

BHARAT HEAVY ELECTRICALS LIMITED
TRANSMISSION BUSINESS GROUP, TBNS, NOIDA

PRE-QUALIFYING REQUIREMENTS

Tender Spec No.: TBWS/RATE CONTRACT/MANPOWER/TENDER/17-18, Date: 15.05.2017

SUB: TENDER FOR RATE CONTRACT FOR ASSISTANCE MANPOWER SERVICES FOR VARIOUS SITES AND SECTOR OFFICE UNDER BHEL TBG-WESTERN SECTOR.

Sealed Tenders (Under two part bid system) are invited from competent vendor for Rate contract for site assistance manpower services for BHEL TBG-Western Sector. Only those who are technically and financially capable to execute the Job and who fulfil the Pre-Qualifying Requirements [PQR] given under are eligible to quote against the above NIT. Tenderers should submit their offer in a sealed envelope as per the procedure specified in tender documents. The PQR of contractor for tender submission shall be as under:

- A. Vendors should have a minimum average annual turnover of **Rs. 13.04 lacs** for last three financial years (2013-14, 2014-15 & 2015-16) and should submit audited balance sheet and Profit & Loss Account Sheet of these years. In case audited balance sheet is not available due to turnover being less than statutory requirement of audit, bidder should furnish self certified copies of Balance Sheet, Profit & Loss account along with income tax returns of these years.
- B. Vendor should have successfully executed similar job (ref note 1 & 2 below) during last seven years ending 30.04.2017. Vendor should produce certification/proof in support of execution of similar package from user/end user and should be either of the following:
- i. **Three similar jobs executed costing (except service tax) not less than Rs. 17.38 lacs each**
- OR
- ii. **Two similar jobs executed costing (except service tax) not less than Rs. 21.73 lacs each.**
- OR
- iii. **One similar job executed costing (except service tax) not less than Rs. 34.76 lacs**
- C. Vendor should have earned profit in at least one year during last three financial years.

NOTE:

1. **Similar job shall mean:- Providing Secretarial Services such as Housekeeping, attendant / messenger services, upkeep & maintenance services, cook, computer operator, Office Supervisor, Draft man etc. at office premises / guest houses / residential townships / hotels/ hospitals/ commercial institutional complex like metro stations/ airports/ factories etc. with any Central Govt. State Govt. / PSUs / Public Limited Company / Private Limited Company.**

2. **The word 'executed' means the bidder should have achieved the criteria specified in the PQR even if the total contract has not been completed or closed.**
3. If the qualifying work is executed in the last seven years period, as specified above, even if it has been started earlier, the same will also be considered meeting the qualifying requirements.
4. The bidder shall submit the Contract Agreement/ Work Order/LOI, BOQ and performance/ completion/ execution certificate issued by Customer/ Contractor along with technical bid.
5. Consortium/ JV bidding is not allowed.
6. BHEL reserves the right to:
 - (a) Accept or reject any bid received at its discretion without assigning any reasons whatsoever.
 - (b) Postpone the above mentioned date, split and distribute the work among more than one bidder without assigning any reason whatsoever.
 - (c) May ask for further qualification during techno commercial scrutiny of bids received.
 - (d) May ask for further proofs including TDS certificates/ Final bill/ payment detail for the said job for cross- verification.
7. BHEL shall not be responsible for any delay, loss, damage for bids sent by post.
8. BHEL shall not be liable for any expenses incurred by bidder in preparation of bid irrespective of whether it is accepted or not.
9. Quotations received from bidders who do not fulfil the PQR shall be summarily rejected without any further evaluation and information to bidders. Decision of BHEL shall be final and binding on the bidder.
10. Canvassing i.e. soliciting favour, seeking advantage etc. in any form is strictly prohibited and any bidder found to have engaged in canvassing shall be liable to have his bid rejected summarily.
11. If the bidder deliberately gives any wrong information in his tender to create in circumstances for the acceptance to his bid, BHEL reserves the right to reject such application.
12. All corrigenda, addenda, amendments and clarifications to this Tender will be hosted in web page, www.bhel.com and not in the newspaper. Bidders shall keep themselves updated with all such amendments.