENDER

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Ref: OPS/OS/RW/2020-21/ 59/059

Date: 09.11.2020

**Sub:** Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022 – Reg.

Sealed tenders are invited under **two bid system**, Techno-Commercial Bid (Part-I) and Price Bid (Part-II) from the reputed and experienced contractors with sound technical and financial capability for the subject work.

SL. NO.	NAME OF THE WORK	ESTIMATE VALUE ₹	EMD ₹	CONTRACT PERIOD	LAST DATE FOR RECEIPT OF TENDER
01	Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022	7.62 Lakhs	15,300/-	January 2021 to December 2022	<b>30.11.2020</b> up to 14.00 Hrs.

### 1. ELIGIBILITY CRITERIA:

Tenderer need to submit following valid documents for eligibility:

- Valid PAN card on his own name/ company name.
- Valid Aadhaar/ Voter ID card for address proof
- Bank account details in the format attached or copy of Valid Bank passbook with photo.

### 2. SCOPE OF THE WORK:

Scope of work is as per Annexure – 1 and as per schedule of Quantities & Rates.

### 3. LOCATION OF WORK:

- The subject work is to be carried out in BHEL HPVP Township & Factory premises, Visakhapatnam.
- The intending tenderers are advised to visit the above place, note down the entry procedures, safety requirements, work permit system etc. and satisfy themselves of all conditions prevailing there before submission of their tenders.

### 4. CONTRACT PERIOD:

Contractor is valid for a period of **TWO YREARS** as per Annexure – I.

### 5. EARNEST MONEY DEPOSIT

- The tenderer shall submit EMD for **₹15,300/-** (Rupees **Fifteen Thousand and Three Hundred** only) in the following forms only: -

- a) Cash Deposit as permissible under the extant Income Tax Act (before tender opening).
- b) Electronic Fund Transfer credited in BHEL account (before tender opening).
- c) Banker's Cheque/ Pay Order/ Demand Draft, in favour of BHEL, Visakhapatnam (along with offer)
- d) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)

II. EMD by the tenderer will be forfeited as per NIT conditions, if:

- a) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- b) The contractor fails to deposit the required security deposit or commence the work within the period as per LOI/ Contract.
- c) EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.
- d) EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of award of work.
- e) EMD shall not carry any interest.
- f) EMD of successful tenderer will be retained as part of Security Deposit.

**Note: Micro & Small Enterprises (MSEs) are eligible for exemption of EMD as per below:**

**"MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at annexure-A where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefits shall be applicable for this enquiry, if any deficiencies in the above required documents are not submitted before price bid opening. Documents should be notarized or attested by a Gazetted officer".**

## **6. SECURITY DEPOSIT:**

- A. Security deposit means the security provided by the contractor towards fulfillment of any obligations in terms of the provisions of the contract.
- B. The total amount of the security deposit will be **5% of the contract value**. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security deposit.

### **C. Modes of Deposit:**

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

- a) Cash (as permissible under the extant Income Tax Act)
- b) Local Cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- c) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the company's act. The bank guarantee format should have the approval of BHEL.

- d) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the company's act (FDR should be in the name of the contractor, a/c BHEL.
- e) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(**Note:** BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

**D. Collection of Security deposit:**

At least 50% of the required security deposit, including the EMD, should be submitted before start of the work. Balance security deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected.

Security deposit shall be released to the contractor upon fulfillment of contractual obligations as per the terms of the contract.

**E. Refund of Security Deposit:**

- i. The security deposit shall be refunded after successful completion of the Contract as per agreement and subject to deduction of any amount due to BHEL.
- ii. Security deposit shall not be refunded to the Contractor except in accordance with the terms of the Contract.
- iii. The successful tenderers shall furnish Security Deposit within 15 days from the date of Work Order / Letter of Intent. The Security Deposit shall be furnished by the successful tenderers before commencement of work by them.
- iv. The security deposit shall not carry any interest.

**Note:** Acceptance of Security Deposit against Sl. No. (d) and (e) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

F. Security Deposit / Bank Guarantee will be released after the maintenance period of 2 months or on closure of contract whichever is later.

**7. INCOME TAX:**

Income tax as per statutory requirement will be deducted on each payment made to the contractor and TDS certificate will be issued to this effect.

**8. PAYMENT TERMS:**

The bidder shall deposit amount equal to work order value before lifting the material for issue of gate pass. **The amount should be paid within 15 days from the date of work order.** Otherwise, order will be cancelled and action will be taken as per rules & regulations of BHEL.

**9. PRICE SCHEDULE:**

- 9.1 Prices shall be quoted in the price schedule attached to the tender for the complete scope of work. The quoted prices shall be inclusive of all applicable taxes & duties as applicable as on date of tender submission.
- 9.2 The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work.

9.3 Tenderer should quote the amounts in figures & words. In case of any mismatch between the figures and word, the amount quoted in figures shall be considered as final. It may be noted that corrections, overwriting etc. are not allowed.

9.4 All rates shall be quoted in the tender format only.

#### 10. **VALIDITY OF OFFER:**

The offer shall be valid for a period of **3 months** from the last date for tender submission.

#### 11. **RISK PURCHASE:**

**In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure/ Loss incurred due to the same shall be charged to the contractor.**

#### 12. **COMPENSATION IN CASES OF DEATH / PERMENENT INCAPACITATION OF PERSON DUE TO UNINTENDED / UNFORESEEN OCCURENCES DURING MANUFACTURING / OPERATION AND WORK AT BHEL FACTORIES / OFFICES/ TOWNSHIP AREA.**

BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

- a) Victim: Any person who suffers permanent disability or dies in an accident as defined below.
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing / operation and works incidental thereto at BHEL factories / offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, servicing, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by company or during any works/during working at BHEL units/offices/townships and premises/project sites.
- c) Compensation in respect of each of the victims:
  - (i) In the event of death or permanent disability resulting from Loss of both limbs: ₹10,00,000/- (Rupees Ten Lakhs)
  - (ii) In the event of other Permanent disability: ₹7,00,000/- (Rupees Seven Lakhs)
- d) Permanent Displacement: A displacement that is classified as a permanent total disablement under the provision to Section 2(l) of the Employees Compensation Act, 1923".

#### 13. **GENERAL:**

##### 13.1 **Bidders shall confirm their acceptance to all the terms & conditions of the tender enquiry.**

Deviations to the tender conditions are not acceptable and BHEL-HPVP reserves the right to reject such offers which do not meet Technical / Commercial requirements without any / further correspondence.

Bids not accompanied with requisite EMD, late / delayed bids, incomplete / conditional offers, bids not conforming to the terms & conditions specified in the tender documents are liable for rejection.

##### 13.2 **BHEL reserves the right to modify or cancel or short close the tender at any stage at its discretion without assigning any reason thereof.**

13.3 The bidders shall study the Tender documents and all other relevant documents in detail for understanding the scope of work involved in various items before submission of offers.

For any clarifications required on this tender document, scope of work etc., the bidders shall depute their authorized representatives to HPVP, Visakhapatnam with prior intimation to get clarifications from concerned authorities.

12.4 **Sr. Manager (HR)**, Ph no: 0891-668 1422 shall be the Officer-in-Charge for herein after referred to as such in the tender.

12.5 **Highest offer need not be the rate acceptable to BHEL-HPVP. BHEL-HPVP reserves the right for negotiation with the H1 bidders.**

12.6 The following documents (enclosed) shall form part of the contract including this Notice Inviting Tender.

**PART - I: TECHNO COMMERCIAL BID**

- |  |                  |
|--|------------------|
| a) Scope of Work                               | : Annexure – I   |
| b) General Terms & Conditions of the tender    | : Annexure – II  |
| c) Acceptance to the tender terms & conditions | : Annexure – III |
| d) Contractor Information                      | : Annexure – IV  |

**PART - II: PRICE BID**

- |   |                |
|---|----------------|
| e) Price Bid (Schedule of Quantities and Rates) | : Annexure – V |
|---|----------------|

**14. TENDER SUBMISSION:**

14.1 **The Bid shall be submitted in two parts.**

**Part-I: Techno-Commercial Bid shall be placed in one cover** along with the following documents:

- (i) All Pages of tender document duly signed & stamped.
- (ii) Proof of document for payment of Earnest Money Deposit of **₹15,300/-**
- (iii) Copy of PAN.
- (iv) RTGS form as per Annexure-B / Copy of Bank Account in the name of bidder
- (v) Copy of Address proof i.e., Adhar Card, Voter ID etc.

**Part-II: Price Bid** in the prescribed format shall be placed in another separate cover.

**The tender documents including the various supporting documents enclosed by the bidder should be signed on all pages with seal.**

Both covers containing Part – I & Part – II bids shall be placed in **another** bigger size envelope duly superscribing the **Tender No. & Subject** on the envelope.

14.2 The tender completed in all respects **shall be dropped** in the **Outsourcing** tender box kept at reception counter, ADM building **latest by 14.00 Hrs. on 30.11.2020.**

Bidder may also send their offers by Post to “**Outsourcing Tender Box**, Admn. Building, BHEL - HPVP, Visakhapatnam – 530012”.

Last date for receipt of tenders is **30.11.2020 up to 14.00 hrs.** BHEL-HPVP is not responsible for any postal or other delays in submission of offers.

**Offers received in any other form will not be accepted.**

14.3 Submission of offer by a tenderer implies that all the tender documents were read by the tenderer and the tenderer is aware of the scope and specifications of the work, site condition, local conditions and rates at which stores, tools and plant, free / chargeable materials etc., will be issued to him by BHEL - HPVP and other factors having bearing on the execution of the work.

**15. OPENING OF TENDERS :**

Techno-commercial Bids will be opened on **30.11.2020 at 14.00 Hrs.** at Customer Cell, Admn. Building, BHEL- HPVP. The bidders may depute their representatives at the time of opening. The price bid of the technically qualified bidders will also be opened in the presence of representatives of the bidders and the date & time of opening of price bids will be intimated later.

**If bids are not accompanied by requisite EMD/NSIC/MSME Registration certificate along with Part-I (Techno Commercial Bid), then Part-II (Price Bid) will not be considered for opening.**

**16. Fraud Prevention Policy:**

"The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice".

Yours Faithfully,  
For BHARAT HEAVY ELECTRICALS LIMITED,



(D Gowri Sankar)  
Dy. Manager (OS)

**SCOPE OF WORK**

**Sub:** Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022 – Reg.

**1. GROUPING OF VARIETIES:**

Sl. No.	Description	Season
1	Coconut Yield	From January 2021 to December 2022
2	Mango and Cashewnut yield	From January 2021 to December 2022
3	Soapnut, Tamarind, Grass, Sapota and Jack fruit yield	From January 2021 to December 2022

**2. THE SUCCESSFUL BIDDER SHOULD TAKE AWAY THE YIELD AS PER AWARD OUT OF COMPANY PREMISES. HE WILL NOT BE ALLOWED TO SELL THE YIELD IN COMPANY PREMISES AND NO PLACE/ NO ROOM WILL BE PROVIDED FOR SELLING AND/OR STORAGE OF YIELD.**

3. The period of contract is **from January 2021 to December 2022** for enjoying the yield of **coconut trees** located in BHEL–HPVP Factory and Township premises (excluding the fenced area of Quarters and including the vacant Quarters).
4. The period of contract is from **January 2020 to December 2022** for enjoying the yield of **Mango and Cashewnut trees** located in BHEL–HPVP Factory and Township premises (excluding the fenced area of Quarters and including the vacant Quarters).
5. The period of contract is from **January 2021 to December 2022** for enjoying the yield of **Soapnut, Tamarind, Sapota and Jack fruit trees** located in BHEL–HPVP Factory and Township premises (excluding the fenced area of Quarters and including the vacant Quarters) and **Grass yield in the Township**.
6. The bidder may contact, **Sr. Manager (HR)**, BHEL-HPVP on 0891-668 1422, Visakhapatnam-12 for necessary clarifications, if any.
7. **Weekly** permission is to be obtained from Estate Administration before plucking the fruits.
8. All personnel engaged by the contractor shall abide by security regulations during their presence in company premises including township and administrative building area.
9. The contractor shall be liable to compensate BHEL or its employees or residents in township for any loss or damage / injury caused by him or his labour or his representative due to the negligence.
10. The contractor shall be solely responsible to compensate his labour / agents in the event of any injury caused to them in the course of execution of contract work.
11. The management has the right to dispense with the contract awarded if the contractor fails to comply with the above conditions.
12. The contract should provide all safety equipment to his workmen during the execution of contract.
13. The contract should clear old dues, if any, before award of contract.
14. The contractor shall be given necessary Gate pass / entry pass wherever required for his labour for smooth execution of the work.

**SIGNATURE OF THE BIDDER WITH STAMP**

**GENERAL TERMS AND CONDITIONS FOR TENDER**

::1::

1. All entries in the tender documents should be made in one ink. Erasure and over-writings are not permitted. All cancellations and insertions should be duly signed by the Bidder concerned.
2. The sealed Price Bids of only those offers which are technically acceptable shall be opened later. The bidders qualifying in techno-commercial bid will be intimated separately for participating in Price Bid opening.
3. Bidders should fill in all the required particulars in the blank spaces provided and should sign with seal each and every page of the tender document.
4. Tenderer should quote the amounts in figures & words. In case of any mismatch between the figures and word, the amount quoted in figures shall be considered as final. It may be noted that corrections, overwriting etc. are not allowed.
5. Income-Tax is applicable as per the Rules.
6. In the event of tender being submitted by the firm, the tender must be signed separately and legibly by each partner or member of the firm or in their absence, by the person holding the power of attorney on behalf of the firm concerned. In the latter case, a copy of the power of attorney duly attested by a Gazetted Officer must accompany the tender.
7. **LABOUR LICENCE:** The contractor shall obtain License from the statutory authority, if required. The competent authority (Licensing authority) for the works relating to BHEL-HPVP is the Deputy Commissioner of Labour, Visakhapatnam.
8. Should a bidder find in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time
9. Should a bidder find in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time.
10. Conditional and late tenders, tenders containing absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions herein contained and the tenders not in original ARE LIABLE TO BE REJECTED.
11. Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Bidders who resort to canvassing will be liable for rejection.
12. After opening of tenders, a bidder revokes his tender or increases his earlier quoted rates or after acceptance of his tender does not commence the work in accordance with the instructions, the Earnest Money Deposited by him will be forfeited and acceptance of his tender withdrawn.
13. BHARAT HEAVY ELECTRICALS LIMITED, reserve the right to reject any or all the tenders received or accept any tender or part thereof without assigning any reason therefore. In the case of acceptance of the part of tender, time for completion may also be reduced to the extent considered appropriate by the accepting officer.
14. Tenders not submitted on the prescribed forms are liable to be rejected.
15. If a bidder expires after the submission of his tender or after the acceptance of his tender, then BHEL may at their discretion cancel such tender.
16. If the bidder deliberately gives wrong information in his tender BHEL, reserve the right to reject tender at any stage.



**GENERAL TERMS AND CONDITIONS FOR TENDER**

::2::

17. This tender document shall be deemed to form an integral part of the contract to be entered to this work.
18. The contractor shall at his own costs, if required under the statutory obligations, effect necessary insurance in respect of the said staff, materials and other personnel of persons to be employed by the contractor in connection with his rendering of the aforesaid service to the company and shall comply with the provisions of Andhra Pradesh Shops & Establishment Act, Contract Labour (regulation & abolition) Act. Payment of wages Act, Minimum Wages Act, ESI Act, Employees provident Fund (Family Pension Fund) Act. 1972, Bonus Act if applicable to them and shall keep the company indemnified from all Act or omissions, faults, breaches and / or any claims, demands, liabilities, actions, proceedings, cost, charges, loss injuries, and expenses for which the company may be put or involved as a result of the contractor's failure to fulfill any of the obligations herein and / or statutes and / or any bye-laws or rules framed there under or any of them.
19. The contractor shall be liable for any damage to the company property whether accidentally or otherwise by the workers during the period of contract.
20. The contract can be terminated at any time by giving one-month advance notice by BHEL.
21. The contractor shall provide identity cards to the workers engaged by him, which will be produced by them on demand to Officers or other staff of the company. BHEL Security personnel shall have the right to check the employees while going out of office / work premises and there shall be no cause or grouse on this account either from the contractor or the workers.
22. The Contractor shall be responsible to follow the various laws applicable to his workers such as Contract Labour (Regulations & Abolition) Act, Minimum Wages Act, Payment of Wages Act, Payment of Bonus Act, Provident Fund Act, Employees State Insurance Act, etc. And the rules made there under from time to time.

**23. ARBITRATION:**

Except the matters covered under above, all disputes and differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by the arbitrator appointed by Competent Authority of BHEL in accordance with Arbitration & Conciliation Act 1996 and statutory modification made thereto from time to time and the award made in pursuance thereof shall be binding on the parties, provided that withholding of any of the certificate, decision, opinion, direction, valuation etc., by the authorized officer of BHEL for a period of more than one month shall be referable to Arbitration and the same shall not be barred as Excepted matter.

Unless otherwise directed by the authorized officer of BHEL, the further progress of any work under the contract shall continue during the Arbitration proceedings and no payment due or payable by the bidder shall be withheld on account of such proceedings.

The Arbitrator's fee, expenses and all other costs and other expenses relating to the holding of Arbitration shall be borne by both parties equally. However, the fees and expenses of the advocates and expenses relating to the presentation of witnesses shall be borne by the respective parties. Should the Arbitrator give specific award in respect of costs then it would prevail.

The seat of Arbitration shall be at Visakhapatnam, Andhra Pradesh, India.

**SIGNATURE OF THE BIDDER WITH STAMP**

**Ref: OPS/OS/RW/2020-21/ 59/059**

**Date: 09.11.2020**

**Sub:** Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022 – Reg.

**ACCEPTANCE TO TENDER TERMS & CONDITIONS**

I / We hereby confirm that the Tender documents, all annexures etc. have been studied in detail and we have fully understood the scope of work.

I / We accept to all the **Terms and Conditions** of the Tender Enquiry and the prices quoted are in accordance with the same.

I / We accept to offer valid for a period of **3 months** from the last date for tender submission.

**Tender documents duly signed on all the pages by the Owner / authorized representative of the bidder are attached herewith.**

**SIGNATURE OF THE BIDDER WITH STAMP**

**CONTRACTOR INFORMATION**

Sl. No.	Particulars	To be Filled by Bidder
01.	Name of the Contractor	
02.	Nature of Firm / Concern (Proprietor/Partnership/Pvt. Limited/Public Ltd.) Note: In case of partnership concern, please enclose photo copies of the partnership deed	
03.	Full address	
04.	Name of the Proprietor/Partner	
05.	Name of the Person(s) and designation authorized for signing the contract/dealing with BHEL	
06.	Telephone No. of the firm	
07.	Fax No.	
08.	Mobile No.	
09	HSN / SAC Code	
09.	E-mail ID	
09.	Organizational structure with name and designation	

**SIGNATURE OF THE BIDDER WITH STAMP**

**CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD**

This is to certify that M/s. ....  
(hereinafter referred to as 'company') having its registered office at .....  
..... is registered under MSMED Act 2006, (Entrepreneur  
Memorandum No (part-II) .....dated .....,  
Category: ..... (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year ..... as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of small scale industries vide its notification No.S.O.1722(E) dated October 5, 2006:  
₹..... Lakhs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and Furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:  
₹.....Lakhs

**(Strike off whichever is not applicable)**

The above investment of ₹.....Lakhs is within permissible limit of ₹..... Lakhs for .....Micro/ Small (strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is ..... (dd/mm/yyyy) Which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number –

Seal of Chartered Accountant

**ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS / NEFT TRANSFER**

01	NAME & ADDRESS OF THE SUPPLIER / SUBCONTRACTOR	
02	VENDOR CODE ASSIGNED BY BHEL,HPVP LTD	

**DETAILS OF BANK ACCOUNT**

03	NAME & ADDRESS OF THE BANK	
04	NAME OF THE BRANCH	
05	BRANCH CODE	
06	MICR CODE	
07	ACCOUNT NUMBER	
08	TYPE OF ACCOUNT	
09	BENEFICIARY'S NAME	
10	IFSC CODE OF THE BRANCH	
11	EMAIL ID	
12	TELEPHONE / MOBILE NUMBER	

**CERTIFICATE**

I / We here by agree to receive the payments due from M/s Bharat Heavy Electricals Ltd., by the National Electronic Fund Transfer / or RTGS Transfer mode by credit to my / our above mentioned Bank account. I / We also agree that payments made to the above mentioned account are a valid discharge of the liability of M/s Bharat Heavy Electricals Ltd. I / We also agree to bear the applicable Bank charges for the above mode of transfer. A copy of the Cheque leaf/ cancelled Cheque leaf of the above account is sent herewith.

(Authorized Signatories with Name & Seal)

**BANKER'S CERTIFICATION**

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of \_\_\_\_\_ (name of account holder), the signature of authorized signatory and the MICR and IFSC codes of our branch mentioned above are correct.

Place:

Bank Manager / Officer

Date:

Signature with Bank stamp and Name seal

**FORWARDED TO ACCOUNTS DEPARTMENT / CASH SECTION**

We confirm the above details are verified with the records available with us

Signature of BHEL Official with Name & Seal  
Operating the contract / Services

**GST COMPLIANCE FOR INDIGENOUS SUPPLIERS / CONTRACTORS**

1. In Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GSTIN which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.
2. Supplier shall mention their GSTIN in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.
5. All documents like Test Certificate, LR copy, Guarantee/Warranty certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment where ever applicable. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.
6. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL.
7. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.
8. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number.
9. This is to inform that GST portion of invoice, shall be released only upon Vendor declaring such invoice in his GSTR-1 and receipt of goods and Tax invoice by BHEL and Confirmation of payment of GST thereon by vendor on GSTN portal. Alternatively, BG of appropriate value may be obtained from vendor which shall be valid At least one month after the confirmation of date of payment of GST by vendor on GSTN portal and receipt of Tax invoice and receipt of goods, whichever is later. Above is subject to receipt of goods/service and tax invoice thereof along with vendor declaring invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.
10. That in case vendor delays Declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor/contractor along with interest levied/ leviable on BHEL.

**Note: The above will be followed strictly for Processing vendor payments to ensure GST Compliance**

**BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY PLATES & VESSELS PLANT  
VISAKHAPATNAM – 530 012**

**PART – II  
(PRICE BID)**

**Tender Enquiry No: OPS/OS/RW/2020-21/ 59/059, Date: 09.11.2020**

**Sub:** Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022 – Reg.

**NOTE:**

- 1) Tenderers are requested to visit the site before submitting their tenders and go through the site conditions, nature and quantum of the job to be done and in general shall themselves obtain all necessary information as to risks, safety precautions, contingencies and other circumstances. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, no claim shall be allowed.
- 2) The quoted rate shall be firm throughout the contract period. No cost escalation will be paid on any account throughout the contract period for any item. The contractor shall take into consideration for the labour rate increase during contract period and same to be considered while quoting the rate for each item.
- 3) The item rate offered shall provide for the complete cost towards labour, supervision, overheads, profits & all other incidentals etc., complete.
- 4) **The rate quoted shall inclusive of GST (wherever applicable). However, the GST as applicable shall be payable by BHEL.**
- 5) **H1 shall be evaluated based on quoted total price against each item.**

**SIGNATURE OF THE BIDDER WITH STAMP**

**BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY PLATES & VESSELS PLANT  
VISAKHAPATNAM – 530 012**

**(PRICE BID)**

**NAME OF WORK:** Enjoying the yield of Coconut, Mango, Cashewnut, Soapnut, Tamarind, Sapota and Jack fruit etc. in BHEL HPVP Township & Factory premises and grass yield in Township for the period from January 2021 to December 2022 – Reg.

**Tender Enquiry No:** OPS/OS/RW/2020-21/ 59/059, Date: 09.11.2020

**SCHEDULE OF QUANTITIES & RATES (SOQR)**

SL. NO	DESCRIPTION OF WORK	SEASON	TOTAL AMOUNT IN FIGURES (IN ₹)	TOTAL AMOUNT IN WORDS.
1	Coconut Yield	From January 2021 to December 2022		
2	Mango and Cashewnut Yield	From January 2021 to December 2022		
3	Soapnut, Tamarind, Grass, Sapota and Jack Fruit Yield	From January 2021 to December 2022		
	<b>Total Amount in ₹</b>			

**SIGNATURE OF THE BIDDER WITH STAMP**