




**BHARAT HEAVY ELECTRICALS LIMITED**  
**TIRUCHIRAPPALLI 620014**  
**HRM CANTEENS**

<b><u>TITLE</u></b> <b>Expression of Interest for Supply of Raw materials to BHEL Canteens for Food Preparation</b>	Phone : + 91 431 2577372 / 2577067 Fax : +91 431 252 00 76 E-mail : brahadesh@bhel.in
Enquiry Reference Number: BHEL:HRM:CANT:EOI:2020 dt 07/08/2020	
You are requested to quote the Enquiry number in all your correspondences. This is only a request for Expression of Interest.	

**BHEL/TRICHY is looking for empanelment of new vendors for supply of: "RAW MATERIALS TO BHEL CANTEENS FOR FOOD PREPARATION"**

BHEL general commercial terms & conditions can be downloaded from BHEL website <a href="http://bhel.com">http://bhel.com</a> under Notification reference ":BHEL:HRM:CANT:EOI:2020 dt 07/08/2020"	
Filled in expression of interest application form along with supporting documents should be sent either by Registered post / Speed Post / courier / also in person to the following Address. The Secretary, Canteen Managing Committee, Ground Floor, Bldg-24, BHEL, Trichy-620014	Yours Faithfully, For <b>Bharat Heavy Electricals Limited</b>  Sr. Manager, HRM (IR & Canteen) BHEL, TRICHY – 620014. Phone: 0431 – 2577372 / 2577067 Fax: 0431 – 2520076 E-mail: brahadesh@bhel.in

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## ANNEXURE - I

Sl. No	Description	Approx.Qty	Required Per	Tender Submission
1	<b>SUGAR</b> (S30)	10000 Kgs	Month (Delivery 1/2 times)	Every month
2	<b>SUN FLOWER OIL</b> (Double Refined,De waxed) ( <b>Brand : Sun drop, Dhara, Ruchi's Nutrala, Gold winner, Fortune, Aachi, Dr.Gold, Mr.Gold, Goldensun, Sun Fresh, Sunpure &amp; Goldmine</b> ) ( Supply : 5 itres jerry can)	10000 ltrs.	Month (Delivery 1/2 times)	Every month
3	<b>WHEAT ITEMS</b>			
	<b>MAIDA</b> ( <b>Brand: Ture, Annapurna, TV Tower , Rockfort , Naga &amp; , Sri Saradhaa's</b> )	200 kgs	Month (Delivery 1/2 times)	Every month Every month Every month Every month
	<b>RAVA (SOOJI)</b> (Big granules) ( <b>Brand :SPS, Sri Saradhaa's, True, Annapoorna, TV Tower, Aashirvad &amp; Naga</b> ) (Supply : 70% - 10 Kg Sachet bags & 30% - 5 Kg Sachet bags)	1200 kgs	Month (Delivery 1/2 times)	
	<b>WHEAT FLOUR</b> ( <b>Brand : SPS, Sri Saradhaa's, Asshirvad, Natural Fresh, Helthly World, Naga &amp; Aachi</b> ) (Supply : 70% - 10 Kg Sachet bags & 30% - 5 Kg Sachet bags)	1200 kgs	Month (Delivery 1/2 times)	
	<b>WHEAT RAVA</b> (Samba wheat) (Supply : 25 Kg / 30 Kg bag)	1200 kgs	Month (Delivery 1/2 times)	
4				
	Karnataka ponni (Boiled)	30000 kgs	Month (Delivery 1/2 times)	Every month Every month Every month
	Tiffin Rice (CR-50)	9000 kgs	Month (Delivery 1/2 times)	
	Raw Rice (Andra Ponni)	4000 kgs	Month (Delivery 1/2 times)	
5	<b>MILK</b> ( <b>Homogenized &amp; Standardized</b> ) (4.5% Fat & 8.5% Soilds Not Fat)	1250 ltr	Day	Yearly
6	<b>CURD</b> (4.5% Fat and 9% Solids Not Fat)	600 ltr	Day	Yearly

7	<b>INSTANT COFFEE POWER</b> (Coffee=60% & Chicory=40%)	480 kgs	Month (Delivery 1/2 times)	Yearly
8	<b>TEA DUST</b> (CTC Tea Dust Packed in 1 Kg pack)	1300 kgs	Month (Delivery 1/2 times)	Yearly
9				
	Bengal Gram Dhall	1500 kgs	Month (Delivery 1/2 times)	Every month
	Black Gram Dhall	4000 kgs		
	Green gram Dhall	2400 kgs		
	Fried Bengal Gram dhall	2400 kgs		
	Toor Dhall	7500 kgs		
	Bengal Gram Floor	1800 kgs		
	Chilly Powder (500gm Packet)	500 kgs		
	Coriander Powder (500gm Packet)	600 kgs		
	Tamarid (Tumkur)	1100 kgs		
10	<b>GROCERY - B ITEMS</b>			
	<b>APPALAM</b> (Each Bundle weight-400 gms . Minimum of 70 Numbers of appalam per bundle with 10cms dia each.)	2800 Bundle	Month (Delivery 1/2 times)	Every month
	Asafoetida Powder ( <b>Brand : NS /LG</b> Supply: 50gm Pockets)	70 kgs		
	Asafoetida Solid ( <b>Brand : NS /LG</b> Supply : 50gm Pockets)	50 kgs		
	Backing Soda	5 kgs		
	Beaten Rice	70 kgs		
	B.G.Sundal (Brown) Big size only	1200 kgs		
	B.G.Sundal (White) Big size only	1500 kgs		
	Cardamon	20 kgs		
	Chilli Whole (Dry)	300 kgs		
	Cinnamon	5 kgs		
	Cloves	10 kgs		
	Coconut oil (1ltr) ( <b>Brand : MSR, AVM, VVD Gold &amp; pure Drops (VVD)</b> 1 Litre Pockets) Supply :	50 ltrs		
	Coriander Seeds	350 Kgs		
	Corn Flakes	60 Kgs		

11	Crystal Salt (Edible & Iodised)	3000 kgs		
	Dried Peas Green	120 kgs		
	Gingely oil ( <b>Brand: Idayam /Thamarai</b> ) (Supply : 1 Litre Pockets)	300 ltrs		
	Ground Nut Seed (Fully Dried)	1500 kgs		
	Jeeragam	180 kgs		
	Kasa Kasa	20 kgs		
	Milk Powder ( <b>Brand : Sagar,Amulya,Britannia &amp; Everyday</b> )	100 Kgs		
	Mustard	250 kgs		
	Pasipayaru	300 kgs		
	Pepper	120 kgs		
	Rice Flour	200 kgs		
	Sombu	50 kgs		
	Table Salt ( <b>Brand : Tata, captain, Krystal &amp; Annapoorna</b> )	1000 kgs		
	Thattaipayaru	350 Kgs		
	Turmeric Powder	150 kgs		
	Venthiyam	120 Kgs		
	Soya Meal maker (Brand - Sakthi,Protien & Ruchi)	50 Kgs		
	Sundavathal	100 Kgs		
	Dry Ginger	80 Kgs		
	Sesame Seed	10 Kgs		
	Omam	3 Kgs		
	<b>VEGETABLES</b>			
	<b>GROUP - A</b>			
	Ash Pumpkin	4000 kgs	Month (Delivery Daily)	Every month
	Avaraikkai	500 kgs		
	Bittergourd	500 kgs		
	Brinjal	2000 kgs		
	Chow Chow	3500 kgs		
	Coriander Leaves	600 kgs		
	Curry leaves	450 kgs		

	Drumstick	500 kgs		
	Ginger	500 kgs		
	Green chillies	900 kgs		
	Green Plantain	500 kgs		
	Ladies Finger	1000 kgs		
	Lemon	300 kgs		
	Mint	400 kgs		
	Red pumpkin	2500 kgs		
	Bottle Gourd	3000 kgs		
	Tomoto	12000 kgs		
	Senai Kilangu	3500 kgs		
	Greens	2500 Kgs		
	<b>GROUP – B</b>			
	Beans	250 kgs		
	Beet root	4500 kgs		
	Cabbage	4000 kgs		
	Carrot	5000 kgs		
	Knoolkhol/Turnip	150 kgs		
	Radish	600 kgs		
	Small onion	2000 kgs		
	Garlic (Country)	500 Kgs		
	Coconuts	11000 Nos		
	<b>GROUP – C</b>			
	Big Onion	9000 kgs		
	potato	9000 kgs		
12	<b>BISCUITS - ITEMS</b>			
	GOOD DAY (Butter)	7500 PKT	Month (1 time)	Every month
	MILK BIKIS	5000 PKT		
	MARIE GOLD (Small)	3000 PKT		
13				
	BUN	15000 PKT	Week (Delivery Daily)	Yearly
	BREAD	25 Kgs		
14	<b>FESTIVAL ITEMS</b>			
	Cashew Nut (Split) (1/2 Kg Pack)	340 Kgs	YEAR (Delivery once in every month)	Yearly
	Dried Grapes (1/2 Kg Pack)	130 Kgs		
	Ghee ( <b>Aavin / Agmark</b> 1 Litre Only)	460 Kgs		
	Jaggery (Salem Only)	850 Kgs		
	Keasari Powder (10 Grams Packet)	2.5 Kgs		
	Roasted Broken Semia (Brand: <b>True/Bambino/ Savorite</b> )	135 Kgs		

## ANNEXURE – II

### **ELGIBILITY CRITERIA & DOCUMENTS REQUIRED FOR INCLUSION OF NEW VENDOR**

SL NO	DESCRIPTION	Essential Document Required
1	SUGAR (S30)	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 2.0 Lakh, Max distance from BHEL – 500 Kms.
2	SUNFLOWER OIL	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 4.0 Lakh, Max distance from BHEL – 500 Kms
3	WHEAT ITEMS	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 0.75 Lakh, Max distance from BHEL – 500 Kms
4	RICE	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 8.0 Lakh, Max distance from BHEL – 500 Kms
5	MILK	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 20.0 Lakh, Max distance from BHEL – 200 Kms. Cold storage facility required.
6	CURD	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 10.0 Lakh, Max distance from BHEL – 200 Kms. Cold storage facility required.
7	INSTANT COFFEE POWER	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 1.0 Lakh, Max distance from BHEL – 500 Kms
8	TEA DUST	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 1.0 Lakh, Max distance from BHEL – 500 Kms
9	GROCERY – A ITEMS	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 5.0 Lakh, Max distance from BHEL – 500 Kms
10	GROCERY – B ITEMS	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 3.0 Lakh, Max distance from BHEL – 500 Kms
11	VEGETABLES	Filled vendor registration Form, PAN No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 5 Lakh (Group-A), 5 Lakh (Group-B), 3 Lakh (Group-C). Max distance from BHEL – 250 Kms for Group - A & B and 500 Km for Group - C
12	BISCUITS	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 0.40 Lakh, Max distance from BHEL – 500 Kms
13	Bun & Bread	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 0.60 Lakh, Max distance from BHEL – 150 Kms
14	FESTIVAL ITEMS	Filled vendor registration Form, FSSAI, PAN No, GST No, Vendor Sales Experience in market – 2 Years, Minimum Average Monthly Sale/Turnover Value – 0.50 Lakh, Max distance from BHEL – 500 Kms



# **BHARAT HEAVY ELECTRICALS LIMITED**

**TIRUCHIRAPPALLI 620014**

## **HRM CANTEENS**

(Pls Tick the products for applying for vendor registration)

**APPLICATION FOR REGISTRATION OF VENDORS FOR SUPPLY OF RICE / GROCERY-A/  
GROCERY-B / SUN FLOWER OIL / VEGETABLES / WHEAT ITEMS / SUGAR / MILK / CURD  
/ TEA DUST / INSTANT COFFEE POWDER/ BISCUITS/ FESTIVAL ITEMS / BUN& BREAD**

### **INFORMATIONS REGARDING THE FIRM**

1. NAME OF THE FIRM :  
(in capital letters only)
2. FULL ADDRESS :  
(in capitals letters only)
3. STATUS OF THE CONCERN :  
(Proprietary / Partnership/ Co-operative  
Institution/ Limited Companies)
4. NAME, full Address/ Phone of :  
Proprietor / Partner / Directors
5. Documents enclosed for the status :  
Of concern (Furnish details like copies  
Of partnership deed, etc., for the above)
6. Indicate if any relatives employed in :  
BHEL (or) EX- employee of BHEL is  
Associated with this firm. Whether BHEL  
Employee has any share in this firm.  
(if yes, give full details of name,  
Designation, relationship, etc.)
7. Branch address if any :
8. **INCOME TAX PAN** :  
(Copy to be attached)

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9. **Certificate of Registration Number** :  
(Copy of R.C. to be attached)

10. **Sales tax Registration No** :  
(TNGST / CST/ TIN) (Copy to be attached)

**EXPERIENCE:-**

11. Details of contracts executed with  
BHEL/ Other Insitutions / Companies  
(Attach copies of contract) :

**COM PANY INFORM ATION:-**

12. Attach latest Auditors Report with :  
Profit & loss account, balance sheet:

13. Particulars of your bankers :

14. (a) **Location particulars** (Rice mills/Milk/  
Curd Plant/ Tea Dust/ CoffeeEstate/ appalam)  
(b) Whether Stockist/ Wholesale Dealer :

15. (a) **Owned / lease (-do-)**  
(b) **List of items dealt with for grocery** :

16. **In Case of lease, period of lease** :  
(Copy of lease agreement should be  
attached)

**OTHER PARTICULARS:-**

17. Capacity of production/turnover per month :  
Source of procurement  
(Name of your suppliers/ for major items  
of groceries)

18. Details of varieties / sort dealt with :  
(in case branded, brand details&  
Any ISI, Agmark certificate obtained  
Copies of the relevant certificate



-: 3 :-

**FACILITIES:-**

19. Details of Godown & Storage area in Sqft :

20. Packing arrangements :  
(Automatic/semi automatic/ manual  
Gunny bag/ polythene bag)

21. Quantity per bag of packing  
for major items :

22. Stenciling of the brand name & the :  
Weight on the side of the bag

23. Sampling test facilities for checking  
the quality of paddy/rice/items :

24. Specify the sources / areas from where :  
Purchased

25. Mode of Transport :  
(Own or hired vehicles)  
Details of vehicle owned

26. Any other information like to furnish :

27. Number of documents enclosed along  
With the application :

NOTE: Please refer to annexure enclosed to this application for conditions  
for registration.

Email ID :

Place :

Date :

Signature  
(Name & seal of the authorized signatory)

**ANNEXURE TO THE APPLICATION FOR REGISTRATION FOR SUPPLY OF RICE / GROCERY-  
A/ GROCERY-B / SUN FLOWER OIL / VEGETABLES / WHEAT ITEMS / SUGAR / MILK /  
CURD / TEA DUST / INSTANT COFFEE POWDER/ BISCUITS/ FESTIVAL ITEMS /  
BUN& BREAD**

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1. The vendors should possess Income tax PAN No/TNGST numbers and should have minimum experience of 2 years in the field.
2. BHEL reserves the right to reject any application not found suitable without assigning any reason.
3. The registration will be restricted to the number of sources required by BHEL and decision of BHEL for selection of vendors for registration is final.
4. Submission of application does not automatically ensure the allotment of supply.
5. BHEL reserves the right to enlist suppliers on trial or temporary basis.
6. BHEL reserves the right to send the tenders from registered suppliers based on the requirements.
7. The copies of the documents referred to in the application shall be submitted along with the application for registration.
8. Following Documents are to be submitted along with Application
  - Xerox Copy of Firm Registration certificate in case of Partnership Firm or Limited companies
  - Xerox copy of GST & PANCARD
  - Xerox copy of FSSAI Certificate
  - ITR copy & Audit Report for Last Two years
  - Purchase order copies placed on your Firm/company
  - In case of place is under lease, copy of lease agreement to be attached.



**BHARAT HEAVY ELECTRICALS LIMITED**  
**TIRUCHIRAPPALLI 620014**  
**HRM - CANTEENS**  
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**GENERAL TERMS AND CONDITIONS**

1. Tender should be submitted in two parts viz., a) technical bid (enclosing samples) and b) price bid in separate covers sealed with wax only, super scribed with the Enquiry No, Date and Description on the top of the cover and addressed to The Tender Opening Cell, Room No: 26, Building – 24, Ground Floor, Bharat Heavy Electricals Limited, Tiruchy-14, well in advance before the tender submission date as indicated in the Tender Enquiry. These documents should be sent either by Registered post / Speed Post / courier / also in person.
- 2 Tenderer should use his own company letter head for submission of technical and price bids strictly as per the model format given by us and should affix their official seal and signature in both the documents in every page. The subject matter in the technical bid as well as in the price bid must be duly typed, legibly signed and also affixed with the official seal. The bids submitted not in the letter head, without signature & official seal of the Company, covers not properly sealed with Wax will not be accepted and summarily be rejected.
3. The tender will be opened on the scheduled dates and time specified in the tender. In case the tenderer would like to depute a representative, a suitable authorization letter should be sent at the time of tender opening.
4. After opening the technical bid and BHEL will undertake the necessary quality test, only the samples found acceptable will be considered for the price bid opening.
5. If needed BHEL may select sample at random from the supplied items by the successful Tenderer for testing the conformity of the supply with the standards specified in the Prevention of Food Adulteration Rules 1955 by the Central Food Technology Institute (CFTRI), Mysore.
6. In the event of the CFTRI, Mysore certifying that the sample is NOT CONFORMING with the standards of Prevention of Food Adulteration Rules 1955, the unused items will be returned to the Tenderer. In such a case the rate for the already used will be paid at a rate less than the Tender rate at the discretion of BHEL.
7. In case of any other defective supply, the full quantity is to be replaced by the successful tenderer immediately and then only the rejected stocks will be returned.
8. Supply should be in accordance with norms of Food Safety (FSSAI) act. If any deficiency is found by the food safety inspector, the supplier is fully responsible for the consequences.
9. Moreover, any Tenderer failing in the quality test by CFTRI, Mysore more than once during their supply, will stand debarred from participating in any tender for a period of three years.
10. The Tenderer shall quote fixed rate for each month/year for the items to be supplied. The rate should include transport, handling, packing, gunny bag cost, profit margin, all taxes etc. delivery of the items at BHEL Canteen stores. Price quoted will be valid for entire month/year only.
11. In case the Lowest priced item does not meet the specifications of the tender, BHEL reserves the right not to consider the same.
12. The payment for the supply of items shall normally be made within 45 days on receipt of the Consolidated statement of Bills for the supply made by the supplier to BHEL canteen stores and the payment will be made only through EFT mode (Electronic Fund Transfer).
13. The successful tenderer shall report at 08.30 AM and complete delivery at our Canteen Stores on the scheduled date of supply before 12.00 Noon. If the vehicle arrives late a demurrage of Rs 500/- per hour