

These Sections shall form the part of the tender document.

Section-I

PROJECT INFORMATION:-

The information given here in under section –I is for general guidance and shall not be contractually binding on the BHEL. All relevant site data /information as may be necessary shall have to be obtained / collected by the Bidder.

- 1.0** Transmission Business Group (TBG) of Bharat Heavy Electricals Limited has been awarded the work of construction of 400 KV Gas Insulated Sub-station (GIS) project on turnkey basis at Patratu in Jharkhand.
- 2.0** The customer is Patratu Vidyut Utpadan Nigam Limited (PVUNL) and Consultant is M/s NTPC Ltd.
- 3.0** **Contact details of BHEL's Officials:-**

a) CONTACT PERSON: FOR CONTRACTUAL ISSUES

MUKESH PASWAN,
AGM (TBSM)/SUBCONTRACTS MANAGEMENT,
TRANSMISSION BUSINESS GROUP,
5TH FLOOR, ADVANT NAVIS IT BUSINESS PARK,
PLOT No-7, SECTOR-142, EXPRESSWAY NOIDA,
NOIDA-201305
DISTT- G.B.NAGAR (UTTAR PRADESH)

PHONE: 0120-6748454
E-mail: paswan@bhel.in

b) CONTACT PERSON: FOR EXECUTION ISSUES

A K CHOUDHARY
ADDL. GENERAL MANAGER / TBMM
TRANSMISSION BUSINESS GROUP,
5TH FLOOR, ADVANT NAVIS IT BUSINESS PARK,
PLOT No-7, SECTOR-142, EXPRESSWAY NOIDA,
NOIDA-201305
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PHONE: 0120-6748129
E-mail : akchowdhary@bhel.in

c) CONTACT PERSON: FOR TBG SITE OFFICIALS- CONSTRCUTION

ANINDYA CHAKRABORTY
AGM/ (TBES-1), BHEL,
TRANSMISSION BUSINESS GROUP,
BHEL BHAVAN, KARUNAMOYEE
PLOT-9/1, BLOCK-DJ, SECTOR-II,
SALT LAKE CITY
KOLKATA-700091

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These Sections shall form the part of the tender document.**Section-II****SCOPE OF WORK AND BILL OF QUANTITY****Scope of Work:-**

Transport contract is valid for 18 MONTHS for transportation of stuffed containers & its return in normal trailers from CHENNAI PORT to PATRATU PROJECT and Its return as per BOQ (enclosed) of any geographical conditions for PATRATU Project.

The trailer should be suitable for transporting standard containers having minimum weight 22MT including weight of containers.

Loading and un-loading of material shall be in BHEL scope at CHENNAI PORT as well PATRATU SITE.

Transit insurance is in scope of BHEL.

Note: Bidder to ensure route survey for these transportation and make safe delivery to BHEL Site/Store.

S N	ITEM DESCRIPTION /BOQ	UN IT	Qty.
1	Transportation of stuffed 40 ft HC/HQ (HIGH CUBE) type containers from CHENNAI PORT TO PATRATU site in normal trailer.	Nos	75
2	Transportation of empty 40 ft HC/HQ (HIGH CUBE) type containers from PATRATU site TO CHENNAI PORT in normal trailer.	Nos	75
3	Transportation of stuffed 40 ft OT (OPEN TOP) type containers from CHENNAI PORT TO PATRATU site in normal trailer [HEIGHT UPTO 10.5 FT]	Nos	10
4	Transportation of empty 40 ft OT (OPEN TOP) type containers from PATRATU site TO CHENNAI PORT in normal trailer.[HEIGHT UPTO 10.5 FT]	Nos	10
5	Transportation of stuffed 40 ft OT (OPEN TOP) type containers from CHENNAI PORT TO PATRATU site in normal trailer [HEIGHT ABOVE 10.50 FT BUT LIMITED TO 13.50 FT]	Nos	8
6	Transportation of empty 40 ft OT (OPEN TOP) type containers from PATRATU site TO CHENNAI PORT in normal trailer [HEIGHT ABOVE 10.50 FT BUT LIMITED TO 13.50 FT]	Nos	8
7	Transportation of stuffed 40 ft GP (GENERAL PURPOSE) / DRY type containers from CHENNAI PORT TO PATRATU site in normal trailer.	Nos	5
8	Transportation of empty 40 ft GP (GENERAL PURPOSE) / DRY type containers from PATRATU site to CHENNAI PORT in normal trailer.	Nos	5
9	Transportation of stuffed 20 ft GP (GENERAL PURPOSE) / DRY type containers from CHENNAI PORT TO PATRATU site in normal trailer.	Nos	2
10	Transportation of empty 20 ft GP (GENERAL PURPOSE) / DRY type containers from PATRATU site to CHENNAI PORT in normal trailer.	Nos	2
11	Transportation of BREAK BULK CARGO/ WOODEN BOXES in normal trailer having capacity 22 MT (size & nos of box should be suitable instead of weight).	Nos	5
12	Transportation of BREAK BULK CARGO/ WOODEN BOXES in normal truck [LCV] having capacity 07 MT (size & nos of box should be suitable instead of weight).	Nos	5

Note:-

- The quantity is tentative may extend up to +/- 40%.
- Port of discharge is CHENNAI PORT. Loading and unloading at CHENNAI PORT & PATARTU SITE is in scope of BHEL.
- Detention charges at Port of discharge & BHEL site is INR 3,000/- per days beyond 72 hours from the date of reporting to BHEL officials (i.e. reporting time and date should be mentioned in respective LRs).
- Above transportation charges inclusive of all expenditure on point to point transportation basis (GST Extra)

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Section-III

GENERAL INSTRUCTIONS AND INFORMATION FOR TENDERER

1.0: GENERAL INSTRUCTION

1.1 **All pages of the tender documents shall be duly signed, stamped and submitted along with the offer in token of complete acceptance thereof.** The information furnished shall be complete by itself. The tenderer is required to furnish all the details and other documents as required in the following pages.

1.2. Tenderers are advised to study all the tender documents carefully. Any submission of tender by the tenderer shall be deemed to have been done after careful study and examination of the tender documents and with the full understanding of the implications thereof. Should the tenderers have any doubt about the meaning of any portion of the Tender Specification or find discrepancies or omissions in the drawings or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, the scope of work etc., tenderer shall at once, contact the authority inviting the tender well in time (so as not to affect last date of submission) for clarification before the submission of the tender. Tenderer's request for clarifications shall be with reference to Sections and Clause numbers given in the tender documents. The specifications and terms and conditions shall be deemed to have been accepted by the tenderer in his offer. Non-compliance with any of the requirements and instructions of the tender enquiry may result in the rejection of the tender.

2.0 PROCEDURE FOR SUBMISSION OF SEALED TENDERS

2.1 The tenderer must submit their tenders as required in two parts in separate sealed covers prominently superscribed as **Part-I, Technical Bid** and **Part-II, Price Bid** and also indicating on each of the covers the tender specification number and due date and time as mentioned in the tender enquiry.

These two separate covers I and II (Part - I and Part - II) shall together be enclosed in third envelope (Cover - III) along with EMD and this sealed cover shall be superscribed and submitted.

PART - I (TECHNICAL BID) COVER - I:

The following Documents shall be kept in Technical Bid envelop:-

- 1) Your covering letter for submission of offer
- 2) EMD in Prescribed form for the amount mentioned in NIT (Refer EMD Clause as mentioned in "conditions of contract".)
- 3) Complete set of tender documents duly signed on each page including unpriced "BOQ Cum Price Schedule" as your acceptance of the tender conditions & NIT in toto.

The documents pertaining to EMD shall also be the part of technical bid and submitted along with Technical bid.

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PART - II (PRICE BID) COVER - II:

Rate/Price Schedule only shall be given in this part - II "Price Bid" envelop.

- 2.1.1 The tender specification as a whole, furnishing all the details and other documents as required in the following pages, shall be duly signed & sent in a sealed cover super scribing the name of work as given in the tender enquiry.
- 2.1.2 The tender shall be addressed to: OFFICER INVITING THE TENDER AS INDICATED IN THE TENDER ENQUIRY.
- 2.1.3 In case of submission of tender by hand, tender can be dropped in the tender box specified in the tender enquiry or it can be submitted to dispatch section of the office of the officer inviting the tender.
- 2.1.4 Tenders submitted by post shall be sent as "REGISTERED POST/ REGISTERED POST ACKNOWLEDGMENT DUE/ SPEED POST/ COURIER" and shall be posted with due allowance for any postal delay. BHEL takes no responsibility for delay, loss or non-receipt of tenders sent by "REGISTERED POST /SPEED POST/ COURIER"
- 2.2.** The bidders **who are submitting the EMD in the form of NEFT/ RTGS** may also allowed to submit their bid /offers to the common e-mail address: - tenderbox@bhel.in. Following procedure may be followed by bidders in this regard.
- i) Bidders has to submit their bid into two parts: - Technical Bid and Price bid in two separate folders. The folders names shall be clearly specified as technical bid & Price bid in e-mail.
 - ii) The subject of the e-mail for offer submission shall be Clearly specified as "**TENDER FOR TRANSPORTATION OF GIS CONTAINER:- FROM CHENNAI PORT TO PATRATU SUBSTATION AND RETURN**"
 - iii) Complete tender documents alongwith works credentials & financial credentials relevant for meeting PQR shall be duly signed by tendered and submitted in Technical bid folder.
 - iv) The technical bid & price bid shall be in **Pdf or in Zip forms and the capacity of the folder should not be more than 10 MB.**
 - v) Offers sent to any other e-mail ID shall not considered for evaluation purpose. Offers should only be send on e-mail address :- tenderbox@bhel.in without CC to anybody or any other e -mails.
 - vi) Bidders are advised to send the price bid file with "Password protection". The password are to be forwarded to e-mail ID "tenderbox@bhel.in" through subsequent mail.
- 2.3 However, the Bidders **who are submitting EMD in other forms (like DD, FDR, BGs)** shall submit their bid/offer in hard copy only in TBSM's Tender box Noida as per the procedure mentioned in clause 2.1 mentioned above.
- 2.4 The tenders (Hard copy or vide above mentioned e-mail i.e tenderbox@bhel.in) received after the specified time of their submission shall be treated as 'Late Tenders ' and shall not be considered under any circumstances.
- 2.5 Tenders shall be opened by the officers concerned of BHEL at the time, date and venue as

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specified in the tender enquiry. Tenderer or their authorised representative may witness the bid opening.

- 2.6 The tenderer shall closely pursue all the clauses, specifications and drawings indicated in the Tender Documents before quoting. Should the tenderer have any doubt about the meaning of any portion of the Tender Specifications or find discrepancies/omission in the drawings or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, scope of work etc. he shall at once contact the authority inviting the tender for clarification before the submission of the tender.
- 2.7 Before submission of offer, the tenderer are advised to inspect the work & the environments and be well acquainted with the actual working and other prevalent conditions, facilities available, sourcing of material and labour, means of transport and access to site, accommodation, etc. No claim will be entertained later on the grounds of lack of knowledge on any of these conditions/ resources.
- 2.8 Tenderer must fill up all the schedules and furnish all the required information as per the instructions given in various sections of the tender specification. Each and every page of the Tender Specification must be SIGNED AND SUBMITTED ALONG WITH THE OFFER by the Tenderer in token of complete acceptance thereof the information furnished shall be complete by itself.
- 2.9 The tenderer shall quote the rates in English Language and international numerals. Total price offered should be entered in figures as well as in words. . For the purpose of the tender, the metric system of units shall be used.
- 2.10 All entries in the tender shall either be typed or be written legibly in ink. Erasing and overwriting are not permitted and may render such tender liable for rejection. All cancellations and insertions shall be duly attested by the tenderer.
- 2.11 The tenderer must provide the registered e-mail of their registered office along with the addresses and authorised phone/mobile nos.

3.0 ADJUSTMENT PRICE DISCREPANCY (IES):

3.1 Conventional (Manual) Price Bid opening:

Differences between the rates given by the tenderer in words and figures or in the amount worked out by tenderer in the price schedule and its summary, the same shall be adjusted in accordance with the following rules

- a) If, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

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- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.

4.0 EVALUATION OF TECHNICAL BIDS

- 4.1 Technical Bids submitted by the tenderer will be opened first and evaluated for fulfilling the Pre-Qualification criteria and other conditions in NIT/Tender documents, based on documentary evidences submitted along with the offer.
- 4.2 In case the same qualifying experience is claimed by more than one bidder due to subletting of work by main contractor to subcontractor (s) then following conditions shall be applicable.
- a) For labour + consumable contract without material and T&P:
Benefit of work experience shall be given to the subcontractor who has actually executed job and not to the contractor offloaded down the line.
- b) For contract with complete scope i.e. with materials, T&P, labour and consumable:
- i) Benefit of work experience shall be given to the subcontractor who has actually executed job and not to the contractor offloaded down the line.
- ii) If the contractor offloads the labour and/or T&P portion only, Benefit of work experience shall be given to the main contractor and not to the subcontractor who has executed only as labour supply contractor

The bidders qualification shall be subject to submission of documentary proof. BHEL reserves the right to ask for further proofs including submission of TDS certificates/ for the said job

- 4.3 In case the qualifying experience is claimed by private organizations based on Work Order and completion certificates from another private organization, BHEL reserves the right to ask for further proofs including submission of TDS certificates/ form 26AS /bills for the said job.
- 4.4 Credentials of all the bidders participating in open tender will be scrutinized thoroughly by the nominated committee w.r.t. the pre-qualifying requirement for the tender.
- 4.5 Details of qualifying work(s) executed by the bidder will be forwarded to the principle employer for verification of the work with respect to completion, commencement & completion date, scope and value of the work executed. Performance feedback of the bidder will also be sought from the principle employer.
- 4.6 BHEL may conduct onsite verification of at least one of the qualifying work to verify completion of the work and evaluate capability and performance of the bidder.
- 4.7 The bidder representative may be called for the discussion with the committee. His originals may be verified by the committee. In addition to above their organization chart and detailed list of manpower, tools & plants and technical capability may be discussed and ascertained by the committee.

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5.0 EVALUATION OF PRICE BIDS

5.1 Price Bids of shortlisted bidders shall only be opened through the conventional price bid opening or electronic Reverse Auction shall be conducted, at the discretion of BHEL

5.2 In case of conventional price bid opening, Price Bids of unqualified bidders shall not be opened.

In case of electronic Reverse Auction the unqualified bidders shall not be allowed to participate in reverse auction.

5.3 The offers will be evaluated on the basis of total price basis (refer "BILL OF QUANTITY AND PRICE SCHEDULE) as shown in the price bid.

5.4 Reasons for rejection of the bid shall be intimated in due course after issue of LOI/LOA to successful bidder and receipt of unconditional acceptance of LOI /LOA from the successful bidder

6.0 DOCUMENTS TO BE ENCLOSED:

Full information shall be given by the tenderer in respect of the following.

6.1 Tenders shall be signed by persons duly authorized/empowered to do so .An attested copy of the Power of Attorney to be submitted in all cases except where the sole proprietor is the signatory to the tender documents

6.2 PERMANENT ACCOUNT NUMBER:

Certified copies of Permanent Account Numbers as allotted by Income Tax Department for the Company / Firm / Individual Partners, etc. shall be furnished along with tender.

6.3 AUDITED BALANCE SHEET AND INCOME TAX RETURN:

Copy of Audited Balance sheets and income tax return for last three financial years (financial years as specified in PQR)

6.4 SOLVENCY CERTIFICATE:

If asked in NIT, bidder should submit solvency certificate (not older than 12 months from date of tender notification) issued by any scheduled bank.

6.5 DOCUMENT RELATED TO INCORPORATION OF BUSINESS ENTITY:

6.5.1 IN CASE OF INDIVIDUAL TENDERER:

His/her full name, address and place & nature of business.

6.5.2 IN CASE OF PARTNERSHIP FIRMS:

The names of all the partners with address. A copy of the partnership deed/instrument of partnership duly certified by the Notary shall be enclosed.

6.5.3 IN CASE OF COMPANIES:

Date & place of registration including date of commencement certificate in case of Public Companies and the nature of business carried on by the company. Certified copies of Memorandum and Articles of Association are also to be furnished.

6.6 Offer forwarding letter over the letterhead

6.7 Declaration sheets (As per Prescribed format) over the letter head

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6.8 *No Deviation certificates (As per Prescribed format) over the letterhead*

6.9 GST Registration certificate

All the data required to be enclosed with the tender need to be furnished neatly typed, signed & stamped in the given formats only (in the form of separate sheets) failing which the tender may be considered as incomplete and is liable for rejection. Documentary proof wherever necessary also need to be enclosed.

7.0 DECLARATION IN THE FORM OF AFFIDAVIT

7.1 Bidders shall submit an affidavit on non – judicial stamp paper valued Rs. 100/- and duly notarized, certifying that they are:

- a. Presently not put on hold. Suspended, delisted, banned or Black – listed by any of the BHEL Units.
- b. Not have been booked by CBI and /or indicted by a Court of law in any criminal case relating to transportation.

In case it comes to notice of BHEL at a later stage that the contract award was obtained giving incomplete/false/suppressed/forged Information then the contract is liable to be terminated & earnest money/ performance security deposit forfeited.

7.2 Affidavit–cum-undertaking (as per Annexure-II enclosed with this enquiry).

Note:

The Transit Insurance shall be in the scope of BHEL. For this purpose, Transporter has to immediately inform BHEL regarding the consignment to be lifted will all relevant details i. e. LR No., Invoice No. & Date etc. in advance to enable BHEL to arrange for transit Insurance.

8.0 FREIGHT RATES:

The freight rates to be quoted as per “Bill of Quantity Cum Price Schedule “ (Annexure-1, II & III) of tender for door delivery / store up to destination / store shall be inclusive of all taxes except GST. Quoted rates should be inclusive of all other charges, taxes (except GST).

Important:

8.1 Please note that all the necessary arrangements including Stoppers, Supports, anchoring rope etc. required for Safe and secure delivery of goods at Site will have to be managed by Transporter at his own cost. Hence, please quote the Prices considering above factors as well as the Road conditions for Transportation. No additional Claim shall be entertained later whatsoever may be the reason.

8.2 Please note that, it is the sole responsibility of Bidder / transporter in their own interest to conduct the Route Survey of the envisaged Route for Transportation prior to commencement of transportation. As, it will be deemed that the Bidder is clear of the Landscapes and Roads,

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Terrains / culverts / bridges etc. through which the consignments are passing and the Price aspect for encountering the same is taken care while quoting for Tender. No additional Claim on any account shall be entertained later whatsoever may be the reason.

- 8.3** The transit insurance shall be arranged by BHEL. However, in case of any eventuality / accident etc., it will be the primary responsibility of transporter to lodge the FIR immediately, provide full support & all requisite documents as desired by insurance company and also to make arrangements for safe delivery of material to site.
- 8.4** No detention, demurrage, wharfage, storage or any such charges shall be payable.
- 8.5** Losses to BHEL on account of any Shortages, Pilferage, and Damage etc during Transit shall be recovered from the Transporter's Bills.
- 8.6** Over-Loading shall not be permitted under any condition.